

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**August 8, 2017**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, August 8, 2017, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Assistant Treasurer; Gustave Haun, Treasurer; Lawrence Nuesch, Assistant Secretary; and William Evans, Secretary. Also present were: John Schmidt, Executive Director; Joseph Nolan, P.E., Authority Engineer; Joseph Bagley, Authority Solicitor; and Thomas Hauser, Superintendent.

The Chairman opened the meeting at 5:00 p.m.

**ADOPTION OF MINUTES**

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve the Board meeting minutes of July 11 and July 25, 2017 as distributed to the Board. The Motion was unanimously adopted.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

No reports of Officers were presented.

**COMMITTEE REPORTS**

No Committee reports were presented.

**EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt**

Mr. Schmidt presented two (2) grinder pump maintenance agreements for the Mauer Tract on Walters Road. The Board had previously authorized the execution of grinder pump maintenance agreements in 2014. There was a brief discussion regarding the route of the sewer line of the Frost Tract.

Mr. Schmidt next presented the fuel bid from the Bucks County Consortium for 6,000 gallons or greater and for 6,000 or less. The low bidder is Riggins Oil from New Jersey. The price for 6,000 gallons or greater is \$.0195 per gallon above the OPIS (Oil Price Information Service) price. For 6,000 gallons or less, the price is \$.1425 per gallon above the OPIS price.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the award of the fuel bid as the low bid for the Bucks County Consortium from Riggins Oil at the prices stated above.

Mr. Schmidt next reported that the Authority's 2002 Chevy van is in need of a valve job. Mr. Schmidt has tried to obtain a written estimate without success but the verbal estimate is \$2,000 to \$2,500 to repair. The van has approximately 50,000 miles and is 16 years old. There was a general discussion about the value of the van.

A consensus of the Board was reached to replace the vehicle rather than to repair it. There was an extensive discussion regarding the 2002 Chevy van.

There was a general discussion regarding the OPIS price.

Mr. Schmidt reported that he will be absent from the August 22 meeting and Mr. Bagley will be absent as well. Mr. Bagley's partner, Mr. Freimuth, can attend in his place.

A consensus of the Board was reached to cancel the August 22 meeting.

Mr. Schmidt reminded the New Britain representatives of a meeting on September 11 with the Township Supervisors at their work session. The next meeting of the Authority after that Township meeting will be September 12.

### **SUPERINTENDENT'S REPORT – Thomas Hauser**

Mr. Hauser reported that plant operations for the month of July were normal. The sludge which had been stored on-site following the May 23 fire has been moved to the composting site. Because an outside laboratory is completing part of the analyses, all samples had not yet been analyzed for July. The Authority is still waiting those results.

Precipitation: 6.05 inches

Average Daily Flow: 3.26 MGD

Peak Day Flow: 5.99 MG

Mr. Hauser reported that process performance was normal with the exception of phosphorous which appears high because not all samples have been analyzed from July at this time.

In the plant, the No. 4 aerator tripped, which turned out to be a problem with the contactor and a replacement has been ordered. The No. 2 recycle pump variable frequency drive tripped and needed circuit board cards removed to be reset. Personnel rerouted the forward flow for two (2) days for the installation of the control valve by the contractor. The plant experienced two (2) "power blinks". The return activated sludge pumps were tripping, the No. 2 pump was found to have burned wires in the MCC. The wires were repaired in-house and a new terminal block was ordered. The No. 3 anoxic mixer tripped, the sensor wire was caught in the prop and the sensor wire was replaced. The seals have started to leak on the gear box and the seals are being replaced. There was a brief discussion regarding the pump.

In the collection system, personnel raised eight (8) manholes on Upper State Road, applied root killer to six (6) runs in the easement behind Hellberg Avenue and performed other work.

There was a Board question about root killer.

There was a Board question regarding personnel with electrical experience. There was a brief discussion that personnel with electrical experience will have to be sought before the end of the year.

### **ENGINEER'S REPORT – Joseph Nolan, P.E.**

Mr. Nolan reported that there was a progress meeting for the Phase III project on Thursday, July 20. There was also a meeting with regard to the electrical contractor and certain electrical work performed following the fire. All work to the dryer has been completed. The electrical contractor rewired many of the controls in the dryer building. Work on Phase III is progressing. The trusses for the dryer building are expected to be delivered by September 7. The general contractor has installed the odor control system. They are converting the digesters and adding new steps up to the bridge. They have installed a pinch valve which will control flow to the Plant. The Phase III contractors are approximately 80% complete in terms of payment. Mr. Nolan anticipates an October completion.

There was a brief discussion regarding operation of the dryer before the roof work is completed. Mr. Schmidt stated that there are items that need to be attached to the roof, like the ductwork, prior to operation of the dryer.

Mr. Nolan pointed out that some costs to be paid to the contractors will be reimbursed by the insurance company.

Mr. Nolan presented Requisition No. 176 for Capital Expenditures in the amount of \$0.

Mr. Nolan next presented Requisition No. 219 for Capital Improvements in the amount of \$115,485.53 and he recommended approval.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve Requisition No. 219 for Capital Improvements in the amount of \$115,485.53. The Motion was unanimously adopted.

#### **SOLICITOR'S REPORT – Joseph Bagley, Esquire**

Mr. Bagley reported that he and Mr. Schmidt will be meeting with the Township Solicitor and the Township Manager in regards to the proposed sewer use ordinance during the first week in September.

#### **TREASURER'S REPORT – Gustave Haun, Treasurer**

Mr. Haun presented the general operating expenses for the month in the amount of \$212,948.72 and reviewed previously approved Requisition No. 219 in the amount of \$115,485.53, as well as payments to the Loan Fund (Fund 3) in the amount of \$73,304.25 amounting to total expenditures for the month of \$401,738.50 and he recommended payment of the bills.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the total expenditures for the month of \$401,738.50. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements in the amount of \$13,276.63 and he recommended approval.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nuesch to approve the escrow disbursements in the amount of \$13,276.63. The Motion was unanimously adopted.

Mr. Schmidt briefly discussed new expenses appearing under the general operating expenses which are related to the fire and are expected to be reimbursed by insurance, including Agliano Brothers Trucking, Inc. (transportation to composting site) and Fulton Service.

Mr. Nolan reported that he expects to be absent for the September 12 meeting. J.J. Kelso will attend in his place.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:38 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor  
and Recording Secretary