

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**September 13, 2016**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, September 13, 2016, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; and William Evans, Secretary. Also present were: Thomas Hauser, Superintendent, Joseph Bagley, Solicitor; John Schmidt, Executive Director and Joseph Nolan, Authority Engineer. William Rissinger, Vice Chairman and Donald Cameron, Assistant Secretary were absent.

The Chairman called the meeting to order at 4:00 p.m.

**APPROVAL OF MINUTES**

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the minutes of the meetings of August 9 and August 23, 2016 as distributed to the Board. The Motion was unanimously adopted.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

Mr. Bonner reported that he visited William Rissinger and Mr. Rissinger was not able to make the meeting this afternoon while he continues to recover from his recent illness.

**COMMITTEE REPORTS**

No Committee reports were presented.

**EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Certain Board members and Mr. Schmidt met with the New Britain Township Supervisors at their September 12<sup>th</sup> Work Session. They informed the Supervisors about the various construction projects at the Plant and made them aware of the pending draft Sewer Use Ordinance.

Mr. Schmidt informed the Board that a schedule for the proposed refinancing had been distributed by Mr. Schlesinger who plans to appear at the next meeting of the Board in September (September 27).

The Authority auditor is almost finished the annual audit. The auditor will appear at the first meeting in October (October 11).

Mr. Schmidt reported that an employee, Joe Triola, celebrated his 20th anniversary with the Authority this week.

The Authority is participating in New Britain Township's Fall Festival located at the Township Building. The Authority is specifically involved in a program called "Touch-A-Truck". The TV Truck will be involved. The Fall Festival benefits the Veterans Committee.

The Board discussed recent requests from the Soccer Club with regard to the soccer field. Mr. Schmidt noted that he responded to the Club's inquiry with certain questions which have not yet

been answered. A consensus was reached that in general a sign being erected by the Soccer Club is not objectionable. The other requests by the Soccer Club were generally discussed but no consensus was reached.

**ENGINEER’S REPORT – Joseph Nolan, P.E.**

Mr. Nolan reported on the ongoing Phase III construction project at the Plant. Digester covers were lifted off and are being cut up and removed from the site. Submittals were reviewed by CKS. A construction meeting took place and the project appears to be going smoothly.

Mr. Nolan reported on his review of the proposal received for additional replacement of roofs (Dryer, Centrifuge, and Shop buildings) and related work. Mr. Nolan emphasized that the related work included removing the old shingle roofs and replacing them with new metal roofs as well as replacing downspouts and gutters. There is a certain amount of customization that must take place with the proposed work unlike an ordinary roof. Mr. Nolan compared the proposed contract price with the contract price per square foot of the contract already awarded and found the two very comparable.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Haun to proceed with a roofing contract by way of a change order. The Motion was unanimously adopted.

Mr. Nolan also reported that there has been an increase in the cost of materials since the submittal of the bid last year.

Mr. Nolan presented Requisition No. 208 for Capital Improvements in the amount of \$363,410.66. The Requisition includes costs for construction management, General Contractor Estimate No. 4 and Electrical Contractor Estimate No. 2. Mr. Nolan reported that the General Contractor, following payment under the subject Requisition, would have received approximately \$840,000.00 out of the \$3.6 million contract. The Electrical Contractor would have received approximately \$226,000.00 out of a \$1.7 million contract. Mr. Nolan recommended approval of the Requisition.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to approve Requisition No. 208 for Capital Improvements in the amount of \$363,410.66. The Motion was unanimously adopted.

**SOLICITOR’S REPORT – Joseph Bagley, Esquire**

Mr. Bagley reported that the Doylestown Township Solicitor notified him that the Trail Easement Agreement between the Authority and the Township has been recorded in the Recorder of Deeds Office and an original will be sent to the Authority for its files in due course.

**TREASURER’S REPORT – Gustave Haun, Treasurer**

Mr. Haun reported that the general operating expenses for the month amounted to \$185,492.58 and along with a previously-approved Requisition No. 208 and the payments in Loan Fund 3 of \$75,601.49, it brings the total expenditures for the month to \$624,504.73 and he recommended payment of the bills.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the total expenditures of \$624,504.73. The Motion was unanimously adopted.

Mr. Hagey next recommended disbursement from five (5) Escrow Accounts in the total amount of \$26,742.12.

**MOTION:** It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the Escrow disbursements in the amount of \$26,742.12 as recommended by the Treasurer. The Motion was unanimously adopted.

**OTHER BUSINESS**

Mr. Bonner called for items for the September 27 meeting. Mr. Evans reported that he will not be able to attend the meeting on September 27.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:36 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor  
and Recording Secretary