

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

July 9, 2013

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, July 9, 2013, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; Donald Cameron, Assistant Secretary; and William Evans, Secretary. Also present were Thomas Hauser, Superintendent; Joseph Bagley, Solicitor; John Schmidt, Executive Director; and Joseph Nolan, Engineer.

The Chairman called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve the Board meeting minutes of June 11 and 25, 2013. The motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

COMMITTEE REPORTS

There were no Committee reports presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt reported that Board representatives of New Britain Township and Mr. Schmidt met with the Township Supervisors on July 8. All of the recent projects of the Authority, as well as the new website, were reported to the Supervisors. In a response to a question, Mr. Schmidt reported that a few customers were paying by way of the Authority website. There was a brief discussion regarding contacting the Borough about a meeting with Board representatives of the Borough.

Mr. Schmidt reminded the Facilities Committee members that the Committee will be meeting at 3:00 o'clock prior to the next Board meeting on July 23. The Committee will review highlights of the Phase III Upgrade and Expansion Project on the tour of the facilities. Non-Committee Board members are welcome since it is an informational meeting.

Mr. Schmidt presented several options for the disposition of the 50-foot wide strip of land resulting from the elimination of Pump Station Nos. 1 and 5. The Board discussed various alternatives and factors affecting the disposition goals of the Board. The Board reached a consensus to have Mr. Schmidt contact the property owners to see if there is a sufficient level of interest in obtaining equal portions of the 50-foot wide strip.

ENGINEER'S REPORT – Joseph Nolan, P. E.

Mr. Nolan reported that the general contractor and electrical contractor are diligently working on the Phase II Upgrade Project. The electrical contractor is approximately 25% complete. The general contractor, out of a \$3.8 million contract, is \$2.5 million complete. Both contractors are progressing well. The aerators are completed. The electrical contractor is installing ductwork and that is proceeding well.

Mr. Nolan has prepared a cost allocation report which combines all phases, I, II and III, in one report and along with the percentage agreed to in the Settlement Agreement. The allocations will be reported to BCW&SA. Phase I is already complete so the costs included are actual. Phase II is updated to include bid costs in the report. Phase III is based on preliminary cost estimates. Mr. Nolan also related that the report will be in a pdf file which can be provided to each Board member.

A question was asked as to whether the silo was working yet. Mr. Hauser explained that he needs the dryer and the centrifuge to be shut down for 2 days to complete final work on the silo, but they cannot be shut down presently because we are behind about 40,000 lbs. of solids to be de-watered and dried. In addition, the centrifuge experienced electrical problems and was down for repairs which delayed the shutdown even further.

Mr. Nolan presented Requisition No. 127 for Capital Expenditures with no costs.

Mr. Nolan next presented Requisition No. 170 for Capital Improvements in the amount of \$365,343.72, the majority of which is for the payment of contractors, construction management services and legal work for the Phase II Upgrade and Expansion Project. Mr. Nolan recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Rissinger to approve Requisition No. 170 for Capital Improvements in the amount of \$365,343.72. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph M. Bagley, Esquire

The Board recessed into Executive Session at approximately 7:55 p.m. to discuss pending litigation involving a former employee of the Authority.

The Board returned to its regular session at approximately 7:58 p.m.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun presented the General Operating Expenses for the month amounting to \$229,995.95 with the total Operating Expenses for the month equaling the same amount with the previously-approved Capital Improvements along with the interest payments amounting to \$22,042.82, the total expenditures for the month were \$617,382.49. Mr. Hagey recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve the total expenditures for the month of \$617,382.49. The Motion was unanimously adopted.

An escrow disbursement amounting to \$1,285 was approved by a motion in April 2013 authorizing such escrow disbursements.

OTHER BUSINESS

No other business was presented.

AGENDA FOR JULY 23

Neither Mr. Hagey nor Mr. Hauser will be present for the meeting on July 23. Mr. Schmidt reminded the Board of the tour at 3:00 p.m. that day

Mr. Cameron raised the issue of whether a sign should be located at the front of the Authority property identifying the Authority. Mr. Schmidt indicated he would look into the design of a sign.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 8:04 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor

William T. Evans, Secretary