

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

December 10, 2013

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, December 10, 2013, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; William Evans, Secretary; and Donald Cameron, Assistant Secretary. Also present were Thomas Hauser, Superintendent; Joseph Bagley, Solicitor; John Schmidt, Executive Director; and Joseph Nolan, Engineer.

The Chairman called the meeting to order at 4:00 p.m.

ADOPTION OF MINUTES

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve the meeting minutes of November 12 and 26, 2013 as distributed to the Board. The motion was approved 5-0. Mr. Evans abstained due to his absence from the meeting on November 26.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of Officers presented.

COMMITTEE REPORTS

There were no Committee reports presented.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser presented the facility operations report for the month of November. Mr. Hauser stated that plant operations were normal for the month of November.

Precipitation: 3.35 inches
Average daily flow: 2.76 MGD
Peak day flow: 5.49 MG

Process performance was good with all readings within limits. Routine maintenance in the plant was performed as scheduled. The plant personnel experienced problems with the dryer controls which were found to have a loose wire. The wire was fixed and a check was made to tighten all other wires in the dryer controls.

Thomas Controls clipped an underground pipe during their contract work and subsequently repaired it.

BSI, Inc., the previous contractor on the Phase II improvements, returned to install a new variable frequency drive on the return activated sludge pump.

In the collection system, personnel checked for force main leaks near 5 Clover Lane. At that location, the homeowner was installing a French drain in the yard and found dark-colored soil. The check revealed no leaks in the Authority's line. Personnel also televised for roots behind Hellberg Avenue and treated 10 laterals with root killer. Westview Avenue was also televised. North Lane near 121 North Lane was also televised for a problem with a lateral. The problem was found to be on the homeowner's side of the line. Lastly, 198 Lenape Drive was televised for root problems.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt presented the 6-month budget report noting the Bucks County Water and Sewer Authority payment received, certain operating expenses and other highlights. Mr. Schmidt also reported on Fund 3 and the use of the recent loan proceeds to extinguish the Uninvest and Quakertown National Bank loans.

Mr. Schmidt brought to the Board's attention recent information regarding the proposal for 60 apartment units in Chalfont involving conversion of the school. The Borough will be contacted to communicate that additional EDUs will need to be purchased for such project.

Mr. Schmidt confirmed that the meeting in 2014 which would occur on Veterans Day will be moved to the preceding Monday.

Mr. Schmidt reported that invitations for the annual Holiday Party have been extended.

Mr. Schmidt reported that the second adjoining landowner to Pump Station No. 1 has delivered a check in the amount requested by the Authority to commence the transfer of property.

ENGINEER'S REPORT – Joseph Nolan, P. E.

Mr. Nolan presented Requisition No. 132 for Capital Expenditures in the amount of \$10,758.65 including costs for the pump installation at the main pumping station and he recommended approval.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve Requisition No. 132 for Capital Expenditures in the amount of \$10,758.65. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 175 for Capital Improvements in the amount of \$249,101.53 including costs for the Phase II Improvements and for design of Phase III and he recommended approval.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve Requisition No. 175 for Capital Improvements in the amount of \$249,101.53. The Motion was unanimously adopted.

Mr. Nolan provided an update on the various construction projects of the Authority. December 11 is the first target date for the Phase II Project. The General Contractor has completed almost all work under its contract. The Electrical Contractor has not complied with the schedule under its contract. The motor control centers have sat unconnected for two (2) months waiting for them to be wired up. The Authority has a general progress meeting with the contractors on Thursday, December 19.

Piping from the equalization basin is substantially complete. The General Contractor still has to install the grit classifier and the channel monster in the pump station.

Mr. Nolan also reported that he is working weekly on the Phase III design coordinating with Mr. Schmidt and Mr. Hauser.

Mr. Nolan also reported that he provided Bucks County Water and Sewer Authority with a written report from CKS regarding the allocation between the parties for all three (3) phases of construction. This is the third version of the report that has been provided to BCWSA. Mr. Nolan was able to update the report because estimates for Phase III have been completed. BCWSA's engineer, Mr. Swenson, has responded to the report and Mr. Schmidt has requested additional monies from BCWSA as a result of the report. Mr. Nolan will be meeting with Mr. Swenson with regard to differences arising from the report.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the General Operating Expenses for the month of \$232,968.09, along with the previously-approved Capital Expenditures of \$10,758.65 resulting in total operating expenditures of \$243,726.74. Along with the previously-approved Capital Improvements of \$249,101.53, the total expenditures for the month were \$492,828.27 and Mr. Haun recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$492,828.27. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements to the Authority and Wisler Pearlstine amounting to \$114.31 and Mr. Haun recommended the disbursements.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to approve the disbursements of \$114.31. The Motion was unanimously adopted.

OTHER BUSINESS

The Board recessed into Executive Session at approximately 4:30 p.m. to discuss personnel matters.

The Board returned to its regular session at approximately 4:45 p.m.

The next Board meeting will be January 14, 2014.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:46 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor

William T. Evans, Secretary