

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

September 9, 2014

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, September 9, 2014, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; William Evans, Secretary; Donald Cameron, Assistant Secretary; Gustave Haun, Treasurer; and Timothy Hagey, Assistant Treasurer. Also present were Thomas Hauser, Superintendent; Joseph Bagley, Solicitor; John Schmidt, Executive Director; and Joseph Nolan, Engineer. The Chairman opened the meeting at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Haun to approve the minutes of the meeting of August 12, 2014 as distributed to the Board. The motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports from Officers.

COMMITTEE REPORTS

There were no Committee reports presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt presented the signed Easement Agreements for the Madison Development.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to accept the Easement Agreements from Madison. The Motion was unanimously adopted.

Mr. Schmidt reported that the draft NPDES Permit had been received from DEP. Comments on the draft Permit have been submitted on behalf of the Authority. DEP has approved the 4.625 MGD for the Plant. The flows from the Reserve at New Britain are now being accepted at the Plant and affected residents have been informed of the new rates. The flow from that development is no longer flowing to Hatfield Township.

Mr. Schmidt received a request from the soccer league to reinstall certain drainage pipes which are no longer draining well in the parking lot of the soccer field and to put some additional stone at the far end of the parking lot. There was a discussion about improvements in the parking lot. Mr. Schmidt will emphasize to the league that it is not to stone the area they previously cleared adjoining the parking lot.

A revised budget has been distributed to the Board. Mr. Schmidt discussed revenues, the BCW&SA Operating Agreement fee, and certain operating expenses with the Board. There was a discussion about the flexible spending account. Mr. Schmidt discussed budgeting for medical insurance. He also discussed the need for new flow meters for the collection system and equipment for the laboratory. Funds budgeted for special litigation were also discussed.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the revised budget for 2014-2015 as distributed to the Board. The Motion was unanimously adopted.

Mr. Schmidt announced that Herbert C. Young, a former Board member of the Authority from 1966-1968, recently passed away.

Mr. Schmidt announced that Joseph Bonner, Chairman, received the 30-year Extended Service Award from PMAA at its conference in Hershey on August 26. Congratulations were extended to Mr. Bonner.

ENGINEER’S REPORT – Joseph Nolan, P. E.

Mr. Nolan reported on the status of Pump Station No. 6. The Authority received an August 27, 2014 letter from DEP acknowledging the Authority’s self-initiated corrective action plan with regard to overflows at Pump Station No. 6. The letter requests additional information from the Authority with regard to corrective action to be taken at the Pump Station.

Mr. Nolan provided an update to the Board on the Phase II construction. There was a meeting with Thomas Controls on August 21 in which they were provided with a schedule for work on the influent pump station. Next Monday and Tuesday Thomas Controls will be coordinating with the pump station manufacturer to do onsite startup work. After that, Thomas Controls is scheduled to meet with the SCADA engineer (Keystone) and to coordinate with the initiation of programming and the set up of the control system. Thereafter, startup of the channel grinder and valves in the influent gates by C&T is scheduled for September 22. After that, Thomas Controls will still have to have a punch list to perform. Thomas Controls has already been provided with a partial punch list and a revised one was provided in August.

The Board recessed into Executive Session at approximately 4:24 p.m. to discuss potential litigation. The Board returned to its regular session at approximately 4:32 p.m.

Mr. Nolan next presented Requisition No. 184 for Capital Improvements in the amount of \$72,655.77 which included expenses related to the Phase II construction and Phase III design. Mr. Nolan recommended approval.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve Requisition No. 184 in the amount of \$72,655.77. The Motion was unanimously adopted.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

Mr. Bagley reported on meetings with Mr. Nolan and Mr. Schmidt on the progress of the Electrical Contractor and preparation of a draft sewer use ordinance for the municipalities.

TREASURER’S REPORT – Gustave Haun

Mr. Haun reviewed the General Operating Expenses in the amount of \$164,570.76 and the previously-approved Capital Improvements along with the payments to Loan Fund No. 3 in the amount of \$75,601.49 with Total Expenditures amounting to \$312,828.02 for the month. Mr. Haun recommended payment of the bills.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Hagey to approve payment of the Total Expenditures for the month of \$312,828.02. The Motion was unanimously adopted.

Mr. Haun next presented Escrow Disbursements in the amount of \$335.27 and recommended approval.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve Escrow Disbursements of \$335.27. The Motion was unanimously adopted.

OTHER BUSINESS

The Chairman remarked that the speaker at the PMAA Conference who is the Secretary of DEP used to be a board member of a township sewer and water authority.

In regards to the agenda for the September 23 meeting, Mr. Cameron reported that he will not be present. The auditor will make a presentation.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:40 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary