

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

June 10, 2014

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, June 10, 2014, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; William Evans, Secretary; Donald Cameron, Assistant Secretary; and Gustave Haun, Treasurer. Also present were Thomas Hauser, Superintendent; Joseph Bagley, Solicitor; John Schmidt, Executive Director; and Joseph Nolan, Engineer. Timothy Hagey, Assistant Treasurer entered the meeting while it was in progress.

The Chairman called the meeting to order at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Rissinger to approve the minutes of the meetings of May 13 and May 27, 2014. The motion was adopted 3-0, with Messrs. Evans and Cameron abstaining due to their absence from one of the meetings.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of Officers presented.

COMMITTEE REPORTS

There were no Committee reports presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt summarized the twelve-month expense report distributed to the Board today. Mr. Schmidt remarked that it was not final and had not been audited but that the twelve-month period on which it is based had closed. Mr. Schmidt requested that the Board review the report and provide any questions or comments at the next meeting. Mr. Schmidt, in particular, discussed the increase in the balance in Fund No. 1.

Mr. Schmidt reported that the Authority received a check from BCW&SA for \$2,326,198 for reimbursement of past Capital Improvement expenses in accordance with their written agreement with the Authority. Future invoices to, and checks from, BCW&SA will be on a month-by-month basis.

Mr. Schmidt reported on his work to obtain the procurement contract for natural gas for the Authority.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Cameron to approve a contract with Constellation NewEnergy – Gas Division, LLC.

A consensus of the Board was reached to allow Mr. Schmidt to select among the options presented for the term and price of the Contract which is in the best interests of the Authority and with any changes to the Agreement negotiated by the Solicitor.

Mr. Schmidt presented a Developer's Agreement for the Pine Valley Crossing subdivision to the Board for approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the Developer's Agreement for Pine Valley Crossing. The motion was unanimously adopted.

Mr. Schmidt reported that the PMAA Conference will take place during the fourth week in August.

Mr. Hagey entered the meeting at approximately 4:25 p.m.

Mr. Schmidt reported that a dental insurance quote has been received from Guardian which was higher than the existing quote from Met Life with a 4% increase.

Mr. Schmidt reported that the meeting with representatives of New Britain Township is currently scheduled for Monday, July 7 at 9:00 a.m.

ENGINEER'S REPORT – Joseph Nolan, P. E.

Mr. Nolan present Requisition No. 138 for Capital Expenditures in the amount of \$1,032.80 for computer software and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to approve Requisition No. 138. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 181 for Capital Improvements in the amount of \$118,376.17 representing ongoing construction and Phase III design and permitting. Mr. Nolan recommended approval.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to approve Requisition No. 181 in the amount of \$118,376.17. The Motion was unanimously adopted.

Mr. Nolan reported on the progress of construction. A payment was made to the General Contractor in Requisition No. 181. The end date for the Electrical Contractor is July 18. DEP will be notified that the official start date for the new process was June 2. We are also preparing the "Project Completion Certificate" required by DEP. DEP needs to inspect and then provide a letter to the Authority certifying to the work completed.

With regard to Phase III, Doylestown Township granted the request for a land development waiver with some conditions, one of which involved the removal of debris at the rear of the Authority's property.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER’S REPORT – Gustave Haun

Mr. Haun reported that the General Operating Expenses total \$240,495.92, the previously approved Requisition No. 138 along with Miscellaneous Extraordinary Expenses of \$8,173.48 brought the Operating Expenses to a total of \$249,702.20. Along with the previously approved Capital Improvements, as well as the Loan Fund payments in the amount of \$75,601.49, the Total Expenditures for the month amounted to \$443,679.86. Mr. Haun recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to pay the Expenditures for the month. The Motion was unanimously adopted.

Mr. Haun further presented Escrow Disbursements totaling \$1,002.94.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the Escrow Disbursements in the amount of \$1,002.94. The Motion was unanimously adopted.

OTHER BUSINESS

The PMAA meeting is the fourth week in August including the fourth Tuesday of the month. Three Board members will be in attendance at the conference.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to cancel the Authority Board meeting for the fourth Tuesday in August. The Motion was unanimously adopted.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:41 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary