

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**  
**BOARD MEETING MINUTES**

**June 27, 2017**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, June 27, 2017, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Assistant Secretary/Assistant Treasurer; Gustave Haun, Treasurer and Larry Nuesch, Board Member. Also present were: Joseph Nolan, P.E, Authority Engineer; John Schmidt, Executive Director; Thomas Hauser, Superintendent; and Joseph Bagley, Authority Solicitor. William Evans, Secretary, was absent.

The Chairman called the meeting to order at 5:00 p.m.

After a discussion, Mr. Hagey (selflessly) resigned as Assistant Secretary. Nominations were opened for Assistant Secretary. Mr. Hagey nominated Lawrence Nuesch as Assistant Secretary. Mr. Haun seconded the nomination. No other nominations were made. By unanimous vote, Mr. Nuesch was elected Assistant Secretary.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

No reports of officers were presented.

**COMMITTEE REPORTS**

No Committee reports were presented.

**SUPERINTENDENT'S REPORT – Thomas Hauser**

Mr. Hauser reported that treatment plant operations were normal for the month of May except for the fire in the dryer building.

Precipitation: 6.3 inches

Average Daily Flow: 4.11 MGD

Peak Day Flow: 7.99 MG

Process performance was all within limits. Total suspended solids and CBOD was between 95% and 99% efficiency in removal. The UV system was performing well.

Within the plant, routine maintenance was performed as scheduled. Personnel started up a new mixing system. There was a fire on May 23 in the dryer building roof as the Board has previously been informed. DEP was contacted to report potential pollution and/or a permit incident. Thereafter, DEP was contacted to get permission for a temporary sludge bin (May 25). Adjustments were made in the operation of a new mobile sludge conveyor and eventually a belted conveyor was rented to move sludge into the bin more efficiently.

Routine maintenance was performed in the collection system. There were 44 hours of inspection at the New Britain Woods building site.

There was a question asked by the Board about the reference to a “B Cycle”, which was explained as a billing issue.

### **EXECUTIVE DIRECTOR’S REPORT – John E. Schmidt**

Mr. Schmidt reviewed the year-end budget figures as distributed to the Board at the meeting. The document distributed reflects the fiscal year end but prior to being finalized by the accountants. Mr. Schmidt reviewed revenues and expenses under the Operating Fund going over interest received, miscellaneous income, wage expenses, and the correction of a discrepancy in gas expenses that were initially placed under electrical power. There was a discussion about the future treatment of fire expenses. There was also a discussion about the ever-changing health insurance expense issues on the Federal level.

Under “Final Balance – Operating Fund”, Mr. Schmidt reported that a “91%” figure should be added to the budget distributed to the Board. Mr. Schmidt reported on the amount of net cash which will be transferred from the Operating Fund.

Mr. Schmidt also reviewed Fund 2 regarding equipment additions and replacements. He reviewed Fund 3 regarding capital infrastructure projects. He reported on the amount spent this year in regards to the Phase III Project and compared it to the total amount spent for all phases of the Project. Mr. Schmidt reviewed revenues, in particular the receipt of approximately \$700,000.00 in tapping fees. There was a general discussion regarding the new apartment building in Chalfont and CBS-II EDU’s. Mr. Schmidt highlighted the total debt service for the loan with BB&T Bank. There was a brief discussion about the Board revisiting sewer rental rates this year.

Mr. Schmidt reviewed the aftermath of the fire. He reported on the meeting with the fire investigators and the investigation of the cause of the fire (double wall-inner liner dislodged).

Mr. Schmidt reported on the status of the cleanup and a meeting with Nationwide Insurance representatives. Mr. Schmidt further reported on fire-related landfill disposal issues, hauling issues and the options for disposing of sludge, while the dryer is inoperable, including composting at a facility located in Lancaster.

Mr. Schmidt reviewed with the Board the reasons why the option of incinerators is not feasible for sludge disposal at this time. There was a general discussion regarding the composting facility. It is anticipated that the dryer building will be fully operational in approximately 3-6 months.

There was a brief discussion regarding insurance coverage for the roof.

### **ENGINEER’S REPORT – Joseph Nolan, P.E.**

Mr. Nolan reported that he met with LBI to discuss how to replace the roof. At the present, a metal and truss system is contemplated. There will still be some remaining issues to work out with Nationwide with regard to pricing. The dryer manufacturer will be arriving on site to evaluate the dryer now that the cleanup is almost finished. After the manufacturer’s representative inspects the dryer, the Authority will have a better idea of what the costs will be for any dryer issues.

Mr. Nolan discussed the plan for reconstruction of the dryer building.

**EXECUTIVE DIRECTOR’S REPORT (continued)– John E. Schmidt**

Mr. Schmidt presented the Developer’s Agreement for Chalfont View, the former swim club property. The Developer is breaking ground and has deposited escrows with the Authority.

**MOTION:** It was moved by Mr. Hagey and **SECONDED** by Mr. Cameron to approve the Developer’s Agreement for Chalfont View. The Motion was unanimously adopted.

Mr. Schmidt inquired whether there were any changes to the June 13 minutes as distributed to the Board. None were suggested.

**SOLICITOR’S REPORT – Joseph M. Bagley, Esquire**

Mr. Bagley stated that he had nothing further to report in addition to what Mr. Schmidt had already reported.

**OTHER BUSINESS**

The Chairman made inquiry about topics for the July 11 meeting. Another Board photo will be attempted at the meeting on July 11.

**MOTION:** It was moved by Mr. Hagey and **SECONDED** by Mr. Haun to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:58 p.m.

Respectfully submitted,  
Joseph Bagley, Solicitor  
and Recording Secretary