

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY
BOARD MEETING MINUTES

September 8, 2015

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, September 8, 2015, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; William Rissinger, Vice Chairman; William Evans, Secretary. Also present were John Schmidt, Executive Director; Joseph Nolan, P.E., Thomas Hauser, Superintendent, Joseph Bagley, Esquire, Solicitor. Donald Cameron, Assistant Secretary, was absent.

The Chairman called the meeting to order at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the Minutes of the August 11 meeting. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

There were no reports of officers presented.

COMMITTEE REPORTS

There were no committee reports presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt presented Escrow Account No. 34 for Madison Apartments and Escrow Account No. 2 for NBCC Lot No. 4, for the former Daimler Chrysler building for closure. There was a brief discussion regarding the occupancy of the NBCC Lot No. 4 building.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to close both Escrow accounts. The Motion was unanimously adopted.

Mr. Schmidt reported on the Pennsylvania Supreme Court denying the Petition of DEP for an appeal in the TMDL matter. There was a brief discussion regarding the result.

Mr. Schmidt inquired whether the Board had had the opportunity to review pay sheets.

Mr. Schmidt reported on a recent update regarding the soccer fields and the proposed trail. Mr. Schmidt reported that the final route of the trail will be resubmitted to the Board in the form of a new plan for its review.

Mr. Schmidt reported that the Auditor will make a presentation at the next meeting. Also, at the next meeting, a revised 2015-2016 budget will be presented. Mr. Schmidt expects the audit report to be received shortly.

Mr. Schmidt discussed the final year end budget report which had been distributed to the Board at this meeting. Mr. Schmidt reviewed certain budget highlights including net cash, the balance of the loan proceeds and payments received from Bucks County Water & Sewer Authority. Mr. Schmidt also discussed the plant wages and the balance remaining of the loan available for borrowing.

ENGINEER’S REPORT – Joseph Nolan, P.E.

Mr. Nolan indicated that the Requisition for capital expenditures was in the amount of \$0 this month.

Requisition No. 196 for capital improvements for treatment plant projects is in the amount of \$18,355.45 and Mr. Nolan recommends approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Rissinger to approve Requisition No. 196 in the amount of \$18,355.45. The Motion was unanimously adopted.

Mr. Nolan reported that the Authority has received its Part II Water Quality Management Permit for Phase III which permits the Authority to go forward with construction of the project. The Permit will also allow the plant to be re-rated from 6 million gallons per day to 7 million gallons per day during wet weather. This will provide the plant with additional hydraulic capacity under its permit.

Mr. Nolan reported that he has not heard back from Thomas Controls. There was a situation during the past month where there was a problem with a wire located between a mixer and a motor control center. Thomas Controls was alerted and they sent personnel to pull the bad wire out and replace it under the Maintenance Bond.

Mr. Nolan also reported the closeout of the DRBC Post-Construction Docket. The Authority will owe approximately \$1,200.00 due to additional construction work.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

The Board moved into Executive Session at approximately 4:19 p.m. The Board returned to its regular session at approximately 4:21 p.m.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun reported that the general operating expenses for the month amounted to \$232,697.82. That was the same amount for total operating expenses for the month. The previously-approved Requisition No. 196 amounted to \$18,355.45 along with payments to the Loan Fund of \$75,601.49 bringing Total Expenditures for the month to \$326,654.76 and he recommended payment of the bills.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to pay the bills for the month in the amount of \$326,654.76. The Motion was unanimously adopted.

Mr. Haun next recommended payment of an escrow disbursement to CKS Engineers in the amount of \$232.68.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to pay the escrow disbursement of \$232.68. The Motion was unanimously adopted.

There was a question from the Board regarding whether a total amount for Phase III has been estimated. Mr. Nolan reported that that will be completed in a week or two.

The Chairman called for any agenda items for September 22. It was mentioned that the auditor will appear at that meeting.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:23 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary