

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**March 10, 2015**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, March 10, 2015, in the Authority's meeting room.

**Present:** William Rissinger, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; William Evans, Secretary; and Donald Cameron, Assistant Secretary. Also present were Joseph Nolan, P.E.; Allison Oldfield, Administrative Assistant and Joseph Bagley, Solicitor. Messrs. Schmidt, Bonner and Hauser were absent.

The Vice Chairman opened the meeting at 4:00 p.m.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to approve the Minutes of the meeting of February 10, 2015. The Motion was adopted 4 to 0 with Mr. Cameron abstaining.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve the Minutes of the meeting of February 24, 2015. The Motion was adopted 4 to 0 with Mr. Hagey abstaining.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

There were no reports from officers presented.

**COMMITTEE REPORTS**

There were no Committee reports presented.

**ENGINEER'S REPORT – Joseph Nolan, P.E.**

Mr. Nolan presented Requisition No. 147 for Capital Expenditures in the amount of \$5,141.91 representing costs for a pump overhaul.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve Requisition No. 147 in the amount of \$5,141.91. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 190 for Capital Improvements in the amount of \$152,054.12, the majority of which are associated with payment of C&T Associates as part of the Phase II project. Mr. Nolan stated that payment of C&T would reduce outstanding amounts held by the Authority to a 1% retainage. The proposed payment incorporates Change Order No. 4 which Mr. Nolan discussed in detail. Change Order No. 4 includes costs for the repair of concrete, additional demolition work, backfilling, pipe installation work and other work. Change Order No. 4 amounts to \$26,525.15.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Haun to approve Requisition No. 190 for capital improvements. The Motion was unanimously adopted.

There was a discussion regarding an entry for an expense for Keystone Engineering Group under General Operating Expenses.

The Board moved into executive session at approximately 4:10 p.m. to discuss a pending claim by a contractor in the Phase II Project of the Plant Upgrade.

The Board returned to its regular session at approximately 4:17 p.m.

**SOLICITOR’S REPORT – Joseph Bagley, Esquire**

Mr. Bagley reported that minor changes have been made to the proposed Sewer Use Ordinance which revisions were distributed to the Municipal Solicitors. The Authority is planning on meetings with the staff of each of the municipalities upon Mr. Schmidt’s return.

**TREASURER’S REPORT – Gustave Haun**

Mr. Haun presented the general operating expenses for the month of \$238,989.96. He reviewed the previously approved capital expenditures and presented the \$443.12 in extraordinary expenses making the total Operating Expenses for the month amount to \$244,574.99. Mr. Haun next reviewed the previously approved capital improvements along with the Loan Fund 3 in the amount of \$75,601.49 making the total expenditures for the month amount to \$459,194.60 and he recommended approval.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the total expenditures for the month in the amount of \$459,194.60. The Motion was unanimously adopted.

**OTHER BUSINESS**

Mr. Nolan will be reporting on an upcoming meeting he has with C&T Associates.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:21 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor  
and Recording Secretary