

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

July 10, 2012

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, July 10, 2012, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Timothy Hagey, Assistant Treasurer; William Rissinger, Vice Chairman; Gustave Haun, Treasurer, and William Evans, Secretary. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director; Joseph Nolan, Engineer; and Thomas Hauser, Superintendent. Absent was Donald Cameron, Assistant Secretary.

The Chairman called the meeting to order at 7:30 p.m.

ADOPTION OF MINUTES

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to approve the minutes of the meetings of June 12, 2012 and June 26, 2012, as distributed to the Board. The motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports from officers.

COMMITTEE REPORTS

There were no Committee reports presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt distributed signature cards from Univest Bank to the Board for signature.

Mr. Schmidt reported on the letter from Paul Logan he distributed to the Board regarding the TMDL litigation. Mr. Schmidt repeated the contents of the letter that the Supreme Court had denied DEP's petition for appeal and that a future award of counsel fees was anticipated.

Mr. Schmidt reported on a meeting with Melissa Shafer and Bob Showalter regarding a proposed subdivision on Wilson Avenue. Each of them promised to obtain and provide to the Authority more information on the uses intended for the property currently and in the future and whether the Borough would require conditions prior to approving the subdivision plan.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to cancel the scheduled public meeting of the Authority on August 28. The Motion was unanimously adopted.

Mr. Haun stated that he would not be present at the Authority's August 14 meeting.

Mr. Schmidt reported on a computer problem experienced during the end of the week of June 25th, continuing until the beginning of the week of July 2nd. The information technology contractor worked very hard to get things working again and in the end, the Authority had to buy a new file server. The computers were working again by the end of Tuesday, July 3rd. The total computer fix cost approximately \$10,000, including approximately \$7,000 in hardware and software. The new file server has a 5-year warranty.

ENGINEER'S REPORT – Joseph Nolan, P. E.

Mr. Nolan reported on the progress of the Phase II Expansion and Upgrade Project. The project is out to bid. The Authority's application is on the Delaware River Basin Commission's docket for July 11. Mr. Nolan expects DRBC approval to be granted. DEP is awaiting the DRBC approval

before issuing a construction permit. The Authority has about 30 contractors with specifications for the bid. Mr. Nolan reported that he has received many requests from contractors to extend the bid due to the complexity of the project. Mr. Nolan recommended that more time be provided to the potential bidders because it will likely result in more accurate pricing.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to authorize CKS to issue an addendum to extend the bidding for the Phase II Upgrade and Expansion Project by 2 weeks. The Motion was unanimously adopted.

Mr. Nolan reported that he received the final estimate from the contractor for the elimination of Pump Stations Nos. 1 and 5 Project. The final pay estimate amounts to \$9,688.60. This final estimate signifies that the project is completed.

Mr. Nolan presented Requisition No. 115 for Capital Expenditures in the amount of \$26,717.40 including a variety of items such as the contractor's final estimate and the computer upgrades and repairs referenced earlier in the meeting. Mr. Nolan recommended approval.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Haun to approve Requisition No. 115 for Capital Expenditures in the amount of \$26,717.40. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 158 for Capital Improvements in the amount of \$45,634.76 and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Rissinger to approve Requisition No. 158 for Capital Improvements in the amount of \$45,634.76. The Motion was unanimously adopted.

Mr. Nolan reported that the Silo Project had been readvertised for bids. The same 2 bidders from the prior bid of the project were included on the list of potential bidders reviewed by Mr. Nolan. The bids will be opened on Tuesday, July 17. Mr. Nolan hopes to be able to award the contract on July 24.

SOLICITOR'S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley reported that following negotiations between he and the attorney for the developer, a final Developer's Agreement had been worked out and signed by New Britain Multi-Family Development, L.P. In addition, checks from the developer had been received for the professional expense escrow, the public improvement escrow and the full amount of the tapping fees. Mr. Bagley recommended acceptance of the Developer's Agreement for the Madison Apartment Complex.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Rissinger to accept the Developer's Agreement with New Britain Multi-Family Development, L.P. for Corporate Center Lot 5 in New Britain Township. The Motion was unanimously adopted.

Mr. Bagley also reported on his contact with the Doylestown Township Solicitor in regards to the bike trail and the permit fees for the Authority's upcoming Phase II Upgrade and Expansion Project. The Board recessed into Executive Session at approximately 8:00 p.m. to discuss the acquisition of real estate. The Board returned to its Regular Session at approximately 8:06 p.m.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the General Operating Expenses, the Capital Expenditures, the Capital Improvements previously approved and the Capital Improvements associated with a loan also known as Fund 3 in the amount of \$22,042.82 resulting in total expenditures for the month of \$279,231.57. Mr. Haun recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Hagey to approve payment of the total expenditures for the month amounting to \$279,231.57. The Motion was unanimously adopted.

Mr. Haun next presented the escrow disbursements for the month totaling \$2,009.95 and he recommended disbursement of the funds.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the escrow disbursements for the month amounting to \$2,009.05. The Motion was unanimously adopted.

OTHER BUSINESS

Mr. Evans inquired whether PECO had invoked its utility offline program and requested the Authority to run on its generator. Mr. Hauser indicated in the negative.

There was a request for a Proclamation for Phyllis Frey. The Solicitor was directed to prepare a Proclamation.

JULY 24, 2012 MEETING AGENDA

It was inquired whether there were any special items to be placed on the agenda. None were indicated.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 8.10 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor

William T. Evans, Secretary