

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

April 8, 2014

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, April 8, 2014, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; William Evans, Secretary; Donald Cameron, Assistant Secretary; and Timothy Hagey, Assistant Treasurer. Also present were Thomas Hauser, Superintendent; Joseph Bagley, Solicitor; John Schmidt, Executive Director; and Joseph Nolan, Engineer.

The Chairman called the meeting to order at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Rissinger to approve the minutes of the meetings of March 11 and March 25, 2014 as distributed to the Board. The motion was approved 5-0. Mr. Evans abstained from the vote because he was not present at the meeting on March 25.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of Officers presented.

COMMITTEE REPORTS

Mr. Evans provided a report on behalf of the Personnel Committee. The Personnel Committee met this afternoon with the Authority's insurance broker Faye Elias. The conclusion of the meeting was that the Committee needs more information on health insurance before it can make a recommendation on the negotiation of the future Union contract. There was a general discussion about the Affordable Care Act.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt presented a sewage capacity approval form approved by New Britain Township for development formerly known as the Wordsworth Tract presently called Pine Valley Crossing on Old Limekiln Pike. The Subdivision consists of 36 homes. No new tapping fees are involved because 36 EDUs were already reserved for a former project.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the sewage capacity approval form for Penn Valley Crossing and to transfer the existing EDUs to the developer. The motion was unanimously adopted.

Mr. Schmidt presented fuel bids for the year for No. 2 heating oil. The Consortium's low bid was Petroleum Traders at .0239 cents per gallon market fluctuation rate.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Rissinger to approve the award of the bid to Petroleum Traders at the price of .0239 cents per gallon. The motion was unanimously adopted.

Mr. Schmidt reported that he had a meeting with Ben Jones over disputes between the Authorities on the allocation of costs in regards to the upgrade and expansion of the Treatment Plant. Mr. Schmidt reported that Mr. Jones has looked over the various correspondence and agreed to pay the amounts as allocated by Chalfont-New Britain Authority.

Mr. Schmidt gave an update on certain developments including RAP involving a gas station, offices and bank. A developer has submitted plans which the Authority is reviewing. In regards to the Barclay Road development, the Authority has recently received a set of plans to review.

Mr. Schmidt related an additional complaint regarding the soccer fields from a neighbor. There was an extensive discussion about the soccer fields. Information was reported that an adult league is now playing 3 games at the field. A consensus was reached that notice of the 2 neighbor complaints will be provided by Mr. Schmidt to the soccer league.

Mr. Schmidt reported that the PMAA dinner is currently scheduled for May 15 in King of Prussia.

ENGINEER'S REPORT – Joseph Nolan, P. E.

Mr. Nolan presented Requisition No. 136 for Capital Expenditures which is in the amount of \$0.

Mr. Nolan next presented Requisition No. 179 for Capital Improvements in the amount of \$206,066.06. The Requisition is for plant expansion work.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve Requisition No. 179 for Capital Improvements in the amount of \$206,066.06. The Motion was unanimously adopted.

Mr. Nolan reported that the General Contractor has been paid \$56,075.00 this month while the Electrical Contractor has been paid \$136,618.14. The Electrical Contractor has finalized costs for the change order previously mentioned at a prior meeting. Change Order No. 1 consists of 6 items including the addition of the new portions of the SCADA system in the new grit classifier, a credit of approximately \$5,000 resulting in a change order totaling \$145,388.78. The larger items in the change order consist of \$59,335.89 related to the SCADA system being furnished, additional work in the influent pump station and having to dig duct bank deeper and required because of existing facilities. The dig included sheeting and shoring.

A question was asked about the total contract to Thomas Controls. The total contract to Thomas Controls for the Project was \$1.65 million.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to authorize Change Order No. 1 of the Electrical Contract for the Upgrade and Expansion Project, Phase II. There was discussion regarding Change Order No. 1 and a request was made for the Change Order to be presented to the Board.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to table the motion authorizing Change Order No. 1 until the next meeting. The Motion was unanimously adopted.

Mr. Nolan was asked about a report on the Upgrade and Expansion Project. Mr. Nolan provided an update on the Upgrade and Expansion Project. One goal is for Tanks A and B to be certified to establish that additional capacity is available. Mr. Nolan estimates that based on the timing of Siemens doing its systems programming, he expects Tanks A and B to be certified May 1. The tanks would then have to get DEP approval for additional capacity to be utilized and for the Authority to contact Hatfield Authority to halt its treatment.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

Mr. Bagley reported on the status of the lot line plans and deeds for the Pump Station No. 1 property. Mr. Nolan also reported that correspondence has been received from the Bucks County Planning Commission for which New Britain Township was waiting prior to recording of plans. Mr. Bagley will follow up with the Township Solicitor.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun reported that General Operating Expenses for the month totaled \$232,854.52. Capital Expenditures amounting to \$0, the Total Operating Expenses also amounted to \$232,854.52. In addition, the previously-approved Requisition No. 179, plus the Loan Payment from Fund 3 in the amount of \$75,601.49, brings the total expenditures for the month to \$512,522.07. Mr. Haun recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$512,522.07. The Motion was unanimously adopted.

Mr. Haun then presented an escrow disbursement for County Line/New Britain Realty, LP in the amount of \$1,462.87.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the disbursement to County Line/New Britain Realty, LP in the amount of \$1,462.87. The Motion was unanimously adopted.

OTHER BUSINESS

APRIL 22 AGENDA

Mr. Evans indicated that the Personnel Committee will have an additional report by the April 22 meeting.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:53 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary