

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

April 12, 2016

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, April 12, 2016, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; William Evans, Secretary; Donald Cameron, Assistant Secretary; Gustave Haun, Treasurer; and Timothy Hagey, Assistant Treasurer. Also present were John Schmidt, Executive Director; Joseph Nolan, P.E. Authority Engineer; Thomas Hauser, Superintendent; and Joseph Bagley, Solicitor.

The Chairman called the meeting to order at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve the minutes of the meetings of March 8 and March 22 as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of officers.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

The Board recessed into Executive Session at approximately 4:01 p.m. to discuss potential litigation with the Pennsylvania Department of Environmental Protection. The Board returned to its regular session at approximately 4:09 p.m.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Haun to accept the consent assessment of civil penalty with DEP for \$36,714.00. The Motion was unanimously adopted.

There was a discussion regarding a March 20, 2016 foam incident. There was a discussion regarding the retrofitting of tanks during Phase III with level sensors and overflow pipes.

Mr. Schmidt presented a sewage capacity approval form for the Moser Group for 239 N. Main Street involving 22 residential units.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the sewage capacity approval form for 239 N. Main Street. The Motion was unanimously adopted.

A question was asked from the Board about the number of units involved in future development at the former swim club. The response was about 50 residential units planned.

Mr. Schmidt presented for approval a developer's agreement for the Estates at Julius Farm (former Maurer tract) on Walters Road for 12 residential units. Mr. Schmidt reported that the

developer's agreement has been signed by the developer and recommends it for approval contingent on payment of the tapping fee and deposit of a construction escrow in the form of a letter of credit.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to accept the developer's agreement contingent on receipt of the tapping fee and the letter of credit. The Motion was unanimously adopted.

Mr. Schmidt discussed the proposed bike trail by Doylestown Township. He reported that he had a meeting with a member of the Township committee that is in charge of planning the bike trail. The plans of the Township were discussed. The Board reviewed aspects of the proposed trail on the property of the Authority including the proposal for 6 parking spaces.

The Facilities Committee will meet to inspect the proposed location on Friday, April 22. It is expected that construction will begin in the Summer of 2016.

In response to an inquiry, Mr. Nolan stated that Phase III will take approximately 450 days.

There was a discussion regarding a proposed donation to the Bucks County Science Fair.

Mr. Schmidt inquired about any interest in attendance of the PMAA dinner in May. Messrs. Bonner and Rissinger plan to attend.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that executed contracts had been received from the successful bidders for the Phase III project. A pre-construction meeting will be scheduled and afterwards a notice to proceed will be issued.

Mr. Nolan presented Requisition No. 160 for capital expenditures in the amount of \$2,719.72 for computers and recommended approval.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Haun to approve Requisition No. 160 in the amount of \$2,719.72. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 203 for capital improvements in the amount of \$11,083.03 for Phase III engineering and legal expenses.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve Requisition No. 203 in the amount of \$11,083.03. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun had a question regarding an expenditure for Thomas Walsh. Mr. Schmidt reported that it was a refund to a customer due to a deduct meter which was read but inexplicably was not reflected on his bills.

Mr. Haun reviewed the general operating expenses for the month of \$277,101.22, previously approved capital expenditures resulting in total operating expenditures for the month of \$279,820.94. He then reviewed the previously-approved Requisition No. 203 along with the

payments to Loan Fund 3 in the amount of \$75,601.49 resulting in total expenditures for the month of \$366,505.46 and he recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the total expenditures of \$366,505.46. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements in the amount of \$1,581.44 and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve escrow disbursements in the amount of \$1,581.44. The Motion was unanimously adopted.

OTHER BUSINESS

The Chairman called for any items for the April 26 agenda. A Facilities Committee report is anticipated to be presented.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Rissinger to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:49 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary