

# CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

## BOARD MEETING MINUTES

July 24, 2012

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, July 24, 2012, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Timothy Hagey, Assistant Treasurer; Gustave Haun, Treasurer; William Evans, Secretary and Donald Cameron, Assistant Secretary. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director; and Joseph Nolan, Engineer. Thomas Hauser, Superintendent, was absent.

The Chairman called the meeting to order at 7:30 p.m.

### **REPORTS OF OFFICERS**

There were no reports of officers.

#### **SUPERINTENDENT'S REPORT**

Mr. Schmidt presented the Superintendent's Report in the absence of Mr. Hauser. Treatment plant operations were normal for the month of June. Effluent quality was good.

Precipitation: 2.4 inches

Average daily flow: 3.41 MGD

Process performance was in proper parameters. A new thickened sludge pump was put into service. Pump No. 1 from the Main Pump Station was pulled and the recently purchased spare installed due to a sporadic problem in the pump. The bearing in the No. 1 Aerator was replaced.

In the collection system, the control panel at Pump Station No. 7 was repaired and a new panel was ordered. Also a new diesel pump was ordered and the concrete pad was installed for that pump station. A backup was experienced in the line behind Hellburg Avenue. The line was televised and treated for root growth. The overflow was reported to DEP. The transducer was replaced at Pump Station No. 8.

#### **EXECUTIVE DIRECTOR'S REPORT – John Schmidt**

Mr. Schmidt circulated a document entitled Modification to Note provided by Univest as a result of paying down the \$2.5 million Univest loan. The Modification to Note was executed since the loan was already authorized by the Board to be paid down.

Mr. Schmidt requested amendment of the flexible spending account (FSA) to limit employee's contributions to \$2,500, as required by the Affordable Care Act of 2010.

**MOTION:** It was **MOVED** by Mr. Haun and seconded by Mr. Cameron to amend the flexible spending account contributions to a \$2,500 limit per employee. The Motion was unanimously adopted.

Mr. Schmidt announced to the New Britain Township representatives that payment of compensation was missed for April 16 and would be made up in their next compensation check.

Mr. Schmidt inquired whether the minutes of the meeting of July 10 required any changes. There were no comments.

A proclamation for Phyllis Frey, previously approved, was circulated for signatures by the Board.

#### **ENGINEER'S REPORT – Joseph Nolan, P.E.**

Mr. Nolan reported that the Phase II project is still in the bidding phase. Mr. Nolan expects to be able to recommend an award on August 14.

Mr. Nolan was pleased to make a recommendation on the award of the Silo bid to Gayle Corporation with a bid of \$145,138.00. There was a discussion regarding Gayle Corporation and the work to be performed by Gayle Corporation.

**MOTION:** It was **MOVED** by Mr. Hauser and seconded by Mr. Rissinger to award the Silo bid to Gayle Corporation for \$145,138.00. The Motion was unanimously adopted.

There were discussions and questions of Mr. Nolan regarding the expected longevity of the silo. Mr. Nolan reminded the Board that there would be a one (1) year maintenance bond posted by Gayle Corporation. There was also a discussion regarding materials used for the silo.

**SOLICITOR'S REPORT – Joseph Bagley, Esquire**

Mr. Bagley presented a Resolution, which he modified from an adopted 1996 Resolution presented by Univest Bank, for adoption by the Board. The Resolution authorizes the officers to enter into loans and other transactions with Univest on behalf of the Authority and authorizes the signatures of the officers to sign on behalf of the Authority. Mr. Bagley noted that the signatures of Mr. Schmidt and Allison Oldfield are noted to be authorized only for petty cash purposes and payroll.

**MOTION:** It was **MOVED** by Mr. Haun and seconded by Mr. Cameron to adopt Resolution No. 2012-3 authorizing the Officers and others of the Authority to act on behalf of the Authority in entering into transactions with Univest Bank and authenticating the signatures of the Officers and others as conditioned in the legal document. The Motion was unanimously adopted.

The Chairman called for agenda items for the August 14 meeting. None were suggested.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 7:51 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor

William T. Evans, Secretary