

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**October 14, 2014**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, October 14, 2014, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Donald Cameron, Assistant Secretary; Gustave Haun, Treasurer; and Timothy Hagey, Assistant Treasurer. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director; and Joseph Nolan, Engineer. William Evans, Secretary and Thomas Hauser, Superintendent were absent. The Chairman opened the meeting at 4:00 p.m.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the Board minutes of the meetings of September 9 and September 23, 2014 as distributed to the Board. The motion was unanimously adopted.

**PUBLIC COMMENT**

No members of the public were present.

**COMMITTEE REPORTS**

On behalf of the Finance Committee, Mr. Haun reported that the Committee had met and made a recommendation of raising rates by 5% based upon the recent Auditor's report.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to adopt an increase in sewer rates by 5% effective January 1, 2015. The Motion was unanimously adopted.

After discussion, it was determined to increase the rate of all sewer rate bills by 10% if the bill is paid more than 30 days late.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to increase the sewer rate of all sewer bills by 10% if the bill is paid more than 30 days after its due date. The Motion was unanimously adopted.

**EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Mr. Schmidt indicated that the Auditor's report had not been approved by the Board when presented at the last Board meeting.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Rissinger to approve the Auditor's Report for 2014. The Motion was unanimously adopted.

Mr. Schmidt reported that the Personnel Committee will be meeting after he meets with the Health Insurance representative.

**ENGINEER'S REPORT – Joseph Nolan, P. E.**

Mr. Nolan reported that the Authority has received its new NPDES permit.

Mr. Nolan provided a project update. The Electrical Contractor is “treading along”. Thomas Controls was provided with a punch list in May which was updated in August. CKS Engineers is in the process of providing them with a final punch list. Some site restoration work has occurred. There are a lot of little things that need to be done and a lot of big things that need to be done by the Electrical Contractor.

Mr. Nolan presented Requisition No. 142 for Capital Expenditures which was \$0. Mr. Nolan also presented Requisition No. 185 for Capital Improvements in the amount of \$26,504.63 representing engineering, permitting and legal work for the Phase II and Phase III Projects.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve Requisition No. 185 for Capital Improvements in the amount of \$26,504.63. The Motion was unanimously adopted.

### **SOLICITOR’S REPORT – Joseph M. Bagley, Esquire**

Mr. Bagley reported that he will be meeting with Mr. Schmidt, Mr. Nolan and Mr. Wallack of his office about the Electrical Contractor.

### **TREASURER’S REPORT – Gustave Haun**

Mr. Haun presented the General Operating Expenses of \$202,197.50 plus the Miscellaneous Extraordinary Expenses in the amount of \$1,109.97 amounting to Total Operating Expenses of \$203,307.47, along with the previously-approved Capital Improvements of \$26,504.63 and the payment of the Loan (Fund No. 3) in the amount of \$75,601.49 totaling \$305,413.59 of Total Expenditures for the month. Mr. Haun recommended approval to pay the bills for the month.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to pay the Total Expenditures for the month of \$305,413.59. The Motion was unanimously adopted.

Mr. Haun next presented the Escrow Disbursements in the amount of \$1,488.37 and recommended approval.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Rissinger to approve Escrow Disbursements in the amount of \$1,488.37. The Motion was unanimously adopted.

### **OTHER BUSINESS**

The Chairman asked if there were any items to add to the agenda for the October 28 meeting. None were offered.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:27 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor  
and Recording Secretary