

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

September 24, 2013

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, September 24, 2013, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; and Donald Cameron, Assistant Secretary. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director, Joseph Nolan, Engineer and Thomas Hauser, Superintendent. William Evans, Secretary was absent.

The Chairman called the meeting to order at 7:30 p.m.

PUBLIC COMMENT

There were no members of the public present.

REPORTS OF OFFICERS

There were no reports from officers.

COMMITTEE REPORTS

There were no Committee reports presented.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser reported that treatment plant operations were considered normal in light of the on-going construction project.

Precipitation: 5.2 inches
Average daily flow: 3.31 MGD
Peak day flow: 6.68 MG

Process performance was within limits. Routine maintenance was performed in the Plant and personnel replaced a bearing on the outer shaft of the No. 1 aerator while the contractor performed its own work on the aerator, saving the Authority a charge on a crane. On the No. 2 DAFT thickened sludge pumps, the rubber coating failed prematurely. The manufacturer visited the Plant and agreed that the failure was a manufacturing problem which is being addressed. The manufacturer acknowledged that it is "working through the problem." The manufacturer sent parts to the Authority to fix the rubber coating.

The Silo Project is complete; it is holding bio-solids and is working well so far.

The General Contractor on the Expansion and Upgrade Project is working on the equalization basin. The work of the contractor allowed Authority personnel to work on the gates on the equalization pump pits while the equalization basins were being worked on by the General Contractor.

In the collection system, Authority personnel flushed manholes to prevent SSO's in the vicinity of Merck Credit Union. Personnel checked and cleaned lines up to New Britain Village Square to prevent future SSO's from grease built up in that vicinity. Personnel also checked manholes at County Line Road and Butler Avenue and replaced gaskets due to frame wearing.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt reviewed with the Board that at the last meeting they had decided to operate on a dual course with regard to the QNB loan, i.e., to contact QNB regarding the renegotiation of the Loan while at the same time looking into a solicitation from banks for proposals. Mr. Schmidt referred to the memo received this afternoon from PFM reporting on the response from QNB Bank. The QNB proposal is for a renegotiation to a 2.95% interest rate. Mr. Schlesinger reports that the Authority may be able to do better on a rate in the marketplace. Mr. Schlesinger will be present at the next meeting with proposals from other banks.

Mr. Schmidt reported on the 3 month budget which was distributed to the Board at the meeting. Mr. Schmidt reviewed with the Board that earlier in the year a preliminary budget had been adopted in regards to the bill which annually is sent to BCWSA. The 3 month budget report includes a revised budget. Mr. Schmidt reviewed some of the items resulting in changes in the revised budget. Mr. Schmidt reported that he had a few less expenses in the Fund 1 account which will result in slightly increased revenues in Funds 2 and 3.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve the revised budget for 2013-14. The Motion was unanimously adopted.

Mr. Schmidt presented a check for signing by the Board for a permit fee of \$500 for bio-solids which will appear on the bill list next month.

Mr. Schmidt reported that the audit report is completed and has been distributed to the Board for review. The auditors will be present at the next meeting for questions. The Board will have two weeks to look it over.

Mr. Schmidt reported that the owners of 102 Cedar Hill Road are ready to connect to the sewer system. The Board approved their connection and participation in the installment payment plan several months ago. The payment schedule has been adjusted so that the owners of 102 Cedar Hill Road finish their payments at the same time as all other participants in the program. Mr. Schmidt collected the signatures on the agreements as necessary.

Mr. Schmidt asked if there were any changes to the September 10 minutes. No changes were offered.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that he had begun preparation of a consulting engineer's report. He will have a draft to Mr. Schmidt next week and he will present the report at an upcoming Board meeting. Based upon his initial calculations, BCWSA will owe the Authority in the range of \$5,000-\$8,000.

Mr. Nolan reported that the trusses are up on the digester roof and the roof is sheathed. Metal roofing will go up in the next week or so. The work is progressing satisfactorily.

Mr. Nolan reported that for the Phase II Upgrade and Expansion Project the work on the equalization basin is continuing. The Authority has not yet received the motor control centers as promised by the manufacturer - Siemens. Siemens said it is completing internal testing. The motor control centers will then be shipped from Illinois. Mr. Nolan is expecting them within the next week or so but they have been promised in that time frame before. All equipment for the project is basically installed. The Electrical Contractor still needs to do work on the influent pump station controls and needs to install the classifier. The Authority is utilizing tanks A and B to feed sewage through but the mixers are not yet connected. The tanks seem to be working fine. Mr. Nolan stated that he would “like to believe we will make the December date [for completion].”

SOLICITOR’S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley reported that all final paperwork, including the fully-signed Settlement Agreement and Release and Order to Settle, Discontinue and End has been received by the Authority and the case with the former employee is now closed.

AGENDA FOR OCTOBER 8 MEETING

Bee Bergvall & PFM will be present at the next meeting to provide their individual reports. There was a brief discussion regarding the next payment owed QNB by November 15 and the timing of any new loan closing.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 8:00 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor

William T. Evans, Secretary