

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

November 10, 2015

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, November 10, 2015, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; William Rissinger, Vice Chairman and Donald Cameron, Assistant Secretary. Also present were John Schmidt, Executive Director; Joseph Nolan, P.E.; Thomas Hauser, Superintendent; Joseph Bagley, Solicitor. William Evans, Secretary was absent.

The Chairman called the meeting to order at approximately 4:00 p.m.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve the Minutes of the October 13 and October 27 meetings. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of officers presented.

COMMITTEE REPORTS

Mr. Haun provided a report for the Finance Committee. The Committee met last Tuesday to discuss financing for the Phase III Upgrade Project. The Committee recommended that there were sufficient funds available to the Authority for Phase III without further borrowing. However, the Committee recommended an increase in rates of 5%, effective January 1, 2016. The rate increase would build reserves, which will be depleted by construction of Phase II. The Committee is also endeavoring to cover the Authority's share of depreciation with the recommended increase in the rates.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve a 5% rate increase effective January 1, 2016 for quarterly sewer rentals. The Motion was unanimously adopted.

There was discussion regarding preparation of a public statement about the rate increase.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt recommended the closing of Escrow Account No. 36 for Lenape Properties.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the closing of the Escrow Account No. 36 for Lenape Properties. The Motion was unanimously adopted.

There was a discussion regarding the PMAA dinner scheduled for Thursday, November 12.

Mr. Schmidt asked about scheduling for a holiday dinner in January.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan presented Requisition No. 155 for capital expenditures (Fund 2) in the amount of \$5,567.42 representing the costs for a new sampler and legal costs.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Cameron to approve Requisition No. 155 for capital expenditures in the amount of \$5,567.42. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 198 for capital improvements (Fund 3) in the amount of \$10,797.33 representing legal and engineering costs for Phases II and III.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve Requisition No. 198 for capital improvements in the amount of \$10,797.33. The Motion was unanimously adopted.

Mr. Nolan discussed the cost estimate for Phase III. Mr. Nolan has provided Mr. Schmidt and Mr. Hauser with a set of plans for Phase III. The Authority will be sending a set of plans for Phase III to BCW&SA for their review. Mr. Nolan expects bidding to take place in January. There was a discussion regarding specifics of the Phase III Upgrades.

The Board recessed into Executive Session at approximately 4:21 p.m. to discuss anticipated litigation with Thomas Controls. The Board returned to its regular session at approximately 4:25 p.m.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley updated the Board on the proposed New Britain Township Sewer Use Ordinance.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun presented the monthly bill list in the amount of \$395,742.97. Along with the previously-approved capital expenditures, the total operating expenses for the month amounted to \$401,310.39. Along with the previously-approved capital improvements, the Loan payments in Fund 3 of \$75,601.49 brings the total expenditures for the month to \$487,709.21. Mr. Haun recommended approval to pay the bills.

There was a question asked regarding the expense for Ladtech, Inc. Mr. Hauser indicated that the costs incurred were for plastic riser rings bought in bulk and used for manholes. There was also a discussion regarding the payment to BCW&SA.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the total expenditures for the month of \$487,709.21. The Motion was unanimously adopted.

Mr. Haun next presented four (4) escrow disbursements and recommended payment of each of them.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the escrow disbursements in the amount of \$3,851.24. The Motion was unanimously adopted.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:30 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary