

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

November 26, 2013

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, November 26, 2013, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; and Donald Cameron, Assistant Secretary. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director and Thomas Hauser, Superintendent. William Evans, Secretary and Joseph Nolan, Engineer were absent.

The Chairman called the meeting to order at 4:00 p.m.

PUBLIC COMMENT

There was no public comment.

REPORTS OF OFFICERS

There were no reports from Officers.

COMMITTEE REPORTS

There were no Committee reports.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser presented the facility operations report for the month of October.

Mr. Hauser stated that the plant operated at less than optimal performance for the month due to the fact that there was an effluent excursion for phosphorous. Precipitation for the month was light and plant flows were low.

Average daily flow: 2.76 MGD

Peak day flow: 5.49 MG

Process performance for phosphorous was only 76% removal. The reading for phosphorous was 1.7 mg/L while the limit for October is 1.5 mg/L.

In the collection system, Authority personnel plunged a vent at 173 Cardinal Drive, found debris in the main and cleaned down to Eagle Road as a result. Following upon a report of surface water containing fecal coliforms, Authority personnel found a break in a privately-owned force main at 83 Peace Valley Road. Authority personnel inspected the tie-in of 151 Upper State Road. Personnel televised the line at 92 Hellberg Avenue where the homeowner had landscaping work done which covered a vent; Authority personnel uncovered the buried vent and televised the main at the rear and cut roots from the main line. Authority personnel also investigated a complaint of a backup at 52 Eagle Road but found Authority lines to be clear.

In the plant, personnel cleared debris from the clarifier inlet pipe at the Orbal tank. The digester alarm wiring was moved for the roofer. A new hoist was wired for the General Contractor to use during their work. The dryer was down for 20 days due to a motor problem. It was handled in-house and a subsequent control wiring problem was discovered and fixed.

There was a brief discussion about the fecal coliform complaint and the discovery of the break in the private force main.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt reviewed the status of the Pump Station No. 1 property. Mr. Schmidt received a check from one adjoining property owner and is still awaiting receipt of a check from the other property owner in accordance with the terms stated to the property owners.

Mr. Schmidt reviewed the progress on obtaining a sign for the front of the Authority property. Mr. Schmidt has discussed it with officials of Doylestown Township, obtained a Township Zoning Hearing Board Application and is in the process of addressing the filing fees with the Township. The Authority is only permitted to have an 8 square foot sign without obtaining relief from the Zoning Hearing Board. Mr. Schmidt distributed a conceptual drawing of the sign to the Board for review.

After discussion, a consensus was reached that the Authority holiday party will be held on Sunday, January 5.

There was a discussion regarding the timing of the first meeting of the month in November 2014 with regard to Veterans Day. A consensus was reached that the Board would move the meeting to November 10, 2014 rather than Veterans Day.

Mr. Schmidt asked the Board if they had any comments on the November 12 Minutes. There were no comments provided.

Mr. Schmidt reported that the Authority staff will be collecting again for the charity Give-a-Christmas through the Intelligencer.

In lieu of an Engineer's report due to Mr. Nolan's absence, Mr. Schmidt reviewed the June 3, 2013 report delivered by Mr. Nolan regarding the scope of the Phase III Project and the preliminary cost estimate. The report had previously been distributed to the Board and portions of it were redistributed prior to today's meeting. Mr. Schmidt explained that while the report was discussed, and a tour was given to the Property Committee on the proposed scope of Phase III, the written report was never formally accepted by the Board.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to accept the June 3, 2013 CKS report entitled "Phase III Project Scope and Preliminary Cost Estimate". The Motion was unanimously adopted.

With regard to project updates, Mr. Schmidt reported that the motor control centers were in place and ready for wiring. The motor control centers were moved by the General Contractor. There

was a Board discussion regarding movement of the motor control centers and a credit for such work to be given by the Electrical Contractor.

The Board generally discussed a report that Bristol Road would be extended.

SOLICITOR’S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley had nothing to report.

OTHER BUSINESS

A question was asked with regard to specifics about the odor control plan for Phase III. Mr. Schmidt responded that the odor control proposed in Phase III is that of a bio-filter. Mr. Schmidt likened it to a trickling filter for air. There was a general discussion regarding odor control, the DAFT Building and the odor control proposed for Phase III.

AGENDA – DECEMBER 10 MEETING

Mr. Schmidt reported that a 6-month budget would be presented at the December 10 meeting. The timing of the first meeting in January would also be put on the agenda.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:42 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor

William T. Evans, Secretary