

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

May 8, 2012

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 8, 2012, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Timothy Hagey, Assistant Treasurer; William Rissinger, Vice Chairman; Gustave Haun, Treasurer, William Evans, Secretary; and Donald Cameron, Assistant Secretary. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director; Joseph Nolan, Engineer; and Thomas Hauser, Superintendent.

The Chairman called the meeting to order at 4:00 p.m.

ADOPTION OF MINUTES

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to approve the minutes of the meetings of April 10 and April 24, 2012. The motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

Mr. Rissinger suggested that the first meeting of the month commence once again at 7:30 p.m. instead of 4:00 p.m. A consensus was reached to start both semi-monthly meetings at 7:30 p.m.

Mr. Evans recommended the creation of an *ad hoc* committee to assist Mr. Schmidt with the creation of a website for the Authority. There was a discussion about what such an *ad hoc* committee would do. It was discussed that the *ad hoc* committee would make suggestions on text, review content of the website and otherwise provide guidance regarding the website content. The Chairman appointed Mr. Hagey, Mr. Evans, Mr. Haun and Mr. Cameron to the *ad hoc* website committee along with Mr. Schmidt.

COMMITTEE REPORTS

Mr. Evans reported that the Personnel Committee met last Thursday. The Committee recommends the continuation of a disability insurance policy for one year. The Committee also recommended changes to the Personnel Manual in order to make the Manual consistent with the most recent union contract.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the entry into a short-term disability insurance agreement for one year. The Motion was unanimously adopted.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to update the Personnel Manual to match the wording of the most recent union contract. The Motion was unanimously adopted.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt reported that the union wage in the existing agreement will be increased by 2.7% as a cost of living adjustment in June.

Mr. Schmidt received a price quote for the diesel pump proposed for Pump Station No. 7 in the amount of \$42,664.00.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Cameron to approve the requisition of \$42,664.00 for a diesel pump for Pump Station No. 7 under a COSTARS bid. The Motion was unanimously adopted.

Mr. Schmidt pointed out that Pump Station No. 4 does not have a backup pump system, a generator or a diesel pump. The only two pump stations left without backups are Pump Station Nos. 2 and 4.

Mr. Schmidt proposed purchasing cable and conduit to install cable from Pump Station No. 4 to the street so that the generator mounted on a pickup truck can be easily connected to the lines, rather than running the lines as is currently done.

There were various questions about Pump Station No. 4, the size of the pump that would be needed and the equipment to be purchased. There was a general discussion about diesel pumps.

Mr. Hagey requested that the price difference between the purchase of the equipment and a diesel backup pump for Pump Station No. 4 be investigated and presented to the Board. A consensus was reached to have the price difference presented to the Board.

Mr. Schmidt indicated that he would price out the two options.

Mr. Schmidt reported that he reviewed data for the operation of the new UV system over 6 months in terms of power costs, as compared to 6 months of operation of the old ultraviolet disinfection system with comparable flows. Mr. Schmidt found that electrical costs were reduced by approximately \$4,000.00 per month indicating an approximate 15% drop in electrical costs.

Mr. Schmidt inquired about riders for the vector truck for the July 4th parade.

ENGINEER'S REPORT – Joseph Nolan, P. E.

Mr. Nolan indicated that the final design team meeting for the Phase II Expansion and Upgrade Project occurred and the Authority is ready to go out to bids.

Mr. Nolan reported that a pay estimate had been received for the elimination of Pump Station No. 1 and No. 5 Project in the amount of \$13,787.64. An additional change order was received in the amount of \$8,451.00 for extra work done at the Crossman's property. The work included cutting and stacking of firewood and installing rip-rap to eliminate erosion.

Mr. Nolan presented Requisition No. 113 for Capital Expenditures in the amount of \$17,370.53, representing payments of Engineering expenses, payment of Pay Estimate No. 2 for the elimination of Pump Station No. 1 and No. 5 Project and the equipment costs for the DAFT sludge pump project. Mr. Nolan recommended approval.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Haun to approve Requisition No. 113 for Capital Expenditures. The Motion was unanimously adopted.

Mr. Nolan further presented Requisition No. 156 for Capital Improvements in the amount of \$138,915.97, most of which was accounted for by the Tower Hill Pipelining Project.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Haun to approve Requisition No. 156 for Capital Improvements. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley reported on sending correspondence to the attorney for Bucks County Water and Sewer Authority and changes to the draft Operating Agreement in response to the certain correspondence from BCW&SA in March.

Mr. Bagley further reported on the survey by CKS of the easement for Pump Station No. 6 and the adjoining property (Kershaw).

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the General Operating expenses and the previously-approved Capital Expenditures and Capital Improvements, as well as Loan Fund No. 3 totaling \$378,868.25. Mr. Haun recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve payment of the total expenditures for the month amounting to \$378,868.25. The Motion was unanimously adopted.

OTHER BUSINESS – May 22 Agenda

Upon inquiry, there was no specific matters brought up for the May 22 Agenda.

Mr. Cameron indicated that he would not be present at the meeting.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion unanimously carried.

The meeting was adjourned at approximately 4:39 p.m.

Respectfully submitted,

Approved by the Board with no changes 5-8-12

Joseph M. Bagley, Solicitor