

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

September 27, 2016

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, September 27, 2016, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Gustave Haun, Treasurer; Timothy Hagey, Assistant Treasurer; and Donald Cameron, Assistant Secretary. Also present were Joseph Nolan, P.E., Authority Engineer; John Schmidt, Executive Director; Thomas Hauser, Superintendent and Joseph M. Bagley, Authority Solicitor. Also present were Jamie Schlesinger, PFM, Anna McNurlen, PFM and Bucky Closser, Esquire. William Rissinger, Vice Chairman and William Evans, Secretary were absent.

The Chairman called the meeting to order at 4:00 p.m.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Jamie Schlesinger, PFM, presented the results of the bank loan proposals and rate re-negotiation undertaken by PFM financial advisors. Mr. Schlesinger stated that PFM explored a ten (10) year amortization of the loan as well as a seven (7) year amortization. He noted that the Federal Reserve did not raise interest rates last week.

Mr. Schlesinger discussed the various terms offered by TD Bank, BB&T Governmental Finance, First National Bank and Trust Company of Newtown, Uninvest Bank, and other offers. Mr. Schlesinger explored the savings as a result of each offer as well as conditions demanded by each institution. The various options and objectives of the Authority in considering refinancing were discussed by Mr. Schlesinger, Mr. Closser, Mr. Schmidt and the Board. The Solicitor asked a certain questions regarding terms.

After a consensus of the Board was reached, Mr. Closser distributed a resolution accepting the terms of BB&T Governmental Finance's offer.

MOTION: Mr. Closser offered a Resolution entitled the following:

A Resolution Authorizing the Issuance of the Chalfont-New Britain Township Joint Sewage Authority Sewer Revenue Note, Series of 2016, For the Purpose of Re-financing Existing Debt of the Authority; Accepting a Proposal From the Lender for the Purchase of the 2016 Note; Establishing the Details of the 2016 Note; Authorizing the Execution and Delivery of the 2016 Note and Agreements and Documents Related Thereto; and Providing an Effective Date.

It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adopt Resolution No. 2016-2 refinancing the existing loan with BB&T. The Motion was unanimously adopted.

Messrs. Schlesinger and Closser and Ms. McNurlen left the meeting at this point.

SUPERINTENDENT’S REPORT – Thomas Hauser

Mr. Hauser reported on a ferrous chloride tank running empty overnight resulting in a permit violation for Phosphorous.

Precipitation: 2.5 inches

Average Daily Flow: 2.69 MGD

Peak Day Flow: 4.07 MG

Mr. Hauser reviewed the process performance of the plant with the only deviation being in the phosphorous sampling.

Mr. Hauser reviewed problems with a thickened sludge pit level sensor, the rebuilding of a dryer bearing in-house, personnel assisting BSI in removing MPS old control panel for re-wiring. The electrician re-labeled the panel boards with many missing legends from the last phase of construction. Personnel replaced a bearing in the No. 1 diffused air floatation thickener. On an aerator shaft, it was thought there was a broken coupling, but the keyway in the shaft tore out the side of the shaft. It was repaired in-house. Equipment was moved for the roofing contractors.

In the collection system, routine maintenance was performed. The diesel pump at Pump Station No. 7 was repaired. A new transducer was installed in Pump Station No. 8. There was a problem at the No. 6 Pump Station regarding voltage fluctuation. PECO installed a voltage recorder at the meter.

EXECUTIVE DIRECTORS REPORT (cont’d).

Mr. Schmidt reported on his follow-up with the Lenape Valley Soccer Club regarding the Club’s requests about the fields. Mr. Schmidt reported on conversations with representatives of the Club. The Board discussed the Club’s requests for electrical supply and signage.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to approve the installation of signage by the Club and electrical service to the shed: (1) in accordance with the

existing Lease; (2) contingent on receipt of Township permits; and (3) contingent on Mr. Schmidt reviewing the signage. The Motion was unanimously adopted.

Mr. Schmidt reviewed the revised 2016-2017 Budget and the Three Month Budget Report. Mr. Schmidt reviewed various operating revenues and expenses including the one-time receipt of a \$60,000.00 payment involving a pump station. Mr. Schmidt reviewed expenses for ferric chloride and extra expenses resulting from the construction project involving sludge removal. He reviewed Funds 2 and 3 regarding projects and capital additions and budgeting regarding proposed new lab equipment and pump overhaul.

Mr. Schmidt reported that the Auditor will attend the October 11 Board meeting.

Mr. Schmidt called for any revisions to the September 13 minutes. No revisions were offered.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reviewed the status of the construction project which is on schedule. The Contractors are working on different sections of the plant at the current time. Both are making great progress. The next progress meeting is scheduled for next week.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

OTHER BUSINESS

The Chairman called for items for the October 11 agenda. No additional items were offered.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:04 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary