

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

June 28, 2016

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, June 28, 2016, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; William Rissinger, Vice Chairman; Gustave Haun, Treasurer; William Evans, Secretary; and Donald Cameron, Assistant Secretary. Also present were Joseph Nolan, P.E., Authority Engineer, John Schmidt, Executive Director and Joseph Bagley, Authority Solicitor. Timothy Hagey, Assistant Treasurer and Thomas Hauser, Superintendent were absent.

The Chairman called the meeting to order at 4:00 p.m.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were present.

COMMITTEE REPORT

No Committee reports were presented.

SUPERINTENDENT'S REPORT – Thomas Hauser

John Schmidt presented the report on behalf of Mr. Hauser. Treatment plant operations were considered normal for the month with the exception of the Microthrix Parvicella (a type of filamentous bacteria) continuing its outbreak. Personnel used aluminum chloride to help treat the situation. They saw some reduction until the material was used up. The outbreak suddenly disappeared and has not been seen since.

Precipitation: 4.95 inches

Average Daily Flow: 4.14 MGD

Peak Day Flow: 7.79 MG

The operations in the Plant were routine for the month of May.

In the collection system, personnel encountered a problem with the Pump Station No. 4 control panel. The phase monitor and 4 relays were replaced but the control panel began to experience a problem with the power feed. PECO has been contacted.

A question was asked about the adjustment of the impeller at Pump Station No. 4. Mr. Schmidt answered that the impeller can be adjusted and was adjusted to specification.

Personnel walked down the interceptor to locate all manholes and check what can be mowed with a brush hog.

The old handwritten TV sheets were entered into the computer system one sheet at a time. Personnel “summerized” the snow removal equipment.

EXECUTIVE DIRECTOR’S REPORT – John E. Schmidt

Mr. Schmidt discussed the Fiscal Year-end Budget Report ending May 31, a copy of which was previously distributed to the Board. Mr. Schmidt stated that the auditors are still performing their work so none of the numbers in the fiscal year-end budget are final. Mr. Schmidt reviewed several highlights including revenues received over budgeted figures, the amount received from DEP as a result of TMDL litigation, the total amount of tapping fees received for the year, funds expended to PennDOT for the Bristol Road Project and other items. Mr. Schmidt discussed the total fund balance in Fund No. 3 for Capital Infrastructure Projects of 7.4 million dollars and an estimated figure for the coming fiscal year of approximately 6.8 million dollars. Mr. Schmidt reviewed the detail of Fund No. 1 (operating), Fund No. 2 (equipment additions and replacements) and Fund No. 3 (Capital Infrastructure Projects).

There was a question from the Board regarding computer hardware referenced in the Report being part of the SCADA system or not. Mr. Schmidt confirmed that the reference to computer hardware under Fund No. 2 is for office equipment not part of the SCADA system. Mr. Schmidt reported that computers are depreciated over five (5) years. Computers used to be capitalized but now are usually too small an amount to be capitalized.

Mr. Schmidt next reviewed a developer’s agreement received for the Patriot Station land development which will be a newly-constructed apartment building in downtown Chalfont. The name of the developer is JERC Partners. Mr. Schmidt reported that tapping fees of \$171,428.00 plus two (2) signed copies of a Developer’s Agreement and escrow money had just been received by the Authority for the project. Mr. Schmidt recommended that the Developer’s Agreement be approved. The Project is for sixty-nine (69) dwelling units on Park Avenue in an apartment building.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Rissinger to accept the Developer’s Agreement with JERC Partners for Patriot Station. The Motion was unanimously adopted.

Mr. Schmidt reported that a sign permit application had been submitted to Doylestown Township.

Mr. Schmidt asked if there were any comments to the June 14 minutes. None were presented.

ENGINEER’S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that the Contractor for the Phase III Project is now on site. There was some work involving the demolition of the digester cover which has taken place. Temporary fencing has been erected. CKS is reviewing all electrical submittals and some temporary connections

have been made by the Electrical Contractor. Mr. Nolan anticipates the first progress meeting with the contractors next week.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

OTHER BUSINESS

A Board member asked when the new employee was starting. Mr. Schmidt indicated that the new employee will begin next week.

The Chairman called for items for the agenda for the July 12 meeting. None were presented.

Mr. Schmidt inquired about attendance on July 12 and no Board member indicated any anticipated absence.

It was reported that the Vactor truck will be in the annual Fourth of July Parade this year.

ADJOURNMENT

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:26 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary