

# CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

## BOARD MEETING MINUTES

**February 14, 2012**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, February 14, 2012, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; William Rissinger, Vice Chairman; William Evans, Secretary; Donald Cameron, Assistant Secretary; and Timothy Hagey, Assistant Treasurer. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director; Joseph Nolan, Engineer; and Thomas Hauser, Superintendent. Gustave Haun, Treasurer, was absent.

The Chairman called the meeting to order at 4:00 p.m.

The Chairman announced that Mr. Rissinger has served on the Authority Board for 40 years as of this month. The Chairman introduced Mayor Marilyn Becker of Chalfont Borough. Mayor Becker presented a proclamation of the Borough to Mr. Rissinger commemorating his 40 years of service on the Board.

The Chairman presented a proclamation from the Authority honoring Mr. Rissinger's 40 years of service on the Board. February 21 has been declared "William H. Rissinger Day" by the Authority. A cake was shared by the Board in celebration of Mr. Rissinger's 40th anniversary.

### **ADOPTION OF MINUTES**

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve the minutes of the meeting of January 10 and January 24, 2012. Mr. Evans abstained from voting on the minutes of January 10 because he was not present. The Motion carried 4-0.

### **REPORTS OF OFFICERS**

There were no reports from officers.

### **COMMITTEE REPORTS**

Mr. Evans presented the report of the Personnel Committee.

The Board recessed into Executive Session at approximately 4:13 p.m. to discuss a personnel issue involving compensation.

The Board returned to its regular session at approximately 4:18 p.m.

### **EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Mr. Schmidt reported that the Homeowners Association of Reserve at New Britain notified the Authority that it had been receiving and paying electric bills for Pump Station No. 8 for a couple of years. The Authority had taken dedication of the Reserve's sewer system and pump station sometime in 2009. Mr. Schmidt indicated that the Authority has had the addressee of the bills switched to the Authority going forward. After a discussion, a consensus of the Board was reached to offer to pay approximately \$1800 to the Homeowners Association representing electric bills from the beginning of 2011.

Mr. Schmidt reported on the natural gas line which is to be constructed by PECO to the plant site. The contractor is delayed by material availability until March so construction

will not begin until then. Mr. Schmidt has contacted the same contractor about the installation of the last 100 feet of the line to the dryer building.

There was an extensive discussion regarding slip-lining of a leaking line in the Tower Hill area. A consensus of the Board was reached to: (1) discontinue pursuing a “piggyback” on the contract of BCWSA with a contractor to perform slip-lining and (2) have CKS prepare specifications for slip-lining of the leaking line if COSTARS does not have a bid for slip-lining upon which the Authority can “piggyback”.

The Board discussed Pump Station No. 6, the temporary meter installed to monitor flows as requested by DEP for that Pump Station and the slip-lining situation.

Mr. Schmidt circulated documents requiring Board signatures for QNB Bank.

Mr. Schmidt again inquired if there were any participants for PMAA training on March 8 in Bethlehem.

Mr. Schmidt updated the Board on the payoff of the loan which was previously discussed in connection with the refinancing recently accomplished by the Authority. Jamie Schlesinger indicates that the original plan was to pay off the loan in March 2012, not in February. Mr. Schmidt will proceed to pay off the loan in March as proposed at the time of the recent refinancing.

#### **ENGINEER’S REPORT – Joseph Nolan, P. E.**

Mr. Nolan reported that he has obtained more information regarding alternative materials for the replacement of the silo. After considering several alternatives, Mr. Nolan is recommending a bolted steel tank with an epoxy-coated lining. Mr. Nolan indicated that it would hold up to the elements as well as to the materials to be stored in it. Mr. Nolan estimated the cost at approximately \$96,000.00. There was a discussion regarding the alternative of a full skirt for the silo versus a supported structure. The proposal is for the full skirt. Mr. Nolan also recommended an additional option to reduce the effects of any potential for explosion or combustibility by providing for the installation of venting plates as recommended by the manufacturer.

In response to a question, Mr. Nolan indicated that he was recommending the full skirt over the supported structure based on expense. It was discussed that there was no distinct advantage to having the space under the silo tank open as opposed to a full skirt. Mr. Nolan expected the Authority to be in a position to award a contract in April. Mr. Nolan answered various questions regarding weight and the existing foundation.

Mr. Nolan reported that the bearings and drives for the silo conveyor were being repaired by obtaining a replacement.

Mr. Nolan presented Requisition No. 110 for Capital Expenditures in the amount of \$50,498.22, representing costs for a spare pump and a portable flow meter and he recommended approval.

**MOTION:** It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Cameron to approve Requisition No. 110 for Capital Expenditures in the amount of \$50,498.22. The Motion was unanimously adopted.

Mr. Nolan further presented Requisition No. 153 for Capital Improvements in the amount of \$24,994.45, representing bills for Phase II design and he recommended approval. A question was asked as to whether there would be additional bills for Phase II design, which Mr. Nolan responded to in the affirmative but that the bills thus far were within the budget for Phase II design work. Mr. Nolan stated that the electrical consultant is fully

engaged in preparing a design for Phase II and Keystone Engineering is working on the SCADA system.

**MOTION:** It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Cameron to approve Requisition No. 153 for Capital Improvements in the amount of \$24,994.45. The Motion was unanimously adopted.

Mr. Nolan reported that the Part II permit for Phase II design work had been submitted to DEP which in turn has forwarded it to the Delaware River Basin Commission for review.

**SOLICITOR'S REPORT – Joseph M. Bagley, Esquire**

The Board recessed into Executive Session at approximately 5:05 p.m. to discuss a potential acquisition of real estate. The Board returned to its regular session at approximately 5:20 p.m.

**TREASURER'S REPORT – Timothy Hagey, Assistant Treasurer**

Assistant Treasurer Timothy Hagey reported that the general operating expenses amounted to \$280,280.53, the previously-approved Capital Expenditures amounted to \$50,498.22 and the previously-approved Capital Improvements totaled \$24,994.45. The Capital Improvements from Loan Fund III totaled \$45,634.42 making the total expenditures for the month \$401,407.62. Mr. Hagey recommended approval to pay the bills.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Rissinger to approve payment of the total expenditures for the month amounting to \$401,407.62. The Motion was unanimously adopted.

**OTHER BUSINESS –**

Mr. Evans inquired about the status of the Authority's website. Mr. Schmidt indicated that he has to get back to the developer to change a few things about the website design. The Chairman inquired about the agenda for February 28. Mr. Bonner will not be present. Mr. Nolan will also not be present.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:25 p.m.

Respectfully submitted,

*Approved by the Board with no changes 3/13/12*

Joseph M. Bagley, Solicitor