

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

May 9, 2017

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 9, 2017, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Assistant Secretary/Assistant Treasurer; Gustave Haun, Treasurer; and William Evans, Secretary. Also present were: Joseph Nolan, P.E., Authority Engineer; John Schmidt, Executive Director; Joseph Bagley, Solicitor and Thomas Hauser, Superintendent. Lawrence Nuesch, Board Member was absent.

The Chairman opened the meeting at 5:00 p.m.

PUBLIC COMMENT

No members of the public were present.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the minutes of the meetings of April 11 and April 25, as revised. The Motion was adopted 4-0 with Mr. Cameron abstaining due to his absence from the April 25 meeting.

REPORTS OF OFFICERS

No reports of Officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt requested any still-to-be-filed ethics forms to be provided to him. Mr. Schmidt reminded the Board that the items on the bill list represent the last operating expenditures for this fiscal year.

A group photograph of the Board is tentatively scheduled for the first meeting in June.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that progress is being made on the Phase III project. Mr. Nolan just received a new updated schedule from the general contractor. The digester is ready for testing of the new mixing system. All aerator piping has been installed. Much of the sludge piping has been installed. The old chlorine building has had a new roll-up door installed. The new effluent screen building has been erected although doors need to be installed. Roofers have started on the two buildings added by way of a change order. The contractors have started on the new conveyor system. The new odor control system has been set in place and a new roll-up door has been added to the generator room. The Board has already seen the new door installed to the office.

Mr. Nolan estimated that with the payments to be made today the general contractor is approximately 79% completed and the electrical contractor is approximately 74% completed.

Mr. Nolan presented Requisition No. 216 for Capital Improvements in the amount of \$288,145.77 representing work on the Phase III project.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve Requisition No. 216 for Capital Improvements in the amount of \$288,145.77. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley reported that he was working with Mr. Schmidt on various easement documents being offered to the Authority.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the general operating expenses for the month in the amount of \$179,470.23 along with the previously approved Capital Improvements of \$288,145.77 and the payment on the loan of \$73,304.25 making the total expenditures for the month \$540,920.25 and he recommended approval.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$540,920.25. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements totaling \$8,304.64 and he recommended approval.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Hagey to approve the escrow disbursements in the amount of \$8,304.64. The Motion was unanimously adopted.

The Chairman called for items for the agenda for the meeting on May 23. None were suggested.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:09 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary