

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

August 14, 2018

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, August 14, 2018, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Assistant Treasurer; Gustave Haun, Treasurer; and William Evans, Secretary. Also present were John E. Schmidt, Executive Director; Joseph Nolan, P.E., Authority Engineer; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor. Lawrence Nuesch, Assistant Secretary was absent.

The Chairman called the meeting to order at 5:00 p.m.

ADOPTION OF MINUTES

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the minutes of the meetings of July 10 and July 24, 2018. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of Officers were presented.

COMMITTEE REPORTS

Mr. Cameron delivered a report on behalf of the Facilities Committee. The Committee assembled at 2:30 p.m. and observed overgrown shrubbery at the office building as well as some missing parts of the shrubbery due to construction. The Committee consented to Mr. Schmidt obtaining pricing for installation of new shrubbery in the Fall.

The Committee recommended that additional spots in the parking areas of the plant should be milled down and seal-coated as part of the paving project.

The Committee also visited Pump Station No. 4, having previously reviewed the feasibility study report for the Pump Station relocation. Mr. Cameron described the area of the Pump Station as soggy, with poor access behind a resident's house, and constructed in approximately 1975. The proposed new Pump Station would be near Veterans Park on New Galena Road. Flows would reach the new Pump Station by a new gravity sewer line. Other currently-unserved sections of the Township could be tied in. Mr. Nolan needs to work out issues regarding access, permitting and related issues. The Committee recommended acting on Mr. Nolan's feasibility study.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to accept the CKS Feasibility Study for Pump Station No. 4 while the Authority Engineer gathers additional information. The Motion was unanimously adopted.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt presented the Developer's Agreement for Blue Bus Holdings, LLC a/k/a as Mode Transportation which is proposing an industrial office located off of Schoolhouse Road.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve the Developer's Agreement with Blue Bus Holdings, LLC for tax parcel No. 26-1-103.1.

Mr. Schmidt next reported on the repair of the broken lateral at the house mentioned in prior Board meetings. Mr. Schmidt reported that the work has been completed except for grass which will be restored in the Fall.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that in regards to the Phase III Upgrade and Expansion Project work, the owner of the company has been shown the proposed concrete work and Mr. Nolan anticipates demo work for the concrete soon. LBI has been made aware of the time in which the concrete work has to be completed prior to paving. Some additional paperwork is needed from LBI.

The Authority had a bid opening on August 8 for the repaving of the Plant. There were two (2) additional areas added as alternates as part of the bid which include the road that contractors use and the employee parking area. There were two (2) alternates in the bid to address these two (2) areas with Alternate No. 2 involving the fixing of base cracks and over paving the area. Alternate No. 2 for the low bid was \$31,742.00.

After being presented to the Facilities Committee, that Committee recommended the Base Bid and Bid Alternate No. 2. The life of the paving for Bid Alternate No. 2 is projected to be longer than Bid Alternate No. 1.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to award the Base Bid, in the amount of \$357,607.00, plus Alternate No. 2 in the amount of \$31,740.00, to the low bidder, Marino Corporation of Skippack, PA. Mr. Nolan advised that he hopes to have that project started in September. The Motion was unanimously adopted.

Mr. Nolan presented Requisition No. 188 for Capital Expenditures in the amount of \$0.

Mr. Nolan next presented Requisition No. 231 for Capital Improvements representing costs for Phase III and Phase IIIA of the Plant expansion and certain permits and inspections from Doylestown Township.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve Requisition No. 231 for Capital Improvements. The Motion was unanimously adopted.

Mr. Nolan reported that there was an insurance inspection at the Plant. The insurance company recommended updating the emergency response plan and contingency plan. Mr. Nolan therefore recommends that the Authority update its emergency response plan and contingency plan.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to authorize the Engineer to update the emergency response and contingency plan. The Motion was unanimously adopted.

There was a discussion regarding the Pump Station No. 4 Feasibility Report and a discussion of the Plan accompanying the report, including a proposal for the Finance Committee to meet regarding financing of the project.

SOLICITOR’S REPORT – Joseph Bagley, Esquire

The Board recessed into Executive Session at approximately 5:26 p.m. to discuss litigation pending in the Magisterial District Court with delinquent tapping fee property owners. The Board returned to its regular session at approximately 5:28 p.m.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun presented the General Operating Expenses for the month of \$241,478.51, as well as the previously-approved Requisition No. 231, as well as payments towards the Loan of \$73,304.25 making the total expenditures for the month to \$421,751.69. Mr. Hahn recommended approval to pay the bills.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the total expenditures of \$421,751.69. The Motion was unanimously adopted.

OTHER BUSINESS

Mr. Schmidt reported that Mr. Nuesch expected to be present but was called away unexpectedly. Mr. Nuesch did attend the Facilities Committee field visit today.

The Chairman called for items for the agenda for the August 28 meeting. None were presented.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:30 p.m.

Respectfully submitted,
Joseph Bagley, Solicitor
and Recording Secretary