

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

September 11, 2018

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, September 11, 2018, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman; Timothy Hagey, Assistant Treasurer; Gustave Haun, Treasurer and Lawrence Nuesch, Assistant Secretary. Also present were John E. Schmidt, Executive Director; Joseph Nolan, P.E., Authority Engineer; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor. William Evans, Secretary arrived after the meeting commenced.

The Chairman called the meeting to order at 5:00 p.m.

The Chairman called for a remembrance of the victims of 9/11 and their families. There was a brief moment of silence.

ADOPTION OF MINUTES

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to approve the minutes of the meetings of August 14 and August 28, 2018. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of Officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

EXECUTIVE DIRECTOR'S REPORT – John E. Schmidt

Mr. Schmidt presented proposed Resolution 2018-3 and noted one minor revision made from the earlier draft.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to approve Resolution No. 2018-3 establishing a special purpose part tapping fee. The Motion was unanimously adopted.

Mr. Evans arrived at this point in the meeting. Mr. Evans was updated on the adoption of Resolution 2018-3 and he executed the Resolution as Secretary.

Mr. Schmidt next reported on a request for certain lots on Upper State Road to be connected by way of a low pressure sanitary sewer system to Warrington Township.

There was a question from the Board regarding the location of such lots which is near Limekiln Pike. There were similar questions regarding the location of Pump Station No. 7 which is at Schoolhouse Road and Upper State Road. Mr. Schmidt reported that New Britain Township has no objection of connection of Township residents in the particular lots to Warrington Township for service. There are currently owners of two (2) vacant lots interested in building and connecting. A total of six (6) properties could connect to the low pressure system. Such owners would remain customers of the Authority.

Mr. Schmidt, in response to a question, answered that the properties would connect to Breezy Hollow Drive. Mr. Schmidt indicated that the Board would hear more about such connections in the future.

Mr. Schmidt met with the Holicong Locksmith about upgrading the security in the Administration Building. The remainder of this discussion is confidential.

In addition, Mr. Schmidt met with Bucks County Gardens about the installation of replacement landscaping around the Administration Building.

Mr. Schmidt reported that the TV truck would be present at the Township's Fall Festival on September 22.

Mr. Schmidt reported that he circulated Board pay sheets.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that LB had completed the concrete work. The only remaining work for the electrical contractor is the issuance of manuals. Mr. Nolan expects final pay estimates to be submitted at the October meeting.

With regard to the paving project, notice of the award has been communicated to the contractor. Mr. Nolan received executed contracts from the Authority today and will be submitting them to the contractor. Mr. Nolan indicated he will be setting up a pre-construction meeting with the contractor.

Mr. Nolan presented Requisition No. 189 for Capital Expenditures in the amount of \$0.

Mr. Nolan next presented Requisition No. 232 for Capital Improvements in the amount of \$3,729.81 representing Phase III and Phase IIIA expenses as well as permits/inspections for Doylestown Township.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve Requisition No. 232 for Capital Improvements in the amount of \$3,729.81. The Motion was unanimously adopted.

SOLICITOR'S REPORT – Joseph Bagley, Esquire

Mr. Bagley reported that there is a default date for the property owners on Cedar Hill Road to respond to the Magisterial District Court by September 12.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun presented the General Operating Expenses for the month of \$261,683.11, along with the previously-approved Requisition No. 232 for Capital Improvements, along with Loan payments in the amount of \$73,304.25, making the total expenditures for the month \$338,717.17 and he recommended payment of the bills and made a motion that the bills be paid.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to approve the total expenditures for the month of \$338,717.17. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements in the amount of \$43,653.37 and he recommended payment.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the escrow disbursements in the amount of \$43,653.37. The Motion was unanimously adopted.

OTHER BUSINESS

The Chairman called for items for the September 25 meeting. None were suggested.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:19 p.m.

Respectfully submitted,

Joseph Bagley, Solicitor
and Recording Secretary