

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

November 25, 2014

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, November 25, 2014, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; William Evans, Secretary; Donald Cameron, Assistant Secretary; Gustave Haun, Treasurer; and Timothy Hagey, Assistant Treasurer. Also present were Thomas Hauser, Superintendent; John Schmidt, Executive Director; and Joseph Nolan, P.E.; and Joseph Bagley, Solicitor.

The Chairman called the meeting to order at 4:00 p.m.

REPORTS OF OFFICERS

There were no reports from officers.

PUBLIC COMMENT

No members of the public were present.

COMMITTEE REPORTS

Mr. Evans presented the report of the Personnel Committee. The Board recessed into Executive Session at approximately 4:01 p.m. to discuss personnel matters and the negotiation of an amendment to the Collective Bargaining Agreement.

The Board returned to its Regular Session at approximately 4:06 p.m.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to accept the recommendation of the Personnel Committee to adopt a new Collective Bargaining Agreement commencing December 31, 2014 and expiring May 31, 2019. The motion was unanimously adopted. The Agreement was accordingly signed by four (4) officers.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser reported that operations of the Treatment Plant were normal for the month of October. A high-quality effluent was produced using the new process.

Precipitation: 3.55 inches

Average Daily Flow: 2.59 MGD

Peak Day Flow: 4.10 MG

In terms of process performance, the effluent was all within limits. Phosphorous consisted of a monthly average of 0.79 mg/L for 82% removal. The Superintendent commented that the Authority was adding less chemical this year than last year resulting in the 82% removal.

Routine maintenance was performed as scheduled. Two (2) leaks were repaired at Peace Valley Road and 66 Valley View Road. Personnel televised laterals at 105 North Lane and 189 Lenape finding both to be okay. Problems were encountered with the camera equipment which was sent to the manufacturer for repairs. Two (2) manholes were raised near the new walking path in Kelly Park. Servicing and repairs were made of some Authority equipment. An inspection was performed of the installation of sanitary sewer at Pine Run Crossing.

At the Plant, the front equalization basin was flushed and some repairs to some of the roofs around the Plant were made. Work was coordinated with Thomas Controls. Work was coordinated with Keystone Engineering for the SCADA system. A dryer exhaust stack was repaired. The CB South AP Environmental Science class toured the Plant.

A question was asked whether the Chalfont Family Restaurant was televised. The Superintendent indicated that it was not.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt presented a grinder pump agreement for 1606 Upper State Road. The grinder pump agreement was executed by the Board.

The 2015 fee schedule is to be adopted in January. Proposed revisions were circulated to the Board. It was pointed out that several items have not changed for several years, including the purchase of a water meter. Also, certain manpower and inspection fees had not been reviewed in several years. There was discussion regarding the proposed increase in rates for those customers paying late. Changes were made to the fee schedule regarding an increase in the rate after the due date has passed.

There was an extensive discussion regarding an Oxbow Meadow customer and a lateral issue. After an extensive discussion, it was the sense of the Board to offer the owner half of his requested reimbursement, in the amount of \$1,125, as full and final payment of his claim that parts of the Authority system were clogged by roots (seemingly from the owner's trees).

Mr. Schmidt discussed the drafting of a new Sewer Use Ordinance and its current status. Proposed Sewer Use Ordinances will be distributed to the Board prior to the next meeting.

Mr. Schmidt presented a requested increase in the Solicitor's rate to the Board.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to raise the Solicitor's hourly rate by \$3.00 per hour. The motion was unanimously adopted.

Mr. Schmidt mentioned that many resumes had been received in response to a job posting for a position of a retiring member of the office staff.

Mr. Schmidt reported that New Britain Township had verbally indicated that Mr. Bonner will be reappointed in January 2015.

Mr. Schmidt reported that the Authority's Holiday Party is scheduled for January 11 at 5:00 p.m.

ENGINEER'S REPORT – Joseph Nolan, P.E.

The Board recessed into Executive Session at approximately 4:50 p.m. to discuss potential litigation with a contractor.

The Board returned to its Regular Session at approximately 4:54 p.m.

It was discussed that at the December 9 meeting, the proposed Sewer Use Ordinance previously reported on by the Executive Director would be available for discussion.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:55 p.m.

Respectfully submitted,
Joseph Bagley, Solicitor
and Recording Secretary