

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

September 12, 2017

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, September 12, 2017, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Assistant Treasurer; Gustave Haun, Treasurer; and William Evans, Secretary. Also present were: John Schmidt, Executive Director; Joseph Nolan, P.E., Authority Engineer; Joseph Bagley, Authority Solicitor; and Thomas Hauser, Superintendent. Lawrence Nuesch, Assistant Secretary was absent.

The Chairman called the meeting to order at 5:00 p.m.

ADOPTION OF MINUTES

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Hahn to approve the Board meeting minutes of August 8, 2017 as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of Officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt presented the Developer's Agreement for the Frost Tract, also known as Rolling Ridge, for approval by the Board.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the Developer's Agreement for Rolling Ridge. The Motion was unanimously adopted.

Mr. Schmidt reported on a New Britain Township work session he attended with members of the Authority Board. Mr. Schmidt said that it was informative and went well.

Mr. Schmidt reported on the fire reconstruction. Roof trusses were delivered for the new roof and are being stored onsite. The contractor has taken off the roof of the centrifuge building. The centrifuge building has been encapsulated and equipment shrink-wrapped.

The New Britain Township Fall Festival will be held on September 23rd. The Authority is sending the TV truck which will show how to televise a sewer line.

Mr. Schmidt informed the Board that he will be out of the office next week for a medical procedure and he is unsure at this time whether he will be in attendance at the Board's next meeting on September 26.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan presented several change orders.

The first change order was Change Order No. 3 for the electrical contractor in the amount of \$25,811.00 for work performed to rewire the sludge dryer building. It included replacing wires that had melted inside metal conduits. It was done on a time and material basis.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve Change Order No. 3 to the electrical contractor. The Motion was unanimously adopted.

Mr. Nolan next presented Change Order No. 3 for the general contractor. This change order involved building a "building" (temporary) within a building to keep the centrifuge in operation, removal of all HVAC equipment which had been damaged, taking off the brand new roof and the replacement roof building. The cost may change depending on exactly what the general contractor finds as they demolish parts of the building. The amount of the Change Order is \$631,797.61.

The Board recessed into Executive Session at approximately 5:10 p.m. to discuss a matter which if discussed in public would breach a lawful privilege.

The Board returned to its Regular Session at approximately 5:15 p.m.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve Change Order No. 3 for the general contractor which amount to \$631,797.61. The Motion was unanimously adopted.

Mr. Nolan next presented Change Order No. 2 by the general contractor in the amount of \$59,565.14. This change order involves several miscellaneous items including installation of an overhead door in the control building, installation of a section of handrail at the influent pump station and the removal and replacing of the coating system on the walls of Digester No. 3. Mr. Nolan discussed his negotiations with the general contractor on this change order.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Hahn to approve Change Order No. 2 in the amount of \$59,565.14. The Motion was unanimously adopted.

Mr. Nolan then presented Requisition No. 177 for Capital Expenditures in the amount of \$0.

Mr. Nolan next presented Requisition No. 220 for Capital Improvements in the amount of \$139,323.51. The amount represents payments to CKS Engineering, LB Industries, BSI Electrical and Keystone Engineering related to the Phase III construction project. Mr. Nolan pointed out that the diminishing amounts in this Requisition compared to past pay estimates shows that the work is wrapping up on Phase III. He recommended approval.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve Requisition No. 220 for Capital Improvements in the amount of \$139,323.51. The Motion was unanimously adopted.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

Mr. Bagley reported on a meeting with Township officials, Mr. Schmidt and him to review the latest draft of the Sewer Use Ordinance including provisions for fats, oil and grease regulation, and the general requirement to connect to the Sanitary Sewer System under certain circumstances along with other matters. The Board requested that a copy of the next draft be distributed to the Board when it is completed.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the general operating expenses for the month in the amount of \$360,671.02 along with the previously approved Requisition No. 220 and payments for the Capital Improvements Loan in the amount of \$73,304.25 making the total expenditures for the month \$573,298.78 and he recommended payment of the bills.

MOTION: It was **MOVED** by Mr. Hahn and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$573,298.78. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements in the amount of \$23,085.15 and he recommended approval.

MOTION: It was **MOVED** by Mr. Hahn and **SECONDED** by Mr. Evans to approve the escrow disbursements in the amount of \$23,085.15. The Motion was unanimously adopted.

The Chairman called for any other business to come before the Board.

Mr. Hagey reported on his recent “inspection” of the walking trail and the soccer fields and commented on how aesthetically pleasing the Authority’s grounds appeared.

The Chairman called for items for the September 26 meeting. The Superintendent’s report will be delivered. Mr. Schmidt reminded the Board that he may or may not be available for the next Board meeting.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:38 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary