

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY
BOARD MEETING MINUTES

May 10, 2016

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 10, 2016, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Timothy Hagey, Assistant Treasurer; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; Donald Cameron, Assistant Secretary; and William Evans, Secretary. Also present were Joseph Bagley, Solicitor; John Schmidt, Executive Director and Joseph Nolan, Authority Engineer.

The Chairman called the meeting to order at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve the minutes of the meetings of April 12 and April 26, 2016. The Motion was adopted 5 to 0. Mr. Evans abstained due to his absence from the April 26 meeting.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

John Schmidt reported that he had a discussion with the Manager of New Britain Township about a potential meeting with the Township in the Fall. The Township's next morning work session is currently scheduled for September 12. It is contemplated that representatives of the Authority will meet with the representatives of the Township at that time.

Mr. Schmidt reported that the meeting with him, the Authority Solicitor and the Township attorney and Manager is still scheduled for next week.

Mr. Schmidt further reported that signed Agreements have been sent to DEP for the consent assessment. The Authority is awaiting signed Agreements in return from DEP.

A question was asked about an expense for Taylor System Design. Mr. Schmidt explained that the expense was for a level sensor for the digester, acquired in connection with the Phase III project.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that the Phase III contractor is mobilized and equipment and trailers should begin appearing on site next week. Mr. Nolan has also been receiving submittals from the contractor.

Mr. Nolan further reported that he is working with the Authority staff on new standard specifications for installations and construction (developers). He expected to provide detailed drawings to the Authority.

Mr. Nolan presented Extraordinary Expense Requisition No. 10 in the amount of \$36,714.00 for the DEP assessment and he recommended approval.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Haun to approve Requisition No. 10 in the amount of \$36,714.00. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 161 in the amount of \$0. Mr. Nolan presented Requisition No. 204 for capital improvements in the amount of \$13,835.43 for Phase III expenses. He recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Rissinger to approve Requisition No. 204 in the amount of \$13,835.43. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley stated that he had nothing to add about the scheduled meeting with the Township Solicitor and the Township Manager.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the general operating expenses amounting to \$212,771.28, the extraordinary expenditures already approved (\$36,714.00), the previously approved capital improvements and the loan fund expenses of \$75,601.49 for total expenditures for the month amounting to \$338,922.20 and he recommended approval.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the total expenditures of \$338,922.20. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements in the amount of \$3,984.30 and recommended approval.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve escrow disbursements in the amount of \$3,984.30. The Motion was unanimously adopted.

The Chairman called for any items to be added to the May 24 agenda. None was suggested.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:12 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary