

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

June 13, 2017

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, June 13, 2017, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Assistant Secretary/Assistant Treasurer; Gustave Haun, Treasurer; and William Evans, Secretary. Also present were: Joseph Nolan, P.E., Authority Engineer; John Schmidt, Executive Director; Joseph Bagley, Solicitor and Thomas Hauser, Superintendent. Lawrence Nuesch, Board Member was absent.

The Chairman opened the meeting at 5:00 p.m.

ADOPTION OF MINUTES

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to approve the minutes of the meeting of May 9, as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of Officers were presented.

COMMITTEE REPORTS

Mr. Evans stated that Mr. Schmidt would deliver the Personnel report.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser reported that Plant operations were considered normal for the month of April (Mr. Hauser was delivering the report from April due to the cancellation of the May 23 meeting). Personnel assisted the Contractors with shut downs to coordinate Plant operations during construction.

Precipitation: 2.4 inches

Average Daily Flow: 5.15 MGD

Peak Day Flow: 10.52 MG

Process performance was within limits. The UV System continues to perform well. Personnel completed an Administration Building lighting project. The No. 2 Aerator Variable Frequency Drive was faulting, only permitting the motor to run at 50% speed. When it was attempted to try to run it faster, the Aerator tripped out. Personnel repaired the Aerator and it appears to be working fine at this point. The reversing contactor on the dryer alarm was replaced.

In the collection system, the impeller on the No. 4 Pump Station was adjusted.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt discussed the fire on May 23 in the Dryer Building. There will be a meeting of fire investigators on-site on Thursday, June 15 which will include the Authority's own insurance representative, and representatives for the General Contractor and the Subcontractor. The building has been roped off/taped off. Currently sludge is being taken to a landfill. Mr. Schmidt anticipates a future meeting with representatives of Nationwide Insurance Company. Because of the rubble deposited on top of the dryer, the Authority has not been able to get in to check the dryer.

The Board asked various questions about the building. There was a general discussion about the operation of the dryer. Further discussion about the fire was deferred to Mr. Nolan's report.

The current policies for disability, life and dental coverages are expiring. Mr. Schmidt discussed a certain level of dissatisfaction with the responsiveness of the insurance carrier with regard to dental insurance. The dental plan is subcontracted by Unum to United Concordia. The Unum renewal proposal increases disability and life coverage by over 20%. The Unum renewal proposal increases dental coverage by 10%. Mr. Schmidt has obtained quotes for equivalent coverage for disability and life through OneAmerica, and dental coverage through Dominion Dental.

One America will provide a 3½ year rate lock with no increase in premiums from the current cost, for a savings of about \$2,400. One America is rated "A+" by Bests Rating Service.

The proposal for dental coverage with Dominion Dental will cost 27% less than the Unum renewal proposal, reducing dental costs by about \$4,600. Dominion also provides for a 2½ year rate lock.

Total savings for changing disability, life and dental insurance providers comes to about \$7,000.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Haun to approve changes in the carriers and policies for life, disability and dental plans for the quotes with One America and Dominion Dental obtained by Mr. Schmidt. The Motion was unanimously adopted.

Mr. Schmidt presented a Deed of Easement from Colebrook Properties, LP for an easement at Colebrook Properties for sanitary sewer conveyance facilities.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to accept the Deed of Easement from Colebrook Properties, LP. The Motion was unanimously adopted.

Mr. Schmidt presented Uninvest Bank signature cards for execution by each Board member.

A Board photo at the next meeting was discussed. Jackets were called for for the next meeting.

ENGINEER'S REPORT – Joseph Nolan, P.E.

The Board recessed into Executive Session at approximately 5:30 p.m. to discuss potential litigation in relation to the May 23 fire at the Dryer Building.

The Board returned to its Regular Session at approximately 5:46 p.m.

Mr. Nolan presented Requisition No. 174 for Capital Expenditures in the amount of \$0.

Mr. Nolan next presented Requisition No. 217 for Capital Improvements in the amount of \$230,341.70.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to approve Requisition No. 217 for Capital Improvements in the amount of \$230,341.70. The Motion was unanimously adopted.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the general operating expenses for the month in the amount of \$227,065.06 plus the previously approved Capital Improvements in the amount of \$230,341.70, along with payments for the Capital Improvements Loan in the amount of \$73,304.25 making the total expenditures for the month \$530,711.01.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the total expenditures for the month of \$530,711.01. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements in the amount of \$5,387.16 and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the escrow disbursements in the amount of \$5,387.16. The Motion was unanimously adopted.

There was a discussion regarding water supply issues in terms of future firefighting at the Plant.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:57 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary