

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

May 13, 2014

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 13, 2014, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; William Evans, Secretary; Donald Cameron, Assistant Secretary; and Timothy Hagey, Assistant Treasurer. Also present were Thomas Hauser, Superintendent; Joseph Bagley, Solicitor; John Schmidt, Executive Director; and Joseph Nolan, Engineer. Gustave Haun, Treasurer was absent.

The Chairman called the meeting to order at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve the minutes of the meetings of April 8 and April 22, 2014 as distributed to the Board. The motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of Officers presented.

COMMITTEE REPORTS

Mr. Evans reported that the Personnel Committee recommends an increase in the pay rate for temporary/seasonal employees to \$11.25 per hour. It was commented that there had been no raise for temporary employees for two (2) years.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Hagey to raise the pay rate for temporary/seasonal employees to \$11.25 per hour. The motion was unanimously adopted.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt presented for approval a sewage capacity approval request for Chalfont Crossing, located at Bristol Road and Old Route 202. The approval is for 5100 gallons per day of commercial sewage capacity. A portion of that capacity is already held in reserve at the site through previous property owners. In response to a question, Mr. Schmidt indicated that the tapping fees for the approval would be worth approximately \$20,000.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to approve the sewage capacity in the amount of 5100 gallons per day for Chalfont Crossing. The motion was unanimously adopted.

Mr. Schmidt presented the amendment to the Collective Bargaining Agreement extending the contract until November 30, 2014.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to approve the extension of the union contract in the form of the amendment. The motion was unanimously adopted.

Mr. Schmidt commented that the current healthcare insurance policy ends December 1, 2014.

Mr. Schmidt reported that the renewal for MetLife dental insurance has been received with a proposed 4% increase. The Authority's insurance broker is looking into a quote for an alternative dental insurance plan.

The PMAA dinner is currently scheduled for Thursday, May 15.

The last meeting with representatives of New Britain Township was held in July 2013. Mr. Schmidt reported that the next meeting is tentatively scheduled for 9:00 a.m. on July 7, but if that meeting is cancelled by New Britain Township, the next meeting will be September 8.

Mr. Schmidt reported on communications with Bucks County Water and Sewer Authority regarding their expected payment to the Authority. BCW&SA requested to see the Authority's Phase I invoices. Mr. Schmidt retrieved paperwork from 2006 and reviewed it with Mr. Nolan. Mr. Schmidt spent some time correlating the requisitions to the amounts requested of BCW&SA. The Authority picked up a couple of discrepancies. The documentation requested will be sent to BCW&SA on Monday.

Mr. Schmidt provided an update on the ongoing investigation into obtaining authorization to erect a sign at the front of the Authority property. It has been suggested by Doylestown Township that a sign could be erected on the existing headwall of the storm sewer on the Authority's property. There is also a possibility that Doylestown Township will be amending its sign ordinance to allow more flexibility in the location of signs. There was a general discussion regarding the option of putting a sign on the headwall or waiting for a revised ordinance. No action was taken.

ENGINEER'S REPORT – Joseph Nolan, P. E.

Mr. Nolan presented Requisition No. 137 for Capital Expenditures in the amount of \$13,254.88 representing the costs for a new well pump and a new heat pump.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to approve Requisition No. 137 for Capital Expenditures in the amount of \$13,254.88. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 180 for Capital Improvements in the amount of \$291,039.96 representing costs for Phase II construction work and Phase III design work.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve Requisition No. 180 for Capital Improvements in the amount of \$291,039.96. The Motion was unanimously adopted.

Mr. Nolan provided an update on the Phase II construction work. The discharge of return sludge into Tanks A and B started today. This discharge was a key component in the Phase II project. So far, the construction work completed seems to be operating properly. CKS will wait for one (1) week of operations before notifying DEP to inspect the construction work. Mr. Nolan reported that both contractors are very close to the end of their contracts. The Electrical Contractor still has more work to do than the General Contractor.

It was requested by a Board member that a tour of the plant take place after substantial completion of the Project. Mr. Nolan does not see any hurdles to final certification with DEP.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley reported that the deeds for the former Pump Station No. 1 property have been recorded by the Recorder of Deeds in Doylestown. Copies will be sent to the proper homeowners.

TREASURER'S REPORT – Timothy Hagey, Assistant Treasurer

Assistant Treasurer Timothy Hagey presented the General Operating Expenses for the month in the amount of \$213,182.68, along with the previously-approved Capital Expenditures and Capital Improvements, and the Loan Fund No. 3 payments of \$75,601.49 amounting to total expenditures for the month of \$593,079.01. Mr. Hagey recommended payment of the bills.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$593,079.01. The Motion was unanimously adopted.

Mr. Hagey next presented the escrow disbursements to CKS Engineers and Wisler Pearlstine, LLP, along with a disbursement to the Authority, totaling \$3,853.58.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the escrow disbursements as presented. The Motion was unanimously adopted.

OTHER BUSINESS

The Chairman asked if there were any matters to be presented in addition to the usual agenda at the May 27 meeting. None was suggested.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:24 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary