

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

June 14, 2016

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, June 14, 2016, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Timothy Hagey, Assistant Treasurer; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; Donald Cameron, Assistant Secretary; and William Evans, Secretary. Also present were: Thomas Hauser, Superintendent, Joseph Bagley, Solicitor; John Schmidt, Executive Director and Joseph Nolan, Authority Engineer.

The Chairman called the meeting to order at 4:00 p.m.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve the minutes of the meetings of May 10 and May 24, 2016. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt recommended the closing of Escrow Account #4 for Oxford Lane Phase I which was completed some time ago.

MOTION: It was **MOVED** by Mr. Rissinger and **SECONDED** by Mr. Hagey to approve the closure of Escrow Account #4. The Motion was unanimously adopted.

Mr. Schmidt presented a developer's agreement for Colebrook Properties (off Schoolhouse Road) and recommended approval. A pre-construction meeting has taken place.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to approve the execution of the developer's agreement for Colebrook Properties. The Motion was unanimously adopted.

Mr. Schmidt distributed a map depicting proposed developments in Chalfont Borough and New Britain Township. Mr. Schmidt reviewed the Barclay Road, Estates at Julius Farm, Chalfont View, Colebrook Properties Projects and the other townhouse, apartment and restaurant Projects.

Mr. Schmidt reported on the latest meeting with Doylestown Township regarding the proposed bicycle path. The proposed location of the path has changed slightly. The Township is still working on a design. Mr. Schmidt distributed and discussed a copy of a draft plan showing the new location and discussed the location of buried utilities.

Mr. Schmidt reported that the bio-solids spreader previously discussed has been acquired by the Authority and is at a farm being used to spread bio-solids obtained from the Authority.

ENGINEER’S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that contractors for Phase III are mobilized. The contractors are performing work on-site. Mr. Nolan met with the County Conservation District regarding the movement of certain soils. CKS is reviewing submittals and approvals.

Mr. Nolan presented Requisition No. 161 (revised) from May in the amount of \$11,400.00 for the bio-solids spreader.

Mr. Schmidt explained that that expense for the spreader should be incurred in the past fiscal year, not the new fiscal year.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve revised Requisition No. 161 for Capital Expenditures in the amount of \$11,400.00. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 205 for Capital Improvements representing engineering, permitting and a contractor payment in the amount of \$96,948.79 for Phase III of the Expansion and Upgrade Project and he recommended approval.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve Requisition No. 205 in the amount of \$96,948.79. The Motion was unanimously adopted.

Mr. Nolan stated that building permits from Doylestown Township for Phase III are anticipated shortly.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun presented general operating expenses of \$253,717.93, as well as the previously-approved capital expenditures and capital improvements, along with payments to the loan fund of \$75,601.49 amounting to total expenditures for the month of \$437,668.21 and he recommended payment.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$437,668.21. The Motion was unanimously adopted.

Mr. Haun next recommended payment of escrow disbursements in the amount of \$1,184.25 and recommended approval.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve the escrow disbursements in the amount of \$1,184.25. The Motion was unanimously adopted.

The Chairman called for items for the June 28 agenda. None were presented.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:30 p.m.

Respectfully submitted,
Joseph Bagley, Solicitor
and Recording Secretary