

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

December 11, 2018

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, December 11, 2018, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman, Timothy Hagey, Assistant Treasurer; Gustave Haun, Treasurer; William Evans, Secretary, and Lawrence Nuesch, Assistant Secretary. All staff members were present. Also present were John E. Schmidt, Executive Director; Joseph Nolan, P.E., Authority Engineer; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor.

The Chairman called the meeting to order at 5:00 p.m.

ADOPTION OF MINUTES

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve the minutes of the meetings of November 13 and November 27, 2018. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

Mr. Evans stated that the Personnel Committee needs to meet sometime before the end of the year to review the revised Personnel Manual and to review salaries for office personnel. It was decided that the Personnel Committee will meet on Wednesday, December 19th at 3:00 p.m.

Mr. Schmidt advised that he will email an updated Personnel Manual to the members of the Personnel Committee.

COMMITTEE REPORTS

No Committee reports were presented.

SUPERINTENDENT'S REPORT – Thomas Hauser

Mr. Hauser reported that Treatment Plant operations were considered less than optimum during the month of November due to high flows and a problem with the flow control valve on the anoxic tank influent pipe.

Precipitation: 9.3 inches

Average Daily Flow: 7.72 MGD

Peak Day Flow: 12.31 MG

Mr. Hauser reported that Treatment Plant performance was satisfactory. All process performance was within limits. He reported that the pinch valve to the "A" anoxic tank had a

problem, when it was noticed that more flow than usual was spilling into the equalization basins. The TV truck was utilized to investigate and it was discovered that the pinch valve was not opening completely. CKS was notified and repair work is scheduled to begin tomorrow at 7:00 a.m. Personnel continued to work through the dryer process issues, discovering the “fuzzy controller” is failing. BSI had a used one which was installed and operations improved. Mr. Hauser remarked that there is still something in the program causing a problem.

The Authority hauled 4 months of dried sludge to a farm to be applied with blending. Mr. Hauser discussed some issues encountered when storing large quantities of biosolids on a single pile without moving it around and the resulting heat buildup.

In the collection system, there was televising of lines, inspection hours for the Mode Transportation Project, preparation work for the plant paving project, some landscaping projects at the plant were completed, manholes were prepared ahead of the paving contractor at the plant and a drawdown test for all 6 collection system pump stations was completed.

A Board Member asked a question about a particular property at Skyline Drive where a complaint was received that sewage backed up into a vent pipe. When an employee went to investigate the complaint, the trap was empty and the vent was observed to be clear. Mr. Hauser mentioned that this property had a problem before and it has been years since there was a repeat. The inquiry received by Mr. Cameron was on Sunday. Mr. Schmidt will have Rich Heverly check it again.

EXECUTIVE DIRECTOR’S REPORT – John E. Schmidt

Mr. Schmidt mentioned that pay sheets have been distributed. He reported that he has received 2 direct deposit forms from Board members so far. He reminded the Board that the holiday party is scheduled for Thursday, January 10, 2019. There is no second meeting scheduled in the month of December. The Reorganization Meeting will be on January 8, 2019.

ENGINEER’S REPORT – Joseph Nolan, P.E.

Mr. Nolan presented final pay estimates for the Electrical Contractor and the General Construction contractor for Phase III. The requisitions to be presented include 2 change orders for extra concrete work and for the grit chamber previously discussed and approved by the Board. Change Order No. 4 for the General Contractor amounts to \$50,209.52 and includes \$10,000 in credits from the contractor.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Nuesh to approve Change Order No. 4 for the general contractor. The Motion was unanimously adopted.

Mr. Nolan next presented Change Order No. 7 which includes troubleshooting of the electrical system in Phase III and BSI helping Mr. Hauser straighten out a few things left over from the last contract (Thomas Controls). The net of Change Order No. 7 is \$10,290.00.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve Change Order No. 7 for the Electrical Contractor. The Motion was unanimously adopted.

Pay estimate No. 25 for the General Contractor (LBI) amounts to \$127,486.82. The final pay estimate for the Electrical Contractor (BSI) amounts to \$32,426.58 .

Pay estimate No. 2 for the Phase IIIA paving contract is \$65,556.91.

Mr. Nolan presented Requisition No. 192 for Capital Expenditures in the amount of \$0.

Mr. Nolan next presented Requisition No. 235 for Capital Improvements in the amount of \$352,236.79 and he recommended approval.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Haun to approve Requisition No. 235 for Capital Improvements in the amount of \$352,236.79. The Motion was unanimously adopted.

SOLICITOR’S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley had nothing to report.

TREASURER’S REPORT – Gustave Haun, Treasurer

Mr. Haun reported that General Operating Expenses this month amount to \$347,434.90, along with the previously approved Requisition No. 235 in the amount of \$352,236.79, and the Loan payments in the amount of \$73,304.25, making the total expenditures for the month \$772,975.94, and he recommended approval.

MOTION: It was **MOVED** by Mr. Evans and **SECONDED** by Mr. Nuesch to approve the total expenditures for the month of \$772,975.94. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements in the amount of \$1,704.25 and he recommended approval.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve escrow disbursements in the amount of \$1,704.25. The Motion was unanimously adopted.

OTHER BUSINESS

It was repeated that the next meeting of the Board will be January 8 which will be the Reorganization Meeting.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:19 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary