

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

August 12, 2014

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, August 12, 2014, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; William Evans, Secretary; Donald Cameron, Assistant Secretary; Gustave Haun, Treasurer; and Timothy Hagey, Assistant Treasurer. Also present were Andrew Freimuth, Solicitor; John Schmidt, Executive Director; Joseph Nolan, Engineer; Thomas Hauser, Superintendent; and Special Projects Attorney, Paul Logan, Esquire.

The Chairman called the meeting to order at 4:00 p.m.

ADOPTION OF MINUTES

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to adopt the Minutes of the meeting of July 8, 2014, as distributed to the Board. The Motion was adopted 5-0. Mr. Hagey abstained due to his absence from the July 8, 2014 meeting.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Rissinger to adopt the Minutes of the meeting of July 22, 2014, as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of Officers presented.

COMMITTEE REPORTS

There were no Committee reports presented.

SUPERINTENDENT'S REPORT – Thomas Hauser

Plant performance for the month of July was considered normal, with the exception of various construction interruptions, inconveniences and delays.

Precipitation: 4.40 inches

Average daily flow: 2.60 MGD

Peak day flow: 3.59 MG

Process performance was good with all readings within limits. Routine maintenance of the collection system was performed as scheduled. Eighteen manholes were raised for repaving largely due to a waterline project. Following a water main break on Cedar Hill Road, a section of the sewer line in the area was televised. A sewer backup was reported for a property on Gertrude Drive. The lateral vent was inspected and found to be dry and clear. A sewer backup was also reported for a property on Oakmont Way. The lateral vent was plunged and cleared. The backup was caused by a buildup of wipes. Laterals on Valley View Drive were televised in an effort to find locations requiring repairs. Authority personnel assisted New Britain Township by cleaning the storm sewer under Crescent Drive.

Routine maintenance in the plant was performed as scheduled. Two new variable frequency drives for the sludge return pumps for the rectangular clarifiers were mounted and wired. A new

motorized backwash valve was installed on the utility water strainer. Authority personnel continued to clean-up scrap metal generated by construction activities at the plant

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt stated that the Authority's Special Projects Attorney, Paul Logan, Esquire was present to provide information to the Board regarding a litigation matter involving the Authority.

EXECUTIVE SESSION

The Board recessed into Executive Session at approximately 4:06 p.m. to discuss a litigation matter with the Authority's Special Projects Attorney, Paul Logan, Esquire. The Board returned to its regular session at approximately 4:30 p.m.

EXECUTIVE DIRECTOR'S REPORT (continued) – John E. Schmidt

Mr. Schmidt informed the Board that a Sewage Capacity Agreement for 53 Sunset Avenue was approved and signed by Chalfont Borough, and now requires Authority approval.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to authorize the execution of a Sewage Capacity Agreement for 53 Sunset Avenue. The Motion was unanimously adopted.

Mr. Schmidt reported that the Authority received a letter from DEP on August 11, 2014 approving an increase in capacity for the plant to 4.625 MGD. He also reported that the Authority has received a draft permit renewal from DEP and that comments on the draft permit will be submitted by the Authority.

Mr. Schmidt announced that the Authority's auditors continue to work on the year-end audit and that he expects to have the Auditors make their presentation at the September 23 meeting of the Board.

Mr. Schmidt distributed a Developer Project Status report which will be used by the Authority to keep track of development which could impact the Authority's operations. Mr. Hagey asked a question regarding the amount of capacity required for the proposed development of the Wordsworth property. Mr. Schmidt responded that the developer is proposing 36 new homes in connection with the development. There was general discussion regarding development.

Mr. Schmidt announced that there would be no Board meeting on August 26, 2014.

Doylestown Township has commenced construction on the bike path on the Authority's property.

Mr. Schmidt announced that Dave Cordell passed away on July 29, 2014. Mr. Cordell served on the Board for 20 years as a representative from Chalfont Borough. Mr. Cordell served as Chairman of the Board in 2007, which was his last year on the Board.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that the permit renewal process that the Authority must follow with the Delaware River Basin Commission is nearly complete.

Mr. Nolan remarked on the DEP letter approving the expansion of the plant's capacity. Mr. Nolan reported that he attended an inspection of the plant by DEP on July 31, 2014.

Mr. Nolan informed the Board that the design portion of the Phase III Project was approximately 90% complete. Mr. Nolan believes that the Authority could be prepared to bid the Phase III Project in the fall of this year with construction beginning early next year.

Mr. Nolan stated that he recently sent a letter to Thomas Controls to address the completion of the Phase II Project. In response to the letter, a meeting was requested by Thomas Controls. Mr. Nolan indicated that he would keep the Board advised of the ongoing issues with the work of Thomas Controls on the Phase II Project.

Mr. Nolan presented Requisition No. 140 for Capital Expenditures in the amount of \$0.

Mr. Nolan next presented Requisition No. 183 for Capital Improvements in the amount of \$71,675.25 representing engineering and legal expenses for the Phase II and Phase III portions of the Expansion and Upgrade Project. Mr. Nolan noted that no payments to Thomas Controls were processed during the month. Mr. Nolan recommended approval.

There was general discussion regarding the timing of the work necessary to complete the Phase II Project.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve Requisition No. 183 for Capital Improvements in the amount of \$71,675.25. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Andrew Freimuth, Esquire

Mr. Freimuth had no report

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun presented the General Operating Expenses of \$242,522.15. Mr. Haun then reviewed the Capital Expenditures and Capital Improvements, which were previously approved, and the Loan Fund No. 3 in the amount of \$75,601.49 leaving the total expenditures for the month of \$395,874.08. Mr. Haun recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to pay the bills totaling \$395,874.08. The Motion was unanimously adopted.

Mr. Haun then presented the escrow disbursements amounting to \$12,650.60 and he recommended approval.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the escrow disbursements totaling \$12,650.60. The Motion was unanimously adopted.

OTHER BUSINESS

The Chairman inquired about the agenda for September 9.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:57 p.m.

Respectfully submitted,

Andrew Freimuth, Solicitor
and Recording Secretary