

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

September 25, 2012

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, September 25, 2012, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; William Evans, Secretary and Donald Cameron, Assistant Secretary. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director; Joseph Nolan, Engineer and Thomas Hauser, Superintendent. Timothy Hagey, Assistant Treasurer, was absent.

The Chairman called the meeting to order at 7:30 p.m.

REPORTS OF OFFICERS

There were no reports of officers.

COMMITTEE REPORTS

There were no committee reports presented.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser reported that operations were normal for the month of August.

Precipitation: 7.70 inches

Average daily flow: 3.09 MGD

Peak day flow: 5.95 MG

Process performance was all within acceptable levels.

A representative from the manufacturer Ozonia was onsite to perform warranty work on the UV System.

Routine plant maintenance was performed as scheduled. In the collection system, the Authority inspected the construction of sewers in the Madison Apartment Complex. Two (2) runs on Skyline Drive were televised.

A Board member asked a question about televising of the collection system. Mr. Hauser answered that most of the system has not yet been televised since the new televising truck was purchased.

Brittany Farm will be worked on in the future because roads in that vicinity will be paved next year.

EXECUTIVE DIRECTOR'S REPORT – John Schmidt

Mr. Schmidt briefly discussed the financial statements which had been distributed.

Mr. Schmidt discussed the 2012-13 proposed revised budget which was distributed to the Board. Mr. Schmidt reviewed various parts of the proposed budget and in particular discussed a health insurance item. There was a brief discussion regarding workers' compensation insurance. Mr. Schmidt requested that the Finance Committee meet in the near future to discuss long-range budget planning, fund transfers, and a rate increase.

Mr. Schmidt indicated that Mr. Bonner's email address and phone number had changed and the new email address and phone number would be distributed to the Board.

Mr. Schmidt reported that the Authority is now running natural gas in the sludge dryer. Mr. Schmidt discussed the final connection of the dryer to the gas line. He reported that the Authority should expect to see a difference in the relative costs with a drop off in the purchase of oil.

Mr. Schmidt announced that he would not be present for the second meeting in October because he is attending a conference.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that a pre-construction meeting was held at the Authority on September 12 including contractor representatives and Authority representatives. Following the meeting, the notice to proceed was issued to the contractors which commenced the time running on the project. The first work proposed is the demolition of two (2) treatment tanks A and B.

Mr. Nolan further reported that two (2) price quotes were received for the demolition of the silo. The lower quote of approximately \$6,000 was received from New Images Construction Services. The contract for demolition will be awarded to the lower of the two (2) quotes received.

Mr. Nolan estimated that the silo demolition would take place within four (4) weeks. He also estimated that the new silo would be operational four (4) weeks after that.

Mr. Nolan reported that he will begin preparing the annual consultant's report for distribution to the Board.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley reported that Bucks County Water and Sewer Authority's counsel indicated that the Authority will be signing the final version of the Operating Agreement.

The Board recessed into Executive Session at approximately 8:03 p.m. to discuss potential litigation with a property owner whose property adjoins a pump station of the Authority. The Board returned to its Regular Session at approximately 8:15 p.m.

OTHER BUSINESS

The Chairman inquired if there were any additions to the agenda for the October 9 meeting. None were suggested.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 8:16 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor

William T. Evans, Secretary