

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**May 22, 2012**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 22, 2012, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Timothy Hagey, Assistant Treasurer; Gustave Haun, Treasurer and William Evans, Secretary. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director; Joseph Nolan, Engineer; and Thomas Hauser, Superintendent. Donald Cameron, Assistant Secretary was absent.

The Chairman called the meeting to order at 7:30 p.m.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

There were no reports of officers.

**COMMITTEE REPORTS**

There were no committee reports.

**SUPERINTENDENT'S REPORT – Thomas Hauser**

Mr. Hauser reported treatment plant operations were improving for the month of April. There were operational problems experienced with the dryer.

Precipitation: 3.22 inches

Average daily flow: 3.21 MGD

Peak day flow: 6.97 MG

Suspended solids had been running at 19 mg/l in March, for April they were down to 9 mg/l. CBOD was less than half of what it had been in March. Nitrates were down and fecal coliforms were also down for the month of April.

The polymer system encountered problems. The cause was found to be low water pressure as a result of a problem in the well system piping, which was repaired. The staff installed a new grit pump for the grit and grease removal unit. The dryer problem was found to be a clogged venturi tube in the condenser.

In the collection system, Pump Station maintenance was performed as scheduled. The switch gear on the TV truck equipment was replaced when it was found to be not working. A manhole cover at the end of Moyer Road was found to be the wrong size cover for the manhole and was apparently placed there by an unknown non-CNBTJSA person. The manhole cover was also found to not be a CNBTJSA cover.

Mr. Hauser reported that notice has been received that the Bucks County Health Department would no longer be performing inspections of the Plant. They are replaced by DEP. A DEP inspector appeared at the Plant on May 15, 2012 and did a very thorough inspection of the Plant. The inspector advised Mr. Hauser that there were no violations.

A question was asked of Mr. Hauser as to when the Authority expected to run the dryer on natural gas. Mr. Hauser indicated that he was waiting for a regulator valve from a manufacturer. In response to a different question, he indicated that the valve in question transferred a gas line from 2 inches down to one inch.

#### **EXECUTIVE DIRECTOR'S REPORT – John Schmidt**

The Board received a request from Lenape Valley Soccer to place about 20 feet of stone from the driveway around the port-a-potty area into the grass area, and to also place stone in front of the paved driveway heading out of the complex. After a discussion, a consensus of the Board was reached to allow Lenape Valley Soccer to install the indicated amount of stone in the proposed locations.

Mr. Schmidt reported, as a follow-up to a previous discussion that the power line out to Pump Station No. 4 would cost approximately \$4,000 in materials for conduit, electric cable, stone and a ditch-witch rental.

**MOTION:** It was **MOVED** by Mr. Rissinger and seconded by Mr. Evans to purchase the materials for approximately \$4,000 to run an electric line from the street to Pump Station No. 4. The Motion was unanimously adopted.

Mr. Schmidt reported that Doylestown Township is still performing ongoing design work with regard to the proposed bike trail. The Township Engineer is still considering various routes for the bike trail across Authority property. Mr. Bagley reported that an easement agreement had been received and comments had been provided to the attorney for Doylestown Township including the notation that the Authority may have additional comments based on receipt of a final plan from Doylestown Township. Mr. Schmidt will seek to arrange for a presentation by Doylestown Township to the Authority Board about the final, proposed route across Authority property.

Mr. Schmidt reported on the Madison Apartment Project Planning Module which was received back from DEP with questions and comments. Mr. Schmidt will respond to DEP.

Mr. Schmidt presented a letter which was received from New Britain Township requesting various documents and making inquiry on various questions following the recent meeting with New Britain Township Board members. Mr. Schmidt indicated that he would get the requests addressed.

There was a discussion regarding the committee formed in order for Mr. Schmidt to present to it various website designs. It was discussed that there was not much likelihood that the Committee would actually assemble for a meeting, thereby addressing concerns about a quorum of the Board possibly meeting. It was also discussed that if a Committee meeting was actually scheduled, only three (3) members would attend.

Mr. Schmidt reported that a pre-construction meeting on the Route 202 bridge was scheduled for next week.

Mr. Schmidt reported that the PMAA Conference and dinner is scheduled for Tuesday, August 28 and that Mr. Rissinger would be receiving a plaque for his 40 years of service.

#### **ENGINEER'S REPORT – Joseph Nolan, P.E.**

Mr. Nolan reported that the final plans for the Phase II Expansion of the Plant have been provided to Mr. Schmidt and Mr. Hauser for review. CKS is set to open bids for the

Phase II Expansion at the second meeting of the Authority in July. The Authority has received a permit from the Township for grading and a permit for erosion and sedimentation controls. The Delaware River Basin Commission will review whether to grant the Authority an approval for the Project at their July 11 meeting which would be necessary in order to award a bid for the Project in July.

Mr. Nolan reported on the opening of bids for the Silo Replacement Project. Mr. Nolan reported that advertisements were sent out and the manufacturer was requested to contact previous contractors who had erected such silos. One (1) bid was received which was in excess of the original estimate by \$50,000. The Authority was informed that the bidder was not able to get information in a timely manner from the silo supplier. Mr. Nolan recommended rejection of the bid and rebidding of the project. A discussion ensued regarding use of PennBid and continued advertisement in the newspaper notwithstanding the use of PennBid. It was recommended by Mr. Bagley to continue the advertisement in a newspaper notwithstanding the use of PennBid.

**MOTION:** It was **MOVED** by Mr. Haun and seconded by Mr. Rissinger to reject the single bid received on the Silo Project from Derstine Company, LLC and to rebid the Silo Project. The Motion was unanimously adopted.

There was a discussion regarding the current storage and disposal of dry sludge during the temporary non-usage of the silo.

**SOLICITOR'S REPORT – Joseph M. Bagley, Esquire**

Mr. Bagley recommended adoption of a Motion to officially change the first meeting of the month from 4:00 p.m. to 7:30 p.m.

**MOTION:** It was **MOVED** by Mr. Rissinger and seconded by Mr. Haun to change the meeting time of the first meeting of the Authority each month from 4:00 p.m. to 7:30 p.m. The Motion was unanimously adopted.

Mr. Bagley reported on contact from the IRS regarding review of the Authority's loan with Univest Bank four (4) years ago. Mr. Bagley reported that a questionnaire was filled out by Mr. Closser, signed by Mr. Schmidt and submitted to the IRS. Mr. Closser will be preparing certain compliance procedures for review and approval by the Authority Board which will also be submitted to the IRS in response to its review.

## **OTHER BUSINESS**

Mr. Evans requested a change to the May 8 Board meeting minutes to insert the terms “short-term” before the word “disability” in the second line of the Committee Reports.

Mr. Bagley indicated that he would so modify the minutes.

The Chairman indicated that the next meeting of the Authority would be on June 12 at 7:30 p.m.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 8:20 p.m.

Respectfully submitted,

*Approved by the Board with no changes 6-12-12*

Joseph M. Bagley, Solicitor