

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**December 8, 2015**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, December 8, 2015, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; Gustave Haun, Treasurer; William Evans, Secretary; William Rissinger, Vice Chairman and Donald Cameron, Assistant Secretary. Also present were John Schmidt, Executive Director; Joseph Nolan, P.E.; Thomas Hauser, Superintendent; and Joseph Bagley, Solicitor. Timothy Hagey, Assistant Treasurer was absent.

The Chairman called the meeting to order at approximately 4:00 p.m.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

There were no reports of officers presented.

**COMMITTEE REPORTS**

No Committee reports were presented.

**EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Mr. Schmidt discussed the six-month budget report which had been distributed to the Board. Mr. Schmidt reported that operating revenues were at 54% after six (6) months and operating expenses were at 51%. Mr. Schmidt stated that there was nothing noteworthy to highlight in the report. In Fund 3, loan interest of \$906,000 was projected in the budget and \$453,608.94 had been expended thus far. Mr. Schmidt also reported on other aspects of Fund 3.

Mr. Schmidt discussed a sewer rate history graph which was distributed to the Board. The graph expresses residential rates in a dollar amount per 18,000 gallons versus the Consumer Price Index. The history is shown from 2001 to 2016. The graph shows a parallel between the Consumer Price Index and the sewer rate history of the Authority.

Mr. Schmidt reported that the donation for the Cordell gazebo was listed in the bill list.

The Board discussed the advisability of a December 22 meeting.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to cancel the scheduled December 22 Board meeting. The Motion was unanimously adopted.

Mr. Schmidt stated that the reorganization meeting will take place on January 12. The Authority banquet is scheduled for January 10.

**SUPERINTENDENT'S REPORT – Thomas Hauser**

Mr. Hauser reported on a permit excursion for the month of November involving suspended solids and CBOD due to "high forward flow through the plant" as a result of a rainfall event.

Precipitation: 2.3 inches  
Average Daily Flow: 2.75 MGD  
Peak Day Flow: 5.33 MG

Mr. Hauser discussed the suspended solids potential violation.

Mr. Hauser also reported on a dryer alarm due to no utility water, which is being addressed. There was an electrical power outage due to a downed pole and when personnel arrived at the plant, they found the generator running but no power in the plant due to breakers that did not trip. This situation is being addressed as part of the Phase III Upgrade.

The No. 2 thickened sludge conveyor was repaired. The No. 4 aerator on the Orbal ditch was discovered to have a broken-off motor junction box and a broken coupling. The box was repaired and the coupling was replaced. The centrifuge exhaust fan motor tripped two (2) circuit breakers, causing the silo conveyor to clog because the rotary valve was not operating. The Authority utilized Synagro, Inc. to remove remaining Class A biosolids during the month of November. Personnel also uncovered the 24-inch influent line to the A anoxic tank for CKS involving Phase 3 design.

In the system, personnel plunged vents at 19 Pleasant Avenue and 17 Skyline Drive. The lateral for Borghi's restaurant was televised with grease discovered in the line. The Authority raised three (3) manholes on Route 202.

There was a discussion regarding the suspended solids issue. There was discussion regarding three (3) lift pumps kicking on as a cause of the potential violation.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to approve the Minutes for the meetings of November 10 and November 24, 2015. The Motion was unanimously adopted.

#### **ENGINEER'S REPORT – Joseph Nolan, P.E.**

Mr. Nolan presented Requisition No. 156 for capital expenditures in the amount of \$140 representing legal fees involving DEP.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to approve Requisition No. 156 for capital expenditures in the amount of \$140. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 199 for capital improvements involving Phase III design work and legal services amounting to \$16,976.30.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve Requisition No. 199 for capital improvements in the amount of \$16,976.30. The Motion was unanimously adopted.

Mr. Nolan reported on the work on the Phase III design. Mr. Nolan reported that he had a final meeting with Mr. Schmidt and Mr. Hauser to go over final updates. There is a meeting planned with SCADA. Mr. Nolan reported that a copy of the Phase III plans are being provided to BCW&SA in conformity with the agreement between the two authorities. Mr. Nolan also expects to provide an updated cost breakdown report to this Authority.

**SOLICITOR’S REPORT – Joseph Bagley, Esquire**

Mr. Bagley reported on discussions he had with the New Britain Township Solicitor regarding the draft Sewer Use Ordinance.

**TREASURER’S REPORT – Gustave Haun, Treasurer**

Mr. Haun reported that the general operating expenses for the month amounted to \$181,487.78. Together with the previously-approved Requisition Nos. 156 and 199, along with expenditures from the Loan Fund 3 of \$75,601.49, the total expenditures for the month amounted to \$274,205.57 and he recommended payment of the bills.

There was a question asked regarding the expenditure for “Geiger”. Mr. Hauser responded that it was for a rebuild of the pump for the No. 1 centrifuge sludge feed pump.

**MOTION:** It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Cameron to approve the total expenditures for the month of \$274,205.57. The Motion was unanimously adopted.

Mr. Haun next recommended payment of the escrow disbursements in the amount of \$441.80.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve the escrow disbursements in the amount of \$441.80. The Motion was unanimously adopted.

**OTHER BUSINESS**

No other business was presented.

**ADJOURNMENT**

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:26 p.m.

Respectfully submitted,  
Joseph Bagley, Solicitor  
and Recording Secretary