

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

July 12, 2016

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, July 12, 2016, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Gustave Haun, Treasurer; Donald Cameron, Assistant Secretary; and William Evans, Secretary. Also present were: Thomas Hauser, Superintendent, Joseph Bagley, Solicitor; John Schmidt, Executive Director and Joseph Nolan, Authority Engineer. Mr. Rissinger, Vice Chairman and Mr. Hagey, Assistant Treasurer were absent.

The Chairman called the meeting to order at 4:00 p.m.

The Vice Chairman, Mr. Rissinger, is in the hospital. The Board sent Mr. Rissinger its best regards.

APPROVAL OF MINUTES

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to approve the minutes of the meetings of June 14 and June 28, 2016 as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt reported that the sign permit was approved by Doylestown Township. Mr. Schmidt is awaiting finalization of the location of the trail before installing a sign. There was a brief discussion regarding the status of the trail.

Mr. Schmidt reported that Leslie Truscott celebrated her 10-year anniversary with the Authority. Mr. Schmidt reported on the passing of former employee Cara Morris. Lastly, Mr. Schmidt reported on the resignation of newly-hired employee Brian Carroll.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that the first progress meeting of the Phase III project took place last Friday. An updated schedule was received from the contractor LB. CKS is still receiving and reviewing submittals. Roof replacement is moving along. 3 out of 5 roofs have been replaced.

Mr. Nolan presented Requisition No. 163 in the amount of \$0 for Capital Expenditures.

Mr. Nolan next presented Requisition No. 206 for Capital Improvements for work related to the Phase III project in the amount of \$92,486.72.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve Requisition No. 206 for Capital Improvements in the amount of \$92,486.72. The Motion was unanimously adopted.

Mr. Nolan also reported that he is updating the Authority's standard specifications.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley reported that he is awaiting contact from Mr. Garton of Doylestown Township with regard to the bike trail.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun reported that general operating expenses of for the month amounted to \$247,577.82 and along with the previously-approved Capital Improvements, and the loan payments of \$75,601.49, total expenditures amounted to \$415,666.03 and he recommended payment.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to pay the total expenditures of \$415,666.03. The Motion was unanimously adopted.

Mr. Haun also reported on escrow disbursements in the amount of \$1,841.11 and he recommended payment.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to pay the escrow disbursements in the amount of \$1,841.11. The Motion was unanimously adopted.

The Chairman called for items for the agenda for the next meeting. None were presented. An inquiry was made regarding the use of the Vactor truck in the local parade.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:17 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary