

CHALFONT-NEW BRITAIN TOWNSHIP JOINT SEWAGE AUTHORITY

BOARD MEETING MINUTES

June 11, 2019

The semi-monthly meeting of the Chalfont-New Britain Township Joint Sewage Authority was held on Tuesday, June 11, 2019, in the Authority's meeting room.

Present: Joseph Bonner, Chairman; Donald Cameron, Vice Chairman, Timothy Hagey, Assistant Treasurer; Gustave Haun, Treasurer; William Evans, Secretary; and Lawrence Nuesch, Assistant Secretary. Also present were John E. Schmidt, Executive Director; Joseph Nolan, of CKS Engineers; Thomas Hauser, Plant Superintendent; and Joseph Bagley, Authority Solicitor.

The Chairman opened the meeting at 5:00 p.m.

MINUTES

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the Board meeting minutes of May 14 and May 28, 2019 as distributed to the Board. The Motion was unanimously adopted.

PUBLIC COMMENT

No members of the public were present.

REPORTS OF OFFICERS

No reports of officers were presented.

COMMITTEE REPORTS

No Committee reports were presented.

The Chairman reported that representatives of the Authority met with representatives of the County and New Britain Township yesterday in regards to Pump Station No. 4.

Mr. Nolan reported that the Chairman and Vice Chairman, the Authority Engineer, the Authority Solicitor and Mr. Schmidt met with the Township Manager, Solicitor and Engineer, the Executive Director of the County Planning Commission and the County Solicitor. Mr. Nolan summarized the presentation to the County in regards to the Authority's plans to close down existing Pump Station No. 4 and replace it in the County's Veterans Park grounds. There were representations made in regards to certain County concerns about trees and modern technology. In particular, it was related to the County that a gravity line would be involved not a pressure line. Mr. Nolan discussed the other parts of the presentation to the County. The Township provided its consent to the project in its Park. There was a brief discussion of the next tasks to be undertaken.

EXECUTIVE DIRECTOR'S REPORT – John Schmidt

Mr. Schmidt presented a proposal to approve 4 EDUs for a project at Elaine's Lane. Mr. Schmidt explained that a prior project had been abandoned, the property sold and the current proposal for Elaine's Lane was by a new owner. The property is located near New Galena Road.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Cameron to approve sewage capacity for the project at Elaine's Lane. The Motion was unanimously adopted.

Mr. Schmidt reviewed the Preliminary year-end Revenues and Expenses. He reported the highlights showing revenues received in comparison to the Revised Budget. He reviewed certain items which appeared higher than budgeted including electrical repairs related to recent dryer problems and engineering for proposed Pump Station No. 4. Mr. Schmidt also reviewed Fund Nos. 2 and 3.

Mr. Schmidt noted certain employee milestones, Dan Ranker reaching 40 years of employment with the Authority and the passing of a former employee Charlie Marvel (1971-1998).

Mr. Schmidt reported that the Authority truck will be in the parade this year.

Mr. Schmidt reported on an invitation received from Forest Park Water regarding its 25-year anniversary in September.

ENGINEER'S REPORT – Joseph Nolan, P.E.

Mr. Nolan reported that the contractor did a good job on the paving at the Plant. Mr. Nolan reported that he will discuss timing with Mr. Schmidt regarding the Pump Station No. 4 Project.

Mr. Nolan further reported that he provided a draft dryer evaluation to Mr. Schmidt which he will discuss with Mr. Schmidt and Mr. Hauser prior to its finalization and distribution to the Board.

Mr. Nolan presented Requisition No. 198 for Capital Expenditures in the amount of \$16,090.00 for computer hardware and software replacement in regards to the TV truck.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Hagey to approve Requisition No. 198 in the amount of \$16,090.00. The Motion was unanimously adopted.

Mr. Nolan next presented Requisition No. 241 for Capital Improvements in the amount of \$6,194.59 in regards to the Phase III Projects and the Phase IIIA Paving contract.

MOTION: It was **MOVED** by Mr. Cameron and **SECONDED** by Mr. Nuesch to approve Requisition No. 241 in the amount of \$6,194.59. The Motion was unanimously adopted.

TREASURER'S REPORT – Gustave Haun, Treasurer

Mr. Haun reviewed the General Operating Expenses for the month of \$309,844.90 as well as the previously-approved Capital Expenditures and Capital Improvements and the payments to the Loan Fund of \$73,304.25, making the total expenditures for the month \$405,433.74 and he recommended approval.

MOTION: It was **MOVED** by Mr. Nuesch and **SECONDED** by Mr. Hagey to approve the total expenditures for the month of \$405,433.74. The Motion was unanimously adopted.

Mr. Haun next recommended approval of an escrow disbursement to the Sewer Authority in the amount of \$565.00 and he recommended approval.

MOTION: It was **MOVED** by Mr. Hagey and **SECONDED** by Mr. Evans to approve the escrow disbursements for the month of \$565.00. The Motion was unanimously adopted.

SOLICITOR’S REPORT – Joseph M. Bagley, Esquire

Mr. Bagley had nothing to add to the report of the Bucks County meeting.

OTHER BUSINESS

The Chairman called for items for the June 25 meeting agenda. Mr. Cameron stated that he will not be present at the next meeting.

MOTION: It was **MOVED** by Mr. Haun and **SECONDED** by Mr. Hagey to adjourn the meeting. The Motion was unanimously adopted.

The meeting was adjourned at approximately 5:21 p.m.

Respectfully submitted,

Joseph M. Bagley, Solicitor
and Recording Secretary