

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**May 14, 2013**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 14, 2013, in the Authority's meeting room.

**Present:** Timothy Hagey, Assistant Treasurer; Joseph Bonner, Chairman; Gustave Haun, Treasurer; Donald Cameron, Assistant Secretary; and William Evans, Secretary. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director; and Joseph Nolan, Engineer. Mason Avrigian, Jr. and Jeffrey P. Wallack of Wisler Pearlstine were also present. William Rissinger, Vice Chairman and Thomas Hauser, Superintendent were absent.

The Chairman called the meeting to order at 7:30 p.m.

**ADOPTION OF MINUTES**

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to adopt the Board meeting minutes of April 9 and April 23, 2013 as distributed to the Board. The motion was unanimously adopted.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

There were no reports from officers.

**EXECUTIVE SESSION**

The Board recessed into Executive Session at approximately 7:31 p.m. to discuss potential litigation involving a contractor. The Board returned to its regular session at approximately 8:06 p.m.

Mason Avrigian, Jr. and Jeffrey P. Wallack left the meeting at approximately 8:08 p.m.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to ratify the default notice dated May 8, 2013 issued by the Authority. The motion was unanimously adopted.

**COMMITTEE REPORTS**

There were no Committee reports presented.

## **EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Mr. Schmidt reported to the Board that he had met with Fayez Elias. The insurance broker presented terms for proposed short-term disability insurance coverage, on an individual, voluntary basis, from AFLAC which were approximately double what the current rates are with MetLife. As a result, Fayez Elias is looking into the possibility of obtaining short-term disability coverage from MetLife (also on an individual, voluntary basis). Therefore, the AFLAC policy is just one possible alternative.

Mr. Schmidt reported that the owner of 30 Cedar Hill Road has paid off his tapping fee and the lien had been satisfied on the property.

Mr. Schmidt presented a request from PMAA for a contribution towards the lobbying activities of the organization. The Board indicated it would await additional information.

## **ENGINEER'S REPORT – Joseph Nolan, P. E.**

Mr. Nolan indicated that the Board was essentially up-to-date on the Expansion and Upgrade Project as a result of the Executive Session. Mr. Nolan began to present Requisition No. 125 when a question was asked about the status of the general contractor C&T. Mr. Nolan indicated that a C&T representative was present at the last progress meeting and indicated on the record that they were being delayed by the electrical contractor.

In response to a question, Mr. Nolan reported that the design of the new roof for the digester building is 95% completed. It will have a 3-12 pitch with a metal roof.

Mr. Nolan presented Requisition No. 125 for Capital Expenditures in the amount of \$17,605.15 representing expenditures for the silo project and the purchase of a thickened sludge pump.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve Requisition No. 125 for Capital Expenditures in the amount of \$17,605.15. A question was asked about the cost of the pump (\$10,663). The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 168 for Capital Improvements in the amount of \$357,012.58 representing payments for the Phase II Upgrade and Expansion Project work and design work for Phase III.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve Requisition No. 168 for Capital Improvements in the amount of \$357,012.58. There was discussion that there was no payment proposed, currently, for Thomas Controls. The Motion was unanimously adopted.

Mr. Nolan summarized the approximate amount of completion of each contractor on the Phase II project. In terms of payments received, C&T Associates is more than 50% complete and Thomas Controls is approximately 10% complete. Thomas Controls put in a request for payment but did not provide certified payrolls.

**SOLICITOR’S REPORT – Joseph M. Bagley, Esquire**

The Board recessed into Executive Session at approximately 8:22 p.m. in order to discuss pending litigation involving a former employee of the Authority.

The Board returned to its regular session at approximately 8:29 p.m.

**TREASURER’S REPORT – Gustave Haun, Treasurer**

Mr. Haun reviewed the General Operating Expenses for the month amounting to \$263,323.83 as well as the previously-approved Capital Expenditures and Capital Improvements and the payments to the loan fund bringing proposed total expenditures for the month to \$684,231.61 and he recommended paying the bills.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve payment of the total expenditures for the month of \$684,231.61. The Motion was unanimously adopted.

Mr. Haun also presented a reimbursement to the Authority out of the escrow fund of \$973.75.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to approve the escrow disbursement of \$973.75. The Motion was unanimously adopted.

**OTHER BUSINESS**

The Chairman inquired if there was any other business to be presented to the Board. None was offered.

**MEETING AGENDA**

The Chairman inquired whether there were any special items to be presented at the May 28 meeting. No comments were offered.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 8:31 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor

William T. Evans, Secretary