

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

January 22, 2013

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, January 22, 2013, in the Authority's meeting room.

Present: Timothy Hagey, Assistant Treasurer; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; Donald Cameron, Assistant Secretary; and William Evans, Secretary. Also present were Andrew Freimuth, Solicitor; John Schmidt, Executive Director; Joseph Nolan, Engineer; and Thomas Hauser, Superintendent. Joseph Bonner, Chairman, was absent. Mr. Rissinger, Vice Chairman, presided over the meeting.

The Vice Chairman called the meeting to order at 7:30 p.m.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports from officers.

COMMITTEE REPORTS

There were no reports from the committees.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser reported that operations for the month of December were normal, with the exception of December 21st. The peak day flow for December 21st was 10.41 MG as a result of the 2.75 inches of rainfall received overnight in the local area. As a result of this rain event, an overflow occurred from one of the manholes at Pump Station #6. The overflow was reported to DEP. Work was performed on the pump's diesel engine to help prevent future incidents. In addition, plant staff performed inspections to identify any I&I entering Pump Station #6.

Precipitation: 4.40 inches

Average daily flow: 4.02 MGD

Peak day flow: 10.41 MG

Mr. Hauser reported that process performance was very good for the month. He remarked that the new UV System appears to be working very well.

Routine maintenance was performed as scheduled throughout the collection system. Staff continues to work on the emergency diesel pump installation at Pump Station #7. Sewer line construction and lateral tie-ins at the Madison Apartment Complex were inspected. Final meter readings were conducted for sold properties. Pump station meters and billing cycle A deduct meters were also read. During the rain event overnight from December 20th to December 21st, the manholes on Farber Drive, Mallard Drive, Kathryn Drive, Glen Drive and Sellersville Road were checked for unusual heavy flows. During these inspections, the overflow at Pump Station #6 was discovered. Finally, staff marked PA-1 calls.

Routine plant maintenance was also performed as scheduled. Mr. Hauser reported that the Silo was erected.

There was general discussion initiated by Mr. Evans as to the location of Pump Station #6.

Mr. Hagey asked how often meters were read. There was discussion regarding the Authority's meter reading schedule.

Mr. Rissinger asked if a violation would be issued by DEP with regard to the overflow at Pump Station #6. Mr. Schmidt indicated that he does not know what to expect at this time.

General discussion ensued regarding securing manhole covers and increasing diesel pump RPMs to assist pumping activities.

Mr. Hagey asked whether work on the diesel pump at Pump Station #7 was finished. Mr. Hauser reported that work on the pump had been completed. Mr. Evans questioned whether there had been any issues with the electrical panel at Pump Station #7. Mr. Hauser indicated that there had been no problems. Mr. Hauser noted that a new electrical panel is in place and nearing final installation.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt reported that he would like to close out Escrow #1 for the project by Ed Moser known as Schoolhouse Pointe Lot #2. There was general discussion regarding the location of this project.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to close Escrow #1 for the Schoolhouse Pointe Lot #2 project. The motion was unanimously adopted. Mr. Schmidt noted that the check for the final disbursement from the escrow will be before the Board for consideration at its next meeting.

Mr. Schmidt informed the Board that an invoice for the tapping fee at 52 Cedar Hill Road had been sent to the proper owners. Mr. Schmidt is waiting for a response.

Mr. Schmidt noted that the required State Ethics forms were distributed to the Board.

Mr. Schmidt reported that the Authority submitted a check to DEP in the amount of \$1250.00 for lab accreditation. The check will appear on next month's bill list for approval by the Board.

Mr. Schmidt and Mr. Bagley recently discussed a Sewer Use Ordinance the Solicitor is working on.

Mr. Schmidt mentioned that a minor typo had been corrected on the Fee Schedule adopted at the January 8, 2013 meeting. The typo only appeared in the materials distributed to the Board in advance of the meeting.

Mr. Schmidt asked the Board if it had any comments on the January 8, 2013 minutes. Mr. Evans questioned the nominating motions and seconds that he was noted as making. There was general discussion regarding the Board's recollection of these motions and seconds. There was consensus that the minutes should not be changed.

ENGINEER'S REPORT – Joseph Nolan, P. E.

The Phase II Project is proceeding on schedule. The general contractor is working in various areas of the plant. Mr. Nolan reported that he expects the electrical contractor to begin site work shortly. Shop drawings continue to be submitted by the general contractor. Although some issues must be resolved with the drawings, Mr. Nolan reported that he expects the project to stay on schedule.

Mr. Nolan also explained to the Board a letter that he sent to Mr. Schmidt dated January 15, 2013 with regard to the installation of additional pumping capacity at the influent pumping station. It was noted that an emergency bypass pump and force main would likely be included in the scope of work for the Phase III Project. Mr. Nolan informed the Board that a new utility water line will be installed as part of the Phase II Project in the general vicinity of the force main that would be required for the emergency bypass pump. A plan for the force main has been prepared and a proposed price for the installation of the force main was been received from C&T Associates in the amount of \$58,240.00. Mr. Nolan requested that the Board consider authorizing a change order for C&T Associates to add the force main to the Phase II Project in light of the fact that the trench for the force main will be opened as part of the installation of the new utility water line.

General discussion occurred regarding the proposed emergency bypass pump. Mr. Nolan noted that the bypass pump would make a significant impact in the ability to deal with wet weather overflow events. There was also discussion regarding the timing for the installation of the bypass pump. Mr. Nolan informed the Board that the purchase and installation of the bypass pump could be addressed at a later date.

Mr. Rissinger asked whether the Authority could manage the additional expense for the proposed force main. There was general discussion regarding the Phase II Project costs.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to authorize the preparation of a change order for the Phase II Project to include the installation of a force main at a cost of \$58,240.00. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Andrew R. Freimuth, Esquire

There was no report from the Solicitor

OTHER BUSINESS

It was noted that the Personnel Committee is scheduled to meet in March.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 8:02 p.m.

Respectfully submitted,

Andrew R. Freimuth, Solicitor

William T. Evans, Secretary