

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**December 9, 2014**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, December 9, 2014, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; William Rissinger, Vice Chairman; William Evans, Secretary; Donald Cameron, Assistant Secretary; Gustave Haun, Treasurer; and Timothy Hagey, Assistant Treasurer. Also present were Andrew Freimuth, Solicitor; John Schmidt, Executive Director; Thomas Hauser, Superintendent; and Joseph Nolan, Engineer. The Chairman opened the meeting at 4:00 p.m.

**MINUTES**

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve the Board minutes of the meetings of November 11 and November 25, 2014. The motion was unanimously adopted.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

There were no reports of officers presented.

**COMMITTEE REPORTS**

There were no Committee reports presented.

**EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Mr. Schmidt reported that he has reviewed resumes for an open position with the Authority. He requested that the Personnel Committee meet after the meeting to discuss the candidates.

Mr. Schmidt informed the Board that the six-month budget report has been prepared and indicates that the Authority is on target for the year.

Mr. Schmidt advised the Board that a draft Sewer Use Ordinance was distributed to the Board for review and comment. Mr. Bagley intends to provide the Board with a summary of the Ordinance at the next meeting of the Board. Mr. Haun noted the restriction on the discharge of lye into the Authority's system and expressed his concern that such restriction would prohibit the use of household drain cleaners. The issue will be researched further by staff.

The Board was asked to review for accuracy the Board member information sheet for 2015, copies of which were distributed to the Board.

Mr. Schmidt reported that a check was sent to Jeremiah Andrade as reimbursement to Mr. Andrade for sanitary sewer repairs at 44 Hickory Lane. He also reported to the Board that

checks were distributed to Michael Lamaina and Garry Adair for tapping fee reimbursements. All necessary documents in connection with such reimbursement were provided to the Authority.

The Board was reminded of the upcoming holiday party.

Mr. Schmidt noted for the Board the reissuance of a check to CR Solutions in connection with a lost check, as indicated on Requisition No. 187.

In response to a question from Mr. Cameron, there was a general discussion regarding the Authority's fuel costs.

#### **ENGINEER'S REPORT – Joseph Nolan, P. E.**

Mr. Nolan noted that Requisition No. 144 for Capital Expenditures is \$0.00.

Mr. Nolan presented Requisition No. 187 for Capital Improvements in the amount of \$25,819.50 representing engineering, legal and other expenses for the Phase II and Phase III Projects and he recommended payment of the bills.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Haun to approve Requisition No. 187. The Motion was unanimously adopted.

Mr. Nolan reported on the recent attempts to schedule a meeting with Thomas Controls and representatives from Hudson Insurance regarding electrical construction on the Phase II Project. A meeting date of December 15, 2014 was provided to Thomas Controls by letter from the Authority Solicitor's office dated December 2, 2014. Mr. Hauser indicated that he had heard that representatives of Thomas Controls would be in attendance at the meeting as scheduled.

Mr. Nolan informed the Board that his office has received two letters related to a claim by C&T. Mr. Nolan believes that the details of the claim remain too vague to define its nature and that he would be discussing the issue further with the Solicitor.

There was discussion regarding the need for the Board to meet on December 23. There was a consensus of the Board that the December 23 meeting was not necessary.

There was general discussion regarding the aforementioned meeting with Thomas Controls.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to authorize the Authority Solicitor, the Authority Engineer and the Executive Director to take any necessary and appropriate action on behalf of the Authority following the upcoming meeting with Thomas Controls and Hudson Insurance on December 15, 2014. The Motion was unanimously adopted.

#### **SOLICITOR'S REPORT – Joseph M. Bagley, Esquire**

Mr. Freimuth had no report.

#### **TREASURER'S REPORT – Gustave Haun**

Mr. Haun presented the General Operating Expenses of \$291,616.62, along with Miscellaneous Extraordinary Expenses of \$1,486.56 for Total Operating Expenses amounting to \$293,103.18.

Mr. Haun noted that the Capital Improvements Requisition had already been approved and identified the two Miscellaneous Capital Improvements related to payment to Mr. Adair and Mr. Lamaina. He further reported on the payment of the Loan Fund in the amount of \$75,601.49 for Total Expenditures for the month of \$409,524.17 and he recommended approval to pay the bills.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve the Total Expenditures for the month of \$409,524.17. The Motion was unanimously adopted.

Mr. Haun next presented Escrow Disbursements in the amount of \$4,790.94 and recommended payment.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to approve the Escrow Disbursements in the amount of \$4,790.94. The Motion was unanimously adopted.

### **OTHER BUSINESS**

There was no other business.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:25 p.m.

Respectfully submitted,

Andrew Freimuth, Solicitor  
and Recording Secretary