

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**March 28, 2017**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, March 28, 2017, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Assistant Secretary/Assistant Treasurer; Gustave Haun, Treasurer. Also present were: Joseph Nolan, P.E, Authority Engineer; John Schmidt, Executive Director; Thomas Hauser, Superintendent; and Joseph Bagley, Authority Solicitor. William Rissinger, Board Member and William Evans, Secretary were absent.

The Chairman called the meeting to order at 4:00 p.m.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

No reports of Officers were presented.

**COMMITTEE REPORTS**

No Committee reports were presented.

**SUPERINTENDENT'S REPORT – Thomas Hauser**

Mr. Hauser reported that plant operations were considered normal during the month of February.

Precipitation: 4.95 inches

Average Daily Flow: 3.44 MGD

Peak Day Flow: 4.82 MG

Process performance for the Authority met all limitations. Routine maintenance in the Plant was performed as scheduled. Authority personnel replaced half a split coupling and a chain on the No. 4 aerator. Build-up under the skirt in the circular clarifier was cleared and removed. Bio-solids for land application was shipped to a Bedminster Township farm.

In the collection system, personnel marked out One-Call locations for Aqua America. At Pump Station No. 8, the number one pump was pulled due to rags in the impellers.

There was a question from the Board about the Julius Farm development.

**EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Mr. Schmidt reviewed the Preliminary Budget for Fiscal Year 2017-2018. Mr. Schmidt reviewed the previous budget, anticipated sewer rentals, miscellaneous income, certain operating expenses including plant wages, the loss of the demand response rebate from PECO and administrative expenses. Mr. Schmidt proceeded to review Fund No. 2 including equipment additions and replacements and Fund No. 3 for capital infrastructure. Mr. Schmidt reviewed the possibility of replacing a 1992 pick-up truck and a forklift which was purchased used by the

Authority in 1995. The pick-up truck experiences sudden shut down for no apparent reason, and the forklift is also having engine issues.

There was a discussion regarding the eventual replacement of the dryer which is 13 years old. Wear and tear on the dryer results from heat and sludge. Mr. Schmidt expects replacement in approximately 3 to 5 years.

The Board reached a consensus that no changes be made to the Preliminary Budget.

Mr. Schmidt presented a sewage capacity approval form for the Frost Tract for 12 EDU's.

**MOTION:** It was moved by Mr. Hagey and **SECONDED** by Mr. Cameron to approve sewage capacity for the Frost Tract. The Motion was unanimously adopted.

Mr. Schmidt next presented a sewage capacity approval form for Holy Properties, LLC, a landscaping company on Schoolhouse Road. The capacity requested is 200 gallons per day for an office.

**MOTION:** It was moved by Mr. Cameron and **SECONDED** by Mr. Haun to approve the sewage capacity for Holy Properties for 200 GPD. The Motion was unanimously adopted.

Mr. Schmidt inquired as to whether there would be any attendees for the PMAA dinner on April 13. None indicated that they were attending.

Mr. Schmidt inquired whether there were any changes to the March 16 Minutes. None were offered. The Board will assemble for its next meeting on April 11 at 3:00 p.m. to greet Mr. Rissinger regarding his retirement.

#### **ENGINEER'S REPORT – Joseph Nolan, P.E.**

Mr. Nolan reported that the contractors continue to work mostly inside work due to the inclement weather. A progress meeting is scheduled for Tuesday, April 4. Mr. Nolan reported that everything is going well.

#### **SOLICITOR'S REPORT – Joseph M. Bagley, Esquire**

Mr. Bagley had nothing to report.

#### **OTHER BUSINESS**

The Chairman inquired whether there was any other business to be presented on the agenda for the April 11 meeting. None was offered. The Board will gather at 3:00 p.m. on April 11 to celebrate Mr. Rissinger's retirement.

**MOTION:** It was moved by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 4:42 p.m.

Respectfully submitted,  
Joseph Bagley, Solicitor  
and Recording Secretary