

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

February 14, 2017

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, February 14, 2017, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Assistant Secretary/Assistant Treasurer; Gustave Haun, Treasurer; and William Evans, Secretary. Also present were: Joseph Nolan, Authority Engineer; John Schmidt, Executive Director; Thomas Hauser, Superintendent and Joseph Bagley, Solicitor. William Rissinger, Board Member was absent.

The Chairman opened the meeting at 4:00 p.m.

MINUTES

The Chairman called for a Motion for the approval of the January 10 and January 24, 2017 meeting minutes.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the Minutes of January 10 and January 24, 2017 as distributed to the Board. The Motion was adopted. Mr. Evans abstained from the Motion due to his absence from the January 24 meeting.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports were presented.

COMMITTEE REPORTS

No reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt received the annual solicitation from the Lenape Valley Three on Three Scholarship Tournament.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Haun to approve a contribution in the same amount as last year to the Lenape Valley Three on Three Scholarship Tournament. The Motion was unanimously adopted.

There was a brief discussion regarding communications with the Borough regarding candidates for Board membership.

Mr. Schmidt announced that an employee, Tim Kulp, will be employed with the Authority for thirty (30) years this week.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan presented Requisition No. 170 for Capital Expenditures in the amount of \$0.

Mr. Nolan next presented Requisition No. 213 for Capital Improvements in the amount of \$498,415.69 all of which related to Phase III construction.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve Requisition No. 213 for Capital Improvements in the amount of \$498,415.69. The Motion was unanimously adopted.

Mr. Nolan estimated that the general contractor for the Phase III project was approximately 50% completed with the last construction estimate (Estimate No. 9). Mr. Nolan estimated that the electrical contractor, with submission of Estimate No. 7, was approximately 66% built for the Phase III project. Mr. Nolan reported that construction is proceeding. At the last progress meeting with the general contractor, the G.C. revised its schedule and projected completion by the end of July. Mr. Nolan added that he fully expects the project to be finished by Fall.

Mr. Nolan reported on receipt of a Change Order – the first one – from the Electrical Contractor dated February 13, 2017. Mr. Nolan reviewed the Change Order with the Board including an associated credit of \$21,800 which primarily addressed the upgrading of electrical systems in the DAF Building for a hazardous environment in conformity with the Electrical Code. Also involved was upgrading the lighting system in the maintenance garage. There was a general discussion regarding the Change Order. Mr. Haun asked questions with the regard to the motors in the DAF Building.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve Change Order No. 1 for the Electrical Contractor. The Motion was unanimously adopted.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

Mr. Bagley reported on communications with the New Britain Township Solicitor regarding the proposed sewer use Ordinance.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the general operating expenses of \$217,923.03 along with the previously approved Capital Improvements totally \$498,415.69. Mr. Haun next reviewed the Capital Improvements Loan Fund 3 in the amount of \$73,304.25, making the total expenditures for the month amount to \$789,642.97 and he recommended payment of the bills.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$789,642.97. The Motion was unanimously adopted.

Mr. Haun next reviewed escrow disbursement amounts totaling \$3,130.20 and he recommended approval.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve the escrow disbursements in the amount of \$3,130.20. The Motion was unanimously adopted.

The Chairman reported that on the agenda for the meeting on February 28 will be the Board appointment from Chalfont Borough.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4.35 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary