

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

March 8, 2016

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, March 8, 2016, in the Authority's meeting room.

Present: William Rissinger, Vice Chairman; William Evans, Secretary; Donald Cameron, Assistant Secretary and Gustave Haun, Treasurer. Also present were John Schmidt, Executive Director; Joseph Nolan, P.E. Authority Engineer; Thomas Hauser, Superintendent; and Joseph Bagley, Solicitor. Joseph Bonner, Chairman and Timothy Hagey, Assistant Treasurer were absent.

The Vice Chairman called the meeting to order at 4:00 p.m.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of officers.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt reported that the long awaited payment from DEP for court-ordered reimbursement of legal expenses had been received. A copy of the check was distributed to the Board.

Mr. Schmidt reported on the negotiations with DEP regarding a consent assessment of civil penalty. The Board received a copy of the letter sent to DEP along with a summary of plant improvements. Mr. Schmidt discussed various aspects of the negotiations with DEP.

Mr. Schmidt reported on information that he had received from North Wales Water Authority with regards to overbilling a customer. The overbilling resulted from the Water Authority's error in changing out a head on the meter and incorrectly placing a one inch head on a 5/8 inch meter in 2002.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to refund the owner of 109 Blossom Hill Lane \$5,753.90, however based exclusively on the special circumstances created by the admitted error of North Wales Water Authority and supported by the Water Authority's own reimbursements of fees with the explicit disclaimer that such reimbursement may not be relied upon by any third party as precedent for any future reimbursement or refund. The Motion was unanimously adopted.

Mr. Schmidt referred to information from Lenape Valley Basketball Scholarship Tournament to which the Authority has previously contributed.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Rissinger to donate \$250.00 to the Lenape Valley Basketball Scholarship Tournament. The Motion was unanimously adopted.

Mr. Schmidt announced that an award had been named after Mr. Rissinger by the Bucks County Science Research Competition in connection with the Bucks County Science Fair. Mr. Schmidt will look into information regarding a possible donation by the Authority to the award in the name of Mr. Rissinger.

Mr. Schmidt report on the nine month budget figures distributed to the Board at the meeting. The budget document presents revenues up-to-date. Mr. Schmidt reviewed the revenue and expenses for Funds 1, 2 and 3. He pointed out that a refund had just been given to Bucks County Water and Sewer Authority which would be reflected in the final adjustment in the year end total. There were no questions on the Budget.

Mr. Schmidt reported that employee Allison Oldfield celebrated her ten year anniversary with the Authority.

Mr. Schmidt reported that an operator is returning to work next week after being out for an extended period of time on disability.

ENGINEER’S REPORT – Joseph Nolan, P.E.

Mr. Nolan provided a project update for the Phase III project. The bidding period ends soon. Mr. Nolan has been answering questions from bidders. The bids are to be opened March 15. Mr. Nolan discussed extending the bid opening date to March 22. A discussion ensued about the bid opening date.

Mr. Nolan recommended payment of Requisition No. 202 for capital improvements in the amount of \$7,930.62 representing engineering, legal and advertising expenses for Phase III.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Haun to approve Requisition No. 202 for \$7,930.62. The Motion was unanimously adopted.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun reported that the general operating expenses for the month were \$217,267.44 and with the previously approved capital improvements, a refund to Bucks County Water and Sewer Authority of \$65,008.00 and payments on the loan to Univest Bank in the amount of \$75,601.49 resulting in the total expenditures for the month equaling to \$365,807.55. Mr. Haun recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the total expenditures of \$365,807.55. The Motion was unanimously adopted.

Mr. Haun next recommended approval of escrow disbursements in the amount of \$419.10.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to approve the escrow disbursements in the amount of \$419.10. The Motion was unanimously adopted.

The Vice Chairman called for items for the March 22nd meeting. There was a brief discussion about the bid opening.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:36 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary