

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**April 25, 2017**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, April 25, 2017, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; Timothy Hagey, Assistant Secretary/Assistant Treasurer; Gustave Haun, Treasurer; Larry Nuesch, Board Member and William Evans, Secretary. Also present were: Joseph Nolan, P.E, Authority Engineer; John Schmidt, Executive Director; Thomas Hauser, Superintendent; and Joseph Bagley, Authority Solicitor. Donald Cameron, Vice Chairman was absent.

The Chairman called the meeting to order at 4:00 p.m.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

The Chairman reported that there has been a discussion with one board member having trouble attending every meeting due to timing. It was proposed to change one of the meetings each month from 4:00 p.m. to 7:00 p.m. There was a general discussion regarding the timing of the meetings. There was an initial motion to reschedule the first meeting of the month to 7:00 p.m. which was amended to rescheduling the timing of each meeting to 5:00 p.m.

**MOTION:** It was moved by Mr. Hagey and **SECONDED** by Mr. Haun to reschedule the semi-monthly Board meetings from 4:00 p.m. to 5:00 p.m. The Motion was unanimously adopted.

**COMMITTEE REPORTS**

No Committee reports were presented.

**SUPERINTENDENT'S REPORT – Thomas Hauser**

Mr. Hauser reported that treatment plant operations were less than optimal during the month of March due to an unexplained clarifier solids loss and an electrical distribution equipment failure which resulted in the burning out of a motor.

Precipitation: 4.35 inches

Average Daily Flow: 4.66 MGD

Peak Day Flow: 12.44 MG

Mr. Hauser explained that while the total suspended solids average for the month was within limits, there was a permit excursion for loading and weekly average for total suspended solids due to the clarifier solids loss.

Routine maintenance was performed in the plant as scheduled. On March 5, an alarm was received indicating a power failure for the Grit and Grease building where no 3-phase power was found in the building. It was later determined that a burned-out distribution circuit breaker in the generator room was the cause of the power loss. The electrical contractor for the Phase III

Project located a new circuit breaker and installed it by noon on March 6. On March 31, during heavy flows at the plant, the plant handled the wet weather well and no SSO's were reported. The 2-day total for rain amounted to 1.6 inches.

In the collection system, various maintenance and repairs were performed. An ongoing problem with a plow truck was repaired.

**EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Mr. Schmidt noted the correction of the spelling of the new board member's name in the minutes. Mr. Schmidt discussed the distribution of financial disclosure forms in relation to the planned presentation during the Solicitor's report of the Ethics Act. Mr. Schmidt also discussed the distribution of new bank signature cards.

**ENGINEER'S REPORT – Joseph Nolan, P.E.**

Mr. Nolan reported that progress continues with the general contractor still proceeding with work on the sludge digester. A progress meeting is scheduled for next Thursday.

**SOLICITOR'S REPORT – Joseph M. Bagley, Esquire**

Mr. Bagley provided a PowerPoint presentation regarding the Public Official and Employees' Ethics Act and there was extensive discussion regarding the State Ethics Commission Statement of Financial Interests. There were various questions asked by the Board throughout the presentation.

Secondly, Mr. Bagley reported that he and Mr. Schmidt are working with the developer on the close-out work for a project commonly referred to as Colebrook.

**OTHER BUSINESS**

The Chairman called for items for the agenda for the May 9 meeting. None were suggested. The May 9 meeting will begin at 5:00 p.m.

**MOTION:** It was moved by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:59 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor  
and Recording Secretary