

**CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY**

**BOARD MEETING MINUTES**

**May 14, 2019**

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, May 14, 2019, in the Authority's meeting room.

**Present:** Joseph Bonner, Chairman; Donald Cameron, Vice Chairman, Timothy Hagey, Assistant Treasurer; Gustave Haun, Treasurer; William Evans, Secretary; and Lawrence Nuesch, Assistant Secretary. Also present were John E. Schmidt, Executive Director; Joseph Nolan, of CKS Engineers; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor.

The Chairman opened the meeting at 5:00 p.m.

**MINUTES**

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Evans to approve the Board meeting minutes of April 9, 2019 (as revised by the Board) and April 23, 2019 as distributed to the Board. The Motion was unanimously adopted.

**PUBLIC COMMENT**

No members of the public were present.

**REPORTS OF OFFICERS**

No reports of officers were presented.

**COMMITTEE REPORTS**

Mr. Evans presented a report on behalf of the Personnel Committee.

The Board recessed into Executive Session at approximately 5:03 p.m. to hold strategy and negotiation sessions related to the negotiation of a Collective Bargaining Agreement.

The Board returned to its regular session at approximately 5:05 p.m.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Cameron to ratify the recommendation of the Personnel Committee in regards to the Collective Bargaining Agreement. The Motion was unanimously adopted.

**EXECUTIVE DIRECTOR'S REPORT – John Schmidt**

Mr. Schmidt presented Escrow Account No. 107 (Colebrook Project) for closing and refund of the Escrow Account.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Nuesch to close Escrow Account No. 107 and refund the balance to the developer. The Motion was unanimously adopted.

Mr. Schmidt presented two (2) requests from the Soccer Association regarding the field.

The Soccer Association would like a kick wall structure to be erected. Mr. Schmidt will continue to inquire about more details regarding the proposed kick wall.

There was also an inquiry by the Soccer Association about the installation of artificial turf on the field. After discussion, a consensus of the Board was reached that it is not interested in the installation of artificial turf on the field.

Mr. Schmidt reported that employee David Menegaux has reached his twentieth year of service.

#### **ENGINEER'S REPORT – Joseph Nolan, P.E.**

Mr. Nolan reported that the completion of the paving project has been delayed because of weather. The Paving Contractor expects to be onsite tomorrow (May 15) to start.

Mr. Nolan reported that there has been little progress on the proposed Pump Station No. 4 Project. Mr. Bagley indicated that the County Solicitor's Office has responded to correspondence from the Authority Solicitor and the County is attempting to schedule a meeting between the Authority and the County to discuss the project.

Mr. Nolan stated that he is in the process of preparing a dryer report and he is awaiting information from one more supplier before completing the report.

Mr. Nolan presented Requisition No. 197 for Capital Expenditures in the amount of \$1,065.83 for computer hardware replacement.

**MOTION:** It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Evans to approve Requisition No. 197 in the amount of \$1,065.83. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 240 for Capital Improvements representing construction management, engineering and SCADA programming costs in the amount of \$10,183.17.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve Requisition No. 240 in the amount of \$10,183.17. The Motion was unanimously adopted.

#### **SOLICITOR'S REPORT – Joseph M. Bagley, Esquire**

Mr. Bagley had nothing to add to his comments under the Engineer's report.

#### **TREASURER'S REPORT – Gustave Haun, Treasurer**

Mr. Haun presented the General Operating Expenses for the month of \$253,944.83, along with the previously-approved Capital Expenditures and Capital Improvements along with payments to the Loan Fund of \$73,304.25, making the total expenditures for the month \$338,498.08 and he recommended approval.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$338,498.08. The Motion was unanimously adopted.

Mr. Haun next presented escrow disbursements in the amount of \$2,789.81 and he recommended approval.

**MOTION:** It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to approve the escrow disbursements for the month of \$2,789.81. The Motion was unanimously adopted.

**OTHER BUSINESS**

The Chairman called for any other business to be conducted. None was presented.

The Chairman called for items for the May 28 meeting agenda. None were suggested.

**MOTION:** It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Haun to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:23 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor  
and Recording Secretary