

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

October 13, 2015

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, October 13, 2015, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; William Rissinger, Vice Chairman; William Evans, Secretary and Donald Cameron, Assistant Secretary. Also present were John Schmidt, Executive Director; Joseph Nolan, P.E.; Thomas Hauser, Superintendent; Joseph Bagley, Solicitor.

The Chairman called the meeting to order at approximately 4:00 p.m.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the Minutes of the September 8 meeting. The Motion was adopted 5-0. Mr. Cameron abstained because he was not present at the subject meeting.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the Minutes of the September 22 meeting. The Motion was adopted 5-0. Mr. Evans abstained because he was not present at the subject meeting.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of officers presented.

COMMITTEE REPORTS

There were no committee reports presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt reported that the health insurance renewal from Aetna had been received. Renewal with Aetna involves a 7.5% increase. Mr. Schmidt anticipates a meeting with the Authority's insurance broker, Fayez Elias, to discuss comparison with other health plans. The meeting with the broker is scheduled for October 14.

Mr. Schmidt also reported that a letter had been sent to Chalfont Borough about an appointment letter for Mr. Rissinger.

Mr. Schmidt reported that those planning to attend the PMAA Fall dinner so far are Mr. Rissinger, Mr. Bonner, Mr. Schmidt and Mr. Bagley. Mr. Cameron and Mr. Evans expressed interest in attending.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that there was no capital expenditures requisition amount for October.

Mr. Nolan presented Requisition No. 197 for capital improvements in the amount of \$24,907.29 consisting of Phase III design work and other work for the end of the Phase II Project. In response

to a question, Mr. Nolan explained the payments to be B.S.I. Electrical Contractors were related to a work order previously approved to address a problem involving a “reflective wave” issue diagnosed for pump controls in the main pump station.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve Requisition No. 197 for capital improvements in the amount of \$24,907.29. The Motion was unanimously adopted.

Mr. Nolan also reported that a draft copy of the annual consulting engineer’s report has been presented to Mr. Schmidt for review and will be provided to the Board prior to the next meeting.

Mr. Nolan also reported that the cost estimate for Phase III will be completed by the end of the week. Phase III plans will be provided to the Authority staff for a final review. The Phase III Project is 99% ready. After a final meeting with the Authority staff, Mr. Nolan indicated that bidding dates could be scheduled.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun presented the general operating expenses for the month of \$202,198.36, as well as the previously-approved capital improvements of \$24,907.29, along with the loan payments of \$75,601.49 for total expenditures for the month of \$302,707.14 and Mr. Haun recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the total expenditures for the month of \$302,707.14. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements including New Britain Multi-Family Development (Madison), New Britain Developers, L.P. (Fountainville Shopping Center), and New Britain Land Limited Partnership (New Britain Corporate Center, Lot 4) for disbursement in the amount of \$21,068.69.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the disbursement of the Escrow Fund as listed on the Escrow Disbursement List distributed to the Board. The Motion was unanimously adopted.

The Chairman called for agenda items for October 27. None were presented.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:12 p.m.

Respectfully submitted,
Joseph Bagley, Solicitor
and Recording Secretary