

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY
BOARD MEETING MINUTES

March 16, 2017

A special meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Thursday, March 16, 2017, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Gustave Haun, Treasurer; and William Evans, Secretary. Also present were: Joseph Nolan, Authority Engineer; John Schmidt, Executive Director; and Joseph Bagley, Solicitor. William Rissinger, Board Member and Timothy Hagey, Assistant Secretary/Assistant Treasurer were absent.

The Chairman opened the meeting at 4:00 p.m.

MINUTES

The Chairman called for a Motion for the approval of the February 14 and February 28, 2017 meeting minutes.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve the meeting Minutes of February 14 and February 28, 2017 as distributed to the Board and as revised by the staff. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports were presented.

COMMITTEE REPORTS

No reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt distributed the preliminary budget to the Board for review.

The PMAA Region One dinner is scheduled for April 13.

At the April 11 meeting of the Authority, Mr. Rissinger will be present.

Mr. Schmidt briefly reviewed spreadsheets of budget information for the new fiscal year.

There was a question from the Board as to whether BCW&SA has provided any feedback on any of the Phase III Project costs or any other costs of the projects. Mr. Schmidt responded that they had not.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that construction is still continuing on Phase III. Based on estimates to be paid at today's meeting, the Electrical Contractor is 60% completed and the General Contractor is approximately 63% completed.

Mr. Nolan expects a late-Summer completion. The project was slowed this week by inclement weather.

Mr. Nolan presented Requisition No. 171 for Capital Expenditures in the amount of \$0.

Mr. Nolan next presented Requisition No. 214 for Capital Improvements in the amount of \$471,293.55 representing Phase III costs and he recommended approval.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve Requisition No. 214 for Capital Improvements in the amount of \$471,293.55. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the general operating expenses amounting to \$169,130.48 along with the Capital Improvements previously approved and the payments to the Loan Fund in the amount of \$73,304.25, bringing the total expenditures for the month to \$713,728.28 and he recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to pay the total expenditures for the month of \$713,728.28. The Motion was unanimously adopted.

Mr. Haun next presented two escrow disbursements totaling \$7,321.66 and he recommended approval.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Cameron to approve the escrow disbursements in the amount of \$7,321.66. The Motion was unanimously adopted.

There was a questions regarding one expenditure which Mr. Schmidt answered.

There was a discussion about Mr. Schmidt sending out an email with the form for making a contribution to the Delaware Valley Science Fair for individual Board members.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:15 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary