

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

May 12, 2015

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 12, 2015, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; and Donald Cameron, Assistant Secretary. Also present were John Schmidt, Executive Director; Joseph Nolan, P.E., Thomas Hauser, Superintendent and Joseph Bagley and Jeffrey Wallack Solicitors. William Evans, Secretary was absent.

The Chairman called the meeting to order at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Cameron to approve the Minutes of the meetings of April 14, 2015 and April 28, 2015. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of officers presented.

COMMITTEE REPORTS

There were no committee reports presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

The Board recessed into executive session at approximately 4:02 p.m. in order to discuss potential litigation with a contractor.

The Board returned to its regular session at approximately 4:10 p.m.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey for Mr. Wallack to send the default notice to Thomas Controls as generally prepared. The Motion was adopted unanimously.

Mr. Wallack left the meeting at this time.

Mr. Schmidt discussed the PennDOT work involving Bristol Road and an invoice received from PennDOT regarding same. There was a general discussion regarding the work and the invoice.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to pay the PennDOT invoice for \$30,000.00. The Motion was adopted 4 to 1.

Mr. Schmidt presented Escrow Account No. 29 for the Maurer Tract for closing of the escrow. The Tract involved a proposal for 12 single family homes. The Agreement of Sale for the property has been assigned to a new developer and the former developer wishes to close its escrow account.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to close Escrow Account No. 29. The Motion was unanimously adopted.

Mr. Schmidt reported on proposed extension of the MetLife Insurance policies for life, dental and worker's compensation. A proposal has been received from the broker Faye Elias for a 3% increase in the dental insurance and no increase on the other coverages.

Mr. Schmidt discussed a second proposal to be received from an insurance broker which would involve some potential savings. Mr. Schmidt indicated that more information would be presented in the future on this proposal.

Mr. Schmidt reported that no response had been received from Mr. Hillerman of 33 Cedar Hill Road regarding certain correspondence sent to him. He reported that the release of lien has been recorded by the Authority and is being sent to Mr. Hillerman along with his cancelled agreement and the amount of the refund to which he is entitled.

Mr. Schmidt reported on his discussions with Bucks County Water and Sewer Authority in regard to its sewer lateral insurance program. There was a general discussion regarding sewer lateral insurance programs. Mr. Schmidt indicated he would be checking with the Township and the Borough so that they are aware of the sewer lateral insurance program of BCWSA.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan had already provided an update of the Phase II Project. Mr. Nolan added that the General Contractor C&T needed to take care of a few items to complete their part of the Phase II Project.

Mr. Nolan presented Requisition No. 149 for capital expenditures in the amount of \$21,642.93 representing repair of a pump.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve Requisition No. 149 in the amount of \$21,642.93. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 192 for capital improvements consisting of the testing work by BSI electrical and certain engineering and legal work for the Phase II and III Projects.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to approve Requisition No. 192 for capital improvements in the amount of \$21,518.31. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley asked Mr. Nolan a question about the timing of review of tapping fee calculations. Mr. Nolan stated that it may be appropriate to look at that again after Phase III.

TREASURER'S REPORT - Gustave Haun

Mr. Haun presented the general operating expenses for the month totaling \$220,672.07, along with the previously approved capital expenditures, the previously approved refund to William Hillerman, and the payments from Loan Fund 3 with the total expenditures for the month amounting to \$346,276.36 and he recommended payment of the bills.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$346,276.36. The Motion was unanimously adopted.

Mr. Haun next recommended that 4 escrow distributions amounting to \$1,296.41 be approved.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the escrow disbursements as presented to the Board. The Motion was unanimously adopted.

OTHER BUSINESS

Mr. Cameron will not be present at the next meeting of the Board.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting.
The Motion was unanimously adopted.

The meeting was adjourned at 4:47 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary