

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**August 9, 2016**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, August 9, 2016, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; Timothy Hagey, Assistant Treasurer; Donald Cameron, Assistant Secretary; and William Evans, Secretary. Also present were: Thomas Hauser, Superintendent, Joseph Bagley, Solicitor; John Schmidt, Executive Director and Joseph Nolan, Authority Engineer. William Rissinger, Vice Chairman and Gustave Haun, Treasurer were absent.

The Chairman called the meeting to order at 4:00 p.m.

**APPROVAL OF MINUTES**

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve the minutes of the meetings of July 12 and July 26, 2016. The Motion was adopted 3-0. Mr. Hagey abstained because he had not been present for either meeting.

**EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Mr. Schmidt recommended that Escrow Account Nos. 32 and 32A for Oxford Land Phase II be closed.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to close Escrow Account Nos. 32 and 32A. The Motion was unanimously adopted.

Mr. Schmidt next recommended approval of a sewage capacity approval form for the Naplin Project, a warehouse/office building requiring 800 gallons per day, part of a subdivision of the Quad Graphics property on County Line Road.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the sewage capacity for the Naplin Project. The Motion was unanimously adopted.

Mr. Schmidt gave an update on Mr. Rissinger's health status.

**ENGINEER'S REPORT – Joseph Nolan, P.E.**

Mr. Nolan reported that work on the administration building has been proceeding. A new front door system is being constructed and a new roof has been installed. Certain changes to the landscaping will take place and a handicap ramp and a dedicated handicap parking spot will be installed.

The contractors and CKS held a second progress meeting. The contractors have been coordinating their work. Mr. Hauser has been involved in some of the coordination and attended the progress meeting. Mr. Nolan anticipates a progress meeting every month.

Mr. Nolan reported that he received odor control submittals today which were very extensive.

There was a discussion regarding access to certain water filtration and pump equipment for inspection by the Board.

There were no proposed Capital Expenditures for the month.

Mr. Nolan presented Requisition No. 207 for Capital Improvements including invoices from the contractors for the Phase III work in the amount of \$483,277.74 and he recommended approval.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve Requisition No. 207 for Capital Improvements in the amount of \$483,277.74. The Motion was unanimously adopted.

#### **SOLICITOR'S REPORT – Joseph Bagley, Esquire**

Mr. Bagley reported that a trail easement agreement had been received from Doylestown Township. Extensive revisions were made and were transmitted back to the Doylestown Township Solicitor on Friday, August 5, 2016. No subsequent revisions have been received back from Doylestown Township. Mr. Bagley recommended approval of the easement agreement with the current changes made by the Township staff.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the revised easement agreement for the trail on Authority property. The Motion was unanimously adopted.

Mr. Bagley further reported that the proposed sewer use ordinance for New Britain Township had been revised and sent to the New Britain Township Solicitor during the last week in July.

Mr. Bagley reported that Mr. Freimuth will attend the next meeting.

#### **TREASURER'S REPORT – Timothy Hagey, Assistant Treasurer**

Mr. Hagey reported that the general operating expenses for the month amounted to \$221,963.62 and that there were no capital expenditures resulting in total operating expenses of \$221,963.62. The Board had previously approved Requisition No. 207 for Capital Improvements and along with payments to the Univest loan of \$75,601.49, the total expenditures for the month were \$780,842.85 and Mr. Hagey recommended payment of the bills.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve the total expenditures of \$780,842.85. The Motion was unanimously adopted.

Mr. Hagey next recommended approval of escrow disbursements including the Oxford Land Development check that had been approved and issued at the second meeting in July.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the escrow disbursements in the amount of \$12,825.37. The Motion was unanimously adopted.

#### **OTHER BUSINESS**

The Chairman referred to the agenda for the August 23 meeting. No items were suggested.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:16 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor  
and Recording Secretary