

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

June 9, 2015

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, June 9, 2015, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Timothy Hagey, Assistant Treasurer; William Rissinger, Vice Chairman; William Evans, Secretary; and Donald Cameron, Assistant Secretary. Also present were John Schmidt, Executive Director; Joseph Nolan, P.E., Thomas Hauser, Superintendent, Joseph Bagley, Esquire and Jeffrey Wallack, Esquire, Solicitors. Gustave Haun, Treasurer was absent.

The Chairman called the meeting to order at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Cameron to approve the Minutes of the meetings of May 12, 2015. The Minutes were approved 4-0 with Mr. Rissinger abstaining because he was absent from the May 12 meeting.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Hagey to approve the Minutes of the meetings of May 26, 2015. The Minutes were approved 4-0 with Mr. Cameron abstaining because he was absent from the May 26 meeting.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of officers presented.

COMMITTEE REPORTS

There were no committee reports presented

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

The Board recessed into executive session at approximately 4:02 p.m. to discuss potential litigation with a contractor.

The Board returned to its regular session at approximately 4:25 p.m.

Mr. Wallack left the meeting at this time.

Mr. Schmidt discussed the budget report which had been previously distributed to the Board for the Fiscal Year ending May 31. Mr. Schmidt highlighted particular expenses and suggested the scheduling of a Finance Committee meeting regarding future expenses for the Phase III Expansion and Upgrade Project. A question was asked about grants. There was a discussion regarding potential tapping fees in the future. Mr. Schmidt reported that the Bristol Road expense will be reported as accrued this year.

Mr. Schmidt reported on a proposed alternative for dental and disability insurance for the Authority. The proposed alternative would result in savings for the Authority and was reviewed with the Shop Steward who approved of the same. The proposed alternative is with UNUM. After addressing the requirement for short-term disability insurance on the part of the Authority, the proposed savings is

approximately \$4,000 per year. The proposal would include providing \$100 per month coverage for short-term disability in order to obtain the dental and long-term disability insurance.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to switch the dental and disability insurance coverage to UNUM along with the mandatory short-term disability coverage required by the carrier. The Motion was adopted 4 to 1 with Mr. Evans voting in opposition. There will be a meeting with UNUM on Thursday to discuss the coverage.

Mr. Schmidt announced the PMAA Conference for August with the banquet scheduled for Tuesday, August 25.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan presented Requisition No. 150 for capital expenditures in the amount of \$30,000 for the Bristol Road extension and recommended approval.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Cameron to approve Requisition No. 150 in the amount of \$30,000. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 193 for capital improvements the majority of which consisted of estimate No. 25 from C&T Associates for the Phase II contract closeout which amount includes \$70,000 for a change order proposed by C&T on the delay claim.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to approve Change Order No. 5 with language acknowledging the release of all delay claims. The Motion was unanimously adopted.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve Requisition No. 193 in the amount of \$138,432.72. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER'S REPORT – Timothy Hagey, Assistant Treasurer

Mr. Hagey reviewed the general operating expenses for the month totaling \$271,254.71, along with the previously approved Requisition No. 150 making the total operating expenses for the month \$301,254.71 and he recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Evans to pay the bills for the month of \$301,254.71. The Motion was unanimously adopted.

A question was asked about the expense for Look First Technology and there was a discussion regarding the same.

Mr. Hagey next reviewed the previously-approved Requisition No. 193 in the amount of \$138,432.72 and the proposed payment to Univest National Bank of \$75,601.49.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the Fund 3 payment of \$75,601.49 to Univest. The Motion was unanimously adopted.

Mr. Hagey next presented escrow disbursements to Wisler Pearlstine and Green Lane Development in the amount of \$2,136.41 (combined).

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the escrow disbursements in the amount of \$2,136.41. The Motion was unanimously adopted.

OTHER BUSINESS

The Chairman called for any items to be presented on the agenda for the June 23 meeting of the Board. None were offered.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at 4:55 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary